

# **ANSI ACCREDITED STANDARDS COMMITTEE A117**

Secretariat: International Code Council (ICC)  
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Chair: Kenneth M. Schoonover, PE  
Vice Chair: Edward A. Donoghue  
Secretary: Jay Woodward

## **ANSI ASC A117 Meeting Minutes (Tentative)**

**April 16-19, 2007    Washington Plaza Hotel    Washington, DC**

### **Those Present at the April 16-19, 2007 Meeting:**

The following organizations and individual members of the committee, and guests were present at least one day of the meeting. A full report on attendance day-by-day for committee members is attached at the end of the minutes.

#### **Principal representatives:**

Todd Andersen - Individual  
Patricia Beattie – ACB  
Billie Louise Bentzen – AERBVI  
Brian Black - Individual  
Kevin Brinkman – AEMA  
Dave Collins - AIA  
David Cooper - SMA  
Teresa Cox – ISA  
Ed Donoghue - NEII  
Bob Evans – ASPE  
Larry Fleming – USDA  
Allan Fraser - NFPA  
Marilyn Golden - DREDF  
Jeff Inks – NAHB  
Cheryl Kent – HUD  
Bob Lynch - UCPA  
Dominic Marinelli – USA  
Tricia Mason - LPA  
Marsha Mazz - ATBCB  
Samantha McAskill - ASID  
Ron Nickson – NAA  
Kim Paarlberg – ICC  
Jake Pauls - Individual  
Larry Perry - BOMA  
Hope Reed – NMGCD  
John Salmen – Individual  
Ken Schoonover – Individual  
John Paul Scott - IAAPA  
Sharon Toji - HLAA  
Curt Wiehle - NCSBCS  
Hale Zukas (by phone) - WID

#### **Alternate representatives:**

Luis Borray - HUD  
Scott Crossfield - ASTC  
Gerald Gross - AHLA

Tom Heiderer – MCG  
Judith Irving - LPA  
George Kappenhagen - NEII  
Mark Lichter – PVA  
Frank Menendez – PVA  
Michel Mitias - USDA  
Chris Paridon – ABA  
Jim Pecht – ATBCB  
Michael Santos - ISA  
Larry Schneider – AIA  
John Souter - ISA  
Janna Starr - UCPA  
Mary Winkler - ASSE

**Designees: (served as representatives for all or part of the meeting)**

Marcie Golstein - IAAPA  
Phillip Strong - ACB

**Members not represented:**

BHMA, NAD, NEMA, PMI, SEGD, George McAllister

**Guests:**

Dan Bartz (by phone) – Kohler  
Zita Johnson-Betts – DOJ  
Barb Bracy - DOJ  
Augie D'Alonzo – Cow Bay Contracting  
Thomas Fodor – DOJ  
Michael Gentile – Flack & Kurtz  
Edwina Juillet – Fire/life safety for people with disabilities  
Damian Ljungquist – JDL Business Services  
Bob Mackie – DOJ  
Sarah Rice – Schirmer Engineering, AHLA  
Ed Roether – HOK SVE  
Bonnie Ryan – Arlington County Virginia  
Jerome Seville –  
Michael Spears – U.S. Postal Service

**Staff:**

Jay Woodward – ICC Secretariat

Summary Minutes  
April 16-19, 2007 Meeting

**I. Welcome and Introductions**

- A. **Call to order.** Ken Schoonover, Chair, called the meeting to order at approximately 9:05 a.m. on April 16, 2007.
- B. **Introductions:** Self-introductions were made by those present. 33 of 44 organizational and individual members were in attendance on the opening day of the meeting. A quorum was established. 14 guests were in attendance on at least one day of the meeting or participated by phone.

**II. Announcements and Administrative items:**

- A. Motion to approve the agenda as distributed. Committee approved the agenda.
- B. Committee held a discussion regarding the development of the committee reason statement being developed by the committee versus being drafted by the staff from the staff notes.

Motion that the committee develops or craft the reason statement after committee discussion. Motion approved. The committee reason statement will be developed by the committee after action is taken. Therefore the committee will agree with the statement by voting on the reason.

**III. Task Groups**

- A. Additional appointments made to the task groups. These appointments were voted and approved at the meeting:

John Salmen added to the Dwelling Unit task group.

Jeff Damm of Matthews Paint is added to the Sign Contrast task group.

- B. Review of sub-group scope, duties and membership. All task groups will be continued based upon the actions taken at the July 2006 meeting and subsequent ballots.
- C. Task group report from Marsha Mazz of the ADA/ABA task group:

- Task group did not include the play provisions since they are already in an ANSI Standard
  - There are some situations where coordination was not recommended. Assembly requirements are an example. The committee wanted more detail than what the ADA/ABA AG had.
- D. Task group report from Brian Black of the Dwelling Unit task group:
- Committee Proposal CP1006 (#277) is the result of the committee's work on visitability. It is a short and sweet proposal which pulls many items from various other ordinances the committee felt were necessary for a minimal level of visitability.
  - Committee has also worked on a number of other proposals which will help to coordinate the Accessible, Type A and Type B units so that there is a ratcheting down of requirements through these type of units.
- E. Task group report from Kim Paarlberg of the coordination with model codes task group:
- About one-half of the committee work went to A117 and one-half to the IBC. There was not work done towards the NFPA documents.
  - General summary was to coordinate the documents when related to stairways and ramps.
  - The committee looked at coordination versus deletion and also looked to see what ADA/ABA has. The committee tended to go towards coordination of the three documents (A117, IBC and ADA/ABA).

#### **IV. New Business**

- A. Motion made to consider the "late" public proposals when the items come up in sequential section order. These items will be dealt with after the on-time proposals. The committee voted to approve this motion.
- B. Committee held discussion regarding the format of ballots. Agreed that the format that was used for the Public Proposals ballot after the July 2006 meeting was not good. Need to provide a space for the reason statement to be inserted versus adding them into the columns. Adding comments into the columns made the ballot stretch to additional pages and created confusion regarding what the item was and what the action taken on it was. Committee reviewed a couple of examples and will try a revised format on the next ballot.

- C. **Committee action on Committee Proposals and remaining Public Proposals.** The committee processed (discussed and took action on) the late public proposals, the tabled public proposals and the committee proposals that had been received and published.
- D. **Committee action on new Committee Proposals.** Committee took action on new proposals that were developed at the meeting. This included item #287 that had been submitted and previously published with the committee proposals and then items #288 through #303 that developed at the meeting.

**The meeting was adjourned at 5:00 p.m. on Thursday, April 19, 2007**

**Attendance (daily report)**

Organization	I.C.	April 2007			
		1	2	3	4
ABA	BO				
ACB	CU				
AEMA	PD				
AERBVI	P				
AHLA	BO				
AIA	P				
AOTA	P				
ASID	P				
ASPE	P				
ASSE	P				
ASTC	P				
ATBCB	R				
BHMA	PD				
BOMA	BO				
DREDF	CU				
HLAA	CU				
HUD	R				
IAAPA	BO				
ICC	R				
ISA	PD				
LPA	CU				
MCDPS	R				
NAA	BO				
NAD	CU				

NAHB	BO				
NCSBCS	R				
NEII	PD				
NEMA	PD				
NFPA	R				
NMGCD	CU				
PMI	PD				
PVA	CU				
SEGD	P				
SMA	PD				
UCPA	CU				
USA	CU				
USDA	R				
WID	CU				
Todd Andersen	P				
Brian Black	P				
George McAllister	P				
Jake Pauls	P				
John Salmen	P				
Ken Schoonover	P				
Totals		33	31	31	33