

**International Code Council
Consensus Committee on Log Structures
(IS-LOG)**

Meeting Minutes

Conference Call, Thursday, December 4th, 2003, 1:00 pm Central Standard Time

I. WELCOME AND INTRODUCTIONS

B. Introduction of Attendees

1. The applications for Mark Hope and Bob Warren have been received by the headquarters office of the ICC in Falls Church, Virginia. Larry Brown said that the applications will be reviewed at the next meeting of the Standard's Council. Dave Bowman commented that it was important that the committee stay balanced with an equal number of members for Users, Producers and Governmental representatives on the committee. For this reason individuals wanting to participate with the committee will be listed as alternates until if/when such a time as a opening becomes available. The committee must stay at 9 principle members to remain balanced.

Members Present

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| Mr. Ed Burke (U) | University of Montana |
| Mr. Randy Kaatz (U) | American Institute of Building Design |
| Mrs. Elyse Levy S.E. (U) | Herself |
| Mr. Rob Pickett (P) | Log Homes Council, NAHB |
| Mr. Craig Springe (G) | International Code Council |
| Mr. Mark Stimac (G) | International Code Council |

Alternates

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| Mr. Jerry Wait - Alternate | International Log Builders Association |
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Members Absent:

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| Ms. Anne Marie Long (G) | International Code Council |
| Mr. Robert Savignac (P) | International Log Builders Association |
| Mr. Buddy Showalter (P) | American Forest & Paper Association |
| Mr. David Tyree (Alternate P) | American Forest and Paper Association |
| Mr. Joseph Folker - (Alternate P) | Log Homes Council, NAHB |

Staff

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| Mr. Marc Nard | International Code Council |
| Mr. David Bowman | International Code Council |

Guests/Friends of the Committee

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| Mr. Mark Hope | Timber Products Inspection, Inc. |
| Mr. Bob Warren | LBI-Log Building Industry BC |
| Mr. David Carradine | Wood Materials and Engineering Laboratory, Washington State University |
| Mr. Jerome Bertrand | NAHB, Log Homes Council |

C. Review and Approval of the Agenda

There was a motion for approval of agenda by Mark Stimac that was then seconded by Jerry Waite. The committee voted unanimously to approve the agenda.

D. Approval of August 14th Meeting Minutes

A motion for approval of the August 14th meeting minutes was made Ed Burke and seconded by Mark Stimac. The committee voted unanimously to approve the minutes as posted on the web site with no changes.

II. MEETING CONFIRMATION

A. Schedule Next Conference Call

In order to satisfy the 4 week notice in advance of the meeting announcement requirement when the announcement for the December 4th conference call was posted we also posted the intent to hold a December 18th conference call.

B. Confirm the two physical meeting dates.

1. First 2-day meeting.

Our first 2-day meeting needs to take place in January or February.

After some discussion of possible times and places, it was decided to hold the first 2-day meeting in Chicago at the International Code Council offices on January 22nd and 23rd starting at 9:00 am Central Time on Thursday and finishing up on Friday the 23rd at approximately 2:00. The Task Groups are to have their first drafts completed and to Marc Nard for posting on the download site no later than January the 19th. The committee agreed unanimously to hold the January meeting at the International Code Council offices in Country Club Hills, Illinois.

2. Second Meeting of 2004 in February.

The committee decided to hold a telephone conference call meeting on February 25, 2004 at 9:00 CT. Motion was made by Jerry Waite and seconded by Mark Stimac. There was no discussion followed by a unanimous vote of the committee in support of the February 25th date and time.

3. Second 2-day meeting in March.

No meeting date was set for March. Rob Pickett outlined the committees' time line for development of this standard. To meet the goals originally outlined by Dave Bowman in our first meeting, a March meeting is essential for finalizing a draft that will be a part that will be made available for public comment.

The Task Groups will need to submit their final drafts to Marc Nard for posting on the download site at least one week prior to this meeting.

III. DEVELOPMENT OF STANDARD ON LOG STRUCTURES

A. Log/log wall definition

Rob Pickett suggested assigning two committee members to work on a draft of the log definition based upon the committee members input to date. Mark Stimac and Ed Burke agreed to do this task. Mark requested anyone having definition drafts please send them to he and Ed Burke. Mark Stimac asked if the definitions would be located in each separate section or would they be kept all together in the front of the document.

B. Task Group Coordinator Activity Reports:

Chairman Rob Pickett gave each Task Group the assignment of producing an outline to be sent to Marc Nard to be posted on the ICC web site. This date was selected so that the outlines could be posted on the site prior to the December 18th meeting. Each task group will then develop a first draft in time for the Chicago meeting. These first drafts would be due in to Marc by January the 19th.

Following the completion of the final draft at the March meeting, the complete document will be posted for public review and comment. From the time it is posted a 30 day review period is required.

Sometime near the first week of May, the committee must again convene at the International Code Council offices in Country Club Hills to review the comments. The committee must issue a report of all comments and resolutions. Then, a final standard document must be completed. It will then be sent to ANSI for approval.

This schedule will insure the committee's task meets the August 14th deadline for the 2005 code cycle.

The following Task Group activity reports were given:

Administration (Marc Nard) - Nothing to report.

Production - (Mark Hope) - Mark reported that the Wood Frame Construction Manual doesn't cover some aspects of production very well. He had some specific concerns regarding log profile, log styles, species drying, as well as the aspects of kiln drying, air drying or partial drying logs. In addition Mark was concerned about the topics of chemical treatment and stain & mold inhibitors. Rob Pickett asked about the topic of heat treating and Mark Hope answered that this is generally covered in the drying process. Rob then asked if Mark saw this as setting specifications or expectations? Mark responded by saying that he saw the Production Process as an information section and that we could then set the stage for the rest of the committee by saying how they are properly processed.

Dave Bowman asked if kiln drying was a specific level of drying that does not exist in another standard? Mark responded that it does indeed exist in other standards. Dave commented that the level should be the same then as in the other standards and that we should define the different levels of drying. Ed Burke said that is true unless you are dealing with larger logs.

Structural - (Buddy Showalter) - Rob gave an update in Buddy's absence. At their last meeting Buddy asked the Log Homes Council & Timber Production Inspection for permission to incorporate their Design Stress Values tables into the NDS. Both organizations agreed and the Log Homes Council has sent them off to Buddy.

Thermal - (Rob Pickett) - Rob said he had been working with Pacific Northwest Laboratories. He also noted that the IECC already includes a section on Air Infiltration that deals adequately with wood joints.

Settlement - (Robert Savignac) - no report given in Robert's absence.

IV. NEW BUSINESS

A. Wood Design Focus - Buddy Showalter/Rob Pickett

Chairman Pickett asked if the committee would consider providing articles for the Wood Design Focus publication. These articles would need to be in for a January deadline. The articles should focus on log construction. Rob will send an e-mail with possible topics.

After considering the issue and some discussion the committee decided that the articles should be done at another time and our focus should first be on the IS-LOG standard development.

V. ADJOURNMENT

Meeting was adjourned after a motion from Mark Stimac, seconded by Craig Springe and unanimous vote at 3:47 pm.