

ANSI ACCREDITED STANDARDS COMMITTEE A117

Secretariat: International Code Council (ICC)
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Chair: Kenneth M. Schoonover, PE
Vice Chair: Edward A. Donoghue
Secretary: Jay Woodward

ANSI ASC A117 Meeting Minutes (Tentative)

July 24-28, 2006 Washington Plaza Hotel Washington, DC

Those Present at the July 24-28, 2006 Meeting:

The following organizations and individual members of the committee, and guests were present at least one day of the meeting. A full report on attendance day-by-day for committee members is attached at the end of the minutes.

Principal representatives:

Todd Andersen - Individual
Patricia Beattie – ACB
Billie Louise Bentzen – AERBVI
Brian Black - Individual
Kevin Brinkman – AEMA
Dave Collins - AIA
Bill Conner – ASTC
David Cooper - SMA
Rick Cortina - NEMA
Teresa Cox - ISA
Bob Evans – ASPE
Nessa Feddis - ABA
Larry Fleming – USDA
Allan Fraser - NFPA
Marilyn Golden - DREDF
Jeff Inks – NAHB
Cheryl Kent – HUD
Carol Peredo Lopez – PVA
Bob Lynch - UCPA
Dominic Marinelli – USA
Tricia Mason - LPA
Marsha Mazz - ATBCB
Samantha McAskill - ASID
Ron Nickson – NAA
Kim Paarlberg - ICC
Larry Perry - BOMA
Curtis Robbins - NAD
Hope Reed – NMGCD
John Salmen – Individual
Ken Schoonover – Individual
Shoshana Shamberg – AOTA
Michael Tierney - BHMA
Sharon Toji - HLAA
Dave Viola (by phone) - PMI
Curt Wiehle - NCSBCS
Hale Zukas (by phone) - WID

Alternate representatives:

Scott Crossfield - ASTC
Bill Dundas – ISA
Gerald Gross - AHLA
Tom Heiderer – MCG
Richard Hudnut - BHMA
George Kappenhagen - NEII
Mark Lichter – PVA
Frank Menendez – PVA
Krista Merritt – IAAPA
Michel Mitias - USDA
Susan Nelson - HUD
Chris Paridon – ABA
Jim Pecht – ATBCB
Michael Santos - ISA
Larry Schneider – AIA
Janna Starr - UCPA
Angela Van Etten – LPA
Paul Wishnoff – SMA

Designees: (served as representatives for all or part of the meeting)

Deborah Cotter – LPA & WID at various times
Bill Crandall – ACB
Marcie Golstein – DREDF
Edwina Juillet – AERBVI

Members not represented:

ASSE, SEGD, George McAllister, Jake Pauls

Guests:

Dan Bartz (by phone) – Kohler
Zita Johnson-Betts – DOJ
Kit Bryant – SPG³ Architects
Deborah Cotter – Easter Seals
Bill Crandall – Smith Ketterwell Eye Institute
Thomas Fodor – DOJ
Thomas Hirsch –
Edwina Juillet – Fire/life safety for people with disabilities
Bob Mackie - DOJ
Ed Roether – HOK
Edward Steinfeld – SUNY at Buffalo
Jean Tessmer (by phone) – Space Options
Andrew Yarrish – With John Salmen

Staff:

Jay Woodward – ICC Secretariat

Summary Minutes
July 24 – 28, 2006 Meeting

I. Welcome and Introductions

- A. **Call to order.** Ken Schoonover, Chair, called the meeting to order at approximately 9:00 a.m. on July 24, 2006.
- B. **Introductions:** Self-introductions were made by those present. 39 of 44 organizational and individual members were in attendance on the opening day of the meeting. A quorum was established. 13 guests were in attendance on at least one day of the meeting or participated by phone.

II. Announcements and Administrative items:

- A. Secretary read the list of letters received that were appointing representatives and alternates for the existing member organizations.
- B. Committee thanked Don Sievers for his work and welcomed Curt Robbins who will be replacing him as a representative for NAD.
- C. Committee thanked John Salmen for the open house he hosted at his home.
- D. A discussion was held regarding the need for materials to be available and distributed in alternate formats for committee members.

III. Membership applications.

- A. Committee took action to approve Brian Black's application to the committee and to disapprove Gray Smith's application to the committee.
- B. A discussion regarding the review of the Committee membership and balance was held. Concerns were expressed regarding the "individual" category of membership and the possibility of looking at the individual category. The membership task group explained that the membership categories will be reviewed.

- IV. Discussion of meeting locations and dates.** A discussion was held regarding where the meetings should be located. The committee did indicate that Washington DC was preferred but not mandatory. Some of the items mentioned as influencing selection of location include, price of

hotel rooms, difficulty finding space in DC, fact that the burden of travel is not evenly placed on all members if the meetings are held in DC.

Secretary requests that members in the D.C area who know about any type of meeting facility that they would recommend be forwarded to assist with finding available meeting locations. General requirements are access to accessible public transportation such as the metro, facility accessibility, accessible lodging either at or near the meeting site. Additionally, if any group is aware of meeting space which would accommodate the committee and be available free of charge or which that member can obtain at a special rate please let us know. An example was that some of the federal agencies may have spaces in their facilities or that certain organizations have a relationship with facilities that they use on a frequent basis.

- V. Presentations:** Presentations were made to the committee by the following two individuals. These presentations were intended to address issues which are being proposed as part of the public proposals that the committee will work on later during the meeting.

Ed Steinfeld: Report on study of sizes of wheeled mobility devices, maneuvering clearances, knee and toe clearances and reach ranges.

Dave Cooper; Handrail graspability study.

VI. Task Groups

- A. Review of sub-group scope, duties and membership. Need to ballot the termination of the "Senior" and "Sign" task groups. We will keep the three current task groups mentioned in "D" below plus the new task groups in "B" and "C" below but will get rid of all others that may still be listed in the records.
- B. Committee approved formation of task group to review Dr. Steinfeld's proposals (9, 10, 12, 13, 15, 16, 17, 19 through 26). Membership and scope of task group being developed. It will either be voted on later this week or by ballot. (It was ultimately balloted after the meeting).
- C. Committee approved formation of task group dealing with Sign Contrast and Variable Message Signs. The final scope and membership will be balloted after the meeting.
- D. Additional appointments made to the three task groups:

Coordination of model codes: add appointments of /Ed Roether, Marilyn Golden, Kim Paarlberg, Steve Fellman, Scott Crossfield, Kit Bryant, John Rooney

Coordination with ADAAG: Ed Roether, Linda Volpe, Robert Lynch, Kim Paarlberg, Kevin Brinkman

Dwelling units: Eleanor Smith, Cheryl Kent, Darryl Price, Kim Paarlberg

- E. Appointed Interpretation committee of Allan Fraser, Dave Collins and Mark Lichter.
- F. Membership committee changes: Going off of the committee, Regulatory representative, Kim Paarlberg – ICC; and Chair Marsha Mazz – ATBCB. Going onto the committee, Regulatory representative, Shahriar Amiri – MCDPS; and Chair – Producer/Distributor representative, Kevin Brinkman – AEMA.
- G. Committee voted to not hold a discussion on the task group proposals which were submitted to the IBC code change process by members of the Coordination with the Model Codes task group. There was concern because the agenda did not indicate that these items were going to be discussed that the committee should not take action on them.

VII. Interpretations

Discussion regarding resolution of interpretation related to electrical panel boxes. The interpretation has not reached approval by the required majority of the members. This interpretation will remain unresolved and notice will be sent that the standard is silent on this issue.

VIII. New Business

- A. A motion was made to establish that the new proposals require a two-thirds vote at this meeting as required by Section A.8.3 of the committee procedures. The motion failed. Committee actions will be based upon a simple majority at this meeting.
- B. **Committee action on public proposals.** Committee processed (discussed and took action on) the public proposals that had been received and published.

- C. **Schedule next meeting.** The next meeting will probably be in January 2007, please let the secretary know about major conflicts that will affect multiple committee members.

The meeting was adjourned at 2:50 p.m. on Friday, July 28, 2006

Attendance (daily report)

Organization	I.C.	July 2006				
		1	2	3	4	5
ABA	BO					
ACB	CU					
AEMA	PD					
AERBVI	P					
AHLA	BO					
AIA	P					
AOTA	P					
ASID	P					
ASPE	P					
ASSE	P					
ASTC	P					
ATBCB	R					
BHMA	PD					
BOMA	BO					
DREDF	CU					
HLAA	CU					
HUD	R					
IAAPA	BO					
ICC	R					
ISA	PD					
LPA	CU					
MCDPS	R					
NAA	BO					
NAD	CU					
NAHB	BO					
NCSBCS	R					
NEII	PD					
NEMA	PD					
NFPA	R					
NMGCD	CU					
PMI	PD					
PVA	CU					
SEGD	P					
SMA	PD					
UCPA	CU					
USA	CU					
USDA	R					
WID	CU					
Todd Andersen	P					
Brian Black	P					
George McAllister	P					
Jake Pauls	P					
John Salmen	P					
Ken Schoonover	P					
Totals		39	38	40	37	32