Contractor Examination Services
Request for Certificate of Achievement

Exam Candidate Information—PRINT LEGIBLY

Full Legal Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

(____) _____ (____) _____ (____) _____
Business Telephone Number Home Telephone Number Fax Number

E-mail: _____

Examination Passed: _____ Date Passed: _____

IMPORTANT NOTES

- Only passing candidates may obtain a Certificate of Achievement.
- Application may be submitted by U.S. mail, courier, or facsimile.
- Application must be completed in its entirety in order to be processed.
- Fees are nonrefundable. Exceptions are outlined in the Examination Information Bulletin.

Full payment must be submitted with all applications.

- **Each certificate**: $17.95 (includes shipping and handling)
- FedEx of certificate: $30.00 (in addition to $17.95 for certificate—NOTE: ICC cannot FedEx materials to a P.O. box)

PLEASE NOTE: Requests for a certificate may take 5-7 business days for processing and verification of candidate records.

Total Amount Enclosed: **$** _____

Method of Payment Provided: □ Check/Money Order (Payable to ICC) □ Visa □ MasterCard □ American Express □ Discover

Name as it appears on credit card: _____

Signature: _____

Credit Card Number

Expiration Date

Month Year

Return this completed application in its entirety along with the appropriate fees to:
International Code Council
Certification & Testing Department
900 Montclair Road
Birmingham, AL 35213-1206
Fax: 205-599-9884

I hereby certify that I am the person indicated above, that all the information I have given herein is true and complete to the best of my knowledge, and that any false statement will be cause for voiding this application and/or subsequent certification.

Signature: _____ Date: _____

OFFICE USE ONLY

Candidate ID: _____ Requirements met: _____ Date processed: _____ Initials: _____