



## COMMENT / CHALLENGE FORM

<b>Name</b>	
<b>Address</b>	
<b>City, State, &amp; ZIP</b>	
<b>E-mail Address</b>	
<b>Candidate ID Number</b>	
<b>Examination Date</b>	
<b>Examination Type</b>	
<b>Phone Number</b>	
<b>Site of Exam</b>	

The Comment / Challenge form is used to make comments about your testing experience or to challenge specific exam items. Candidates may complete this form (or submit the information on a separate piece of paper) and submit to the address listed below. An original signature is required, and challenges **must be received by the International Code Council no later than 90 days from the examination administration date**. You will be mailed a written response within 15 business days from receipt of this form by ICC; a request for staff review (challenge) is based solely upon the most recent examination taken.

Comments or challenges may include examination processes, such as site, location, proctor, and/or computer problems, or technical merit of any of the exam items. Challenges must contain a separate and complete statement of each ground upon which the challenge is based. For additional information, contact the Candidate Services Coordinator at 1-888-422-7233, ext. 5227.

Examination process notes, if applicable (specific exam item complaints should be noted on the following page) - PLEASE WRITE LEGIBLY:

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**Signature of Candidate** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please submit to:**  
**ICC Candidate Services Coordinator**  
**900 Montclair Road**  
**Birmingham, AL 35213-1206**  
**(205) 599-9884 Facsimile**

For challenges to specific items, please describe the question in your best words and cite the section or page number of code book or reference (of those listed in the candidate bulletin for the exam) which supports your comments. Make copies of this page as needed. Please write legibly.

**1. Description and \*wording of question:**

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**Reason for comment (be specific)**

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**Reference supporting comment**

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**2. Description and \*wording of question:**

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**Reason for comment (be specific)**

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**Reference supporting comment**

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**3. Description and \*wording of question:**

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**Reason for comment (be specific)**

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**Reference supporting comment**

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\* Wording should be to the best of your ability with as much detail as you can provide. Use key words and phrases.