

**International Code Council
Consensus Committee on Log Structures
(IS-LOG)**

Meeting Minutes: December 18th, 2003, 1:00 Central Standard Time

I. WELCOME AND INTRODUCTIONS

B. Introduction of Attendees

A roll call was conducted in which members and friends of the committee were acknowledged and recognized. The following people were in attendance for the telephone conference:

Members

Name:	Representing:
Mr. Ed Burke (U)	University of Montana
Mrs. Elyse Levy S.E. (U)	Herself
Ms. Anne Marie Long (G)	International Code Council
Mr. Rob Pickett (P)	Log Homes Council, NAHB
Mr. Robert Savignac (P)	International Log Builders Association
Mr. Buddy Showalter (P)	American Forest & Paper Association
Mr. Craig Sprunge (G)	International Code Council
Mr. Mark Stimac (G)	International Code Council

Alternates

Mr. Joseph Folker - Alternate	Log Homes Council, NAHB
Mr. Jerry Wait - Alternate	International Log Builders Association

Staff

Mr. Marc Nard	International Code Council
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Guests

Mr. Mark Hope	Timber Products Inspection, Inc.
Mr. Bob Warren	LBI-Log Building Industry BC

Absent:

Mr. Randy Katz (U)	American Institute of Building Design
Mr. David Tyree (Alternate P)	American Forest and Paper Association

C. Review and Approval of the Agenda

There was a motion for approval of agenda by Mark Stimac which was then seconded by Jerry Wait. The committee voted unanimously to approve the agenda.

D. Approval of December 4th Meeting Minutes

A motion for approval of the December 4th meeting minutes was made Ed Burke and seconded by Mark Stimac. The committee voted unanimously to approve the minutes as posted on the web site with no changes.

II. MEETING CONFIRMATION

A. Meeting at the ICC Offices, Country Club Hills, IL

The first face to face meeting was set to be held at the International Code Council offices in Country Club Hills, Illinois. The meeting will last two days and be held January 22-23, 2004. The goal for this meeting will be to develop the drafts for each of our task groups.

B. Next scheduled telephone conference for February 25.

The next scheduled telephone conference call for the IS-LOG Standard development committee was set for the 25th of February at 10:00 am Central Standard Time. This will be a short focus session to report progress of the task groups.

C. Next in-person meeting date

The next physical meeting will be decided during the January 22-23, 2004 meeting in Country Club Hills, Illinois.

III. DEVELOPMENT OF STANDARD ON LOG STRUCTURES

Each Task group gave a brief update on the progress to date. Marc asked each of the task group leaders to give him a written update that he could then include with the minutes.

Definitions. The latest drafts are available on the website for your comment. There are two files. The first, labeled "definitions revised showing changes", has the original set of definitions and shows all of the changes (additions and deletions). How they will be formatted depends on the settings on your computer. The second file, labeled "definition changed", shows the definitions with all of the changes implemented. I have also returned the list to alphabetical order in the second document.

Settlement. On outline format has been established and circulated among the subcommittee and a draft document has been developed for further review by the full IS-LOG committee. This draft document also includes input from other industry sectors outside of the log building industry, but it still is confined within the scope of solid wood structures.

IV. NEW BUSINESS

During the New Business portion of the meeting Dave Bowman gave an update on the standard development schedule.

V. ADJOURNMENT

Meeting was adjourned after a motion, second and unanimous vote at 2:37 pm.