

**MINUTES
MEETING OF THE
ICC LABOR MANAGEMENT ADVISORY COMMITTEE
LMAC**

*Sunday, September 25, 2005
10:00 a.m. – 12:00 p.m.
ICC Annual Conference
COBO Center
Detroit, MI*

Call to Order: LMAC Secretary, Mike Quiroz, ICC Director of Labor Management call the meeting to order at 10:00 a.m. Mike welcomed those present to the first LMAC meeting.

Approved Agenda: A motion was made and seconded to approve the agenda. The motion carried. The agenda is included as Attachment A to the minutes.

Introductions: Mike Quiroz introduced John Gaal, LMAC Interim Chair, to those present. John is the Director of Training and Workforce Development with the Carpenters' District Council of Greater St Louis and Vicinity. John addressed the group. His remarks on the historic significant of LMAC for ICC and Labor Management set the tone for the meeting. This new relationship is needed to increase mutual respect and address the challenges of the future workforce and built environment.

Afterwards the LMAC Secretary asked for self introductions of those present at the meeting. A list of attendees is included as Attachment B to the minutes.

Presentations:

Sara Yerkes, ICC Senior Vice President of Government Relations presented an over of her department. Government Relations (GR) is the main contact with jurisdictions. So far this year there has been over 1,000 adoptions of the International Codes (I-Codes). International ICC is focusing on strengthening existing and building new relationships. ICC has signed an agreement with Mexico to develop a residential code for Mexico. More information can be found on the GR website at www.iccsafe.org.

Alberto Herrera, ICC International Services Representative, presented more information on ICC's international activities. ICC has field offices in Argentina and Puerto Rico. The International Plumbing and Mechanical Codes are currently being translated into Spanish. The codes should be completed and out by the end of the year.

Mark Dinneen, ICC Vice President of Congressional Programs presented an overview of ICC's relationship with Congress. ICC's main roles are to service as a resource and educate legislators on issues in the built environment. ICC has made and is affecting policy making at the federal level.

Secretary Mike Quiroz presented an overview and history of LMAC. Attendees received a copy of the CP #18-03 and the Purpose, Organizational Rules and Procedures (PORP). The CP #18-03 policy establishes the ICC Labor Management Advisory Committee. These documents set forth the purpose, scope, objectives, procedures and organization of LMAC. CP #18-03 is included as Attachment C to the minutes. PORP is included as Attachment D to the minutes.

Request for Committees: Interim Chair John Gaal requested volunteers for the Nominating and Rules Committees. The following individuals were appointed to comprise these committees. The Nominating Committee will present a slate of officers at the next LMAC meeting.

Nominating Committee

John Gaal Carpenters' District Council of Greater St Louis and Vicinity
Greg Davis
Tim Norton
Gerald Ryan

Rules Committee

John Gaal Carpenters' District Council of Greater St Louis and Vicinity
Al Devita
Jason Fell
Tim Norton
Frank Nunes
Gerald Ryan

Attendee Comments and Questions: In regards to the formation and future of LMAC, several positive and supportive comments were received from the floor.

Date and Location for the next LMAC Meeting: No meeting date was set at this time. There was discussion about possibly meeting at the 2006 ICC Code Forum on March 20-22, 2006 in Sacramento, CA or during the week of May 15th. The date and location of the next LMAC meeting will be announced.

Adjourn: LMAC Secretary, Mike Quiroz adjourned the meeting at 12:00 p.m.

Mike Quiroz
LMAC Secretary

Date

RKS

Attachment A



Setting the Standard for Building Safety™

AGENDA MEETING OF THE ICC LABOR MANGEMENT ADVISORY COMMITTEE LMAC

**Sunday, September 25, 2005
10:00 a.m. – 12:00 p.m.
ICC Annual Conference
COBO Center
Detroit, MI**

Room: O2-33

- 1. Call to order**
- 2. Introductions**
 - a. ICC Staff – Mike Quiroz**
 - b. LMAC Interim-Chair John Gaal**
- 3. Presentation – ICC Staff Mike Quiroz**
 - a. Overview CP#18-03**
 - b. Overview LMAC Purpose, Organizational Rules and Procedures**
 - c. Overview Timeline 2005 – 2006**
- 4. ICC Chair – John Gaal**
 - a. Request for Nominating Committee**
 - b. Request for Rules Committee**
- 5.**
- 6. Attendees Comments & Questions**
- 7. 2005 – 2006 Meeting Dates**
- 8. 12: 00 PM Adjourn**

Attachment B

Attachment C

CP #18-03 LABOR/MANAGEMENT ADVISORY COMMITTEE

Approved: 1/17/04
Revised:

This policy establishes the ICC Labor/Management Advisory Committee and sets forth the objectives, procedures and organization of the Committee.

1.0 Name: This committee shall be known as the ICC Labor/Management Advisory Committee (LMAC).

2.0 Purpose and Scope:

1.1 The purpose of the Labor/Management Advisory Committee (LMAC) is to promote, in cooperation with the International Code Council (ICC), public health, safety and welfare in the built environment by serving as a national forum for Labor/management to interface with the ICC.

1.2 LMAC activities will provide an opportunity for participation by interested organizations, including trade and professional associations and other bodies representing affected and knowledgeable sectors of the building community, including the public.

1.3 The scope of the LMAC's activities encompasses policy and procedural issues related to the development, maintenance and implementation of the *International Code* system. Issues to be considered may include social, technical, administrative, procedural, political, legal and economic.

2.0 Objectives:

2.1 To advise the ICC Board of Directors on matters that will affect the working relationship or coordination of efforts of the ICC and industry.

2.2 To advise the ICC of methods to build and improve relationships with all those interested in code development, training and enforcement.

2.3 To advise the ICC as to policies and programs to address issues that presents a distinct concern to the labor and management community.

4.0 Establishment: The LMAC is established by the ICC in accordance with ICC Policy CP#18-03, Industry Advisory Committee. The LMAC operates as an independent, voluntary body under the terms of this ICC Policy.

5.0 Activities: To achieve its purposes, the LMAC shall pursue the following activities:

- 5.1** Promote the development of consistent and rational regulations suitable for the building construction process;
- 5.2** Recommend, encourage and promote adoption by the ICC of appropriate procedures and practices to enhance the development and maintenance of model codes;
- 5.3** Assess implementation progress by national, regional, state and local regulatory agencies, and foster the use of ICC documents;
- 5.4** Identify opportunities for the improvement of building regulations and regulatory practices and encourage public and private organizations to effect such improvements; and
- 5.5** Provide advice to private and governmental bodies regarding their programs of code- related research, development and implementation.

Attachment D

LABOR MANAGEMENT ADVISORY COMMITTEE

PURPOSE, ORGANIZATIONAL RULES AND PROCEDURES

ARTICLE I. PURPOSE

Section 1. Purpose and Scope

The purpose of the Labor Management Advisory Committee (LMAC) is to facilitate the recognition and support for the ICC Codes and participation in their development by building contractors and trades. The LMAC represents the mutual interests of building contractors and the trades and the International Code Council (ICC) on matters of particular interest to building contractors and the trades with respect to the built environment.

Section 2. Objectives

1. Build relationships with all building contractor and trade organizations and their members.
2. Increase building labor management participation with the ICC and provide recommendations to the ICC on ICC programs, services, policies and model code and standards development processes.
3. Recognition of and participation in the ICC code change and standards development processes.
4. Participation in and/or support for development and implementation of support programs for those adopting and using the ICC codes and standards.
5. Recognition of or reference to the ICC codes and support services in programs, policies and directives initiated or supported by building contractors and the trades.
6. Advise the ICC Board of Directors on matters that will affect the working relationship or coordination of efforts between the ICC and building contractors and the trades.
7. Advise the ICC Board of Directors on policies and programs of the ICC that are needed to address issues of concern to building contractors and the trades.

Section 3. Establishment

The LMAC is established by the International Code Council in accordance with ICC Policy and operates as an independent, voluntary body under the terms of this ICC Policy.

Section 4. Activities

Activities of the LMAC are envisioned to focus on those initiatives that the ICC can undertake on behalf of building contractors and trades to facilitate their effort associated with construction of the built environment. Specific actions will be developed by the LMAC and reported and monitored through a LMAC activities plan.

Additional items associated with implementation of the LMAC

Potential Members

ACCA, AGC, ASA, ACIA, ICAA, MCAA, NAMC, NECA, NRCA, PHCCA, SMACNA and UA.

Implementation Plan for the LMAC

Purpose

The purpose of this plan is to identify the activities needed to initiate, maintain and enhance the operation of a Labor Management Advisory Committee (LMAC) to the ICC.

Background

The model code groups have had a relationship with building contractors and trades because they are impacted by the provisions in these codes and the manner in which governmental members of the ICC apply codes. In some cases the relationship has been a good one with the ICC and subject organizations working cooperatively together. In other cases the objectives of the ICC have been opposed by certain organizations.

The purpose of the LMAC is to facilitate a closer relationship with and support from building contractors and trades. The LMAC will represent the joint interests of the various building contracting and trades groups and the ICC by providing leadership and direction on matter of particular interest to the built environment that can help the ICC recognize the needs of contractors and the trades and get them more actively involved to identify and address more areas of mutual interest.

The objectives of the LMAC are focused on building robust relationships and regular dialog with contractors and the trades, providing an avenue for input from this unique sector of I-Codes user, helping these groups and their members understand the ICC process, encouraging their participation in that process, securing their support for the ICC Codes and use of ICC support services.

The Goal

The goal of the LMAC initiative is to secure participation in the I-Codes development process by each affected contractor or trade group and realize support for the I-Codes and ICC support infrastructure for those codes by these entities.

LMAC Activities

Activities to be undertaken by the LMAC to achieve the above goals include the following:

- a. Providing recommendations to the ICC BOD on issues of unique concern to contractors and the trades that they would like the ICC to address.
- b. Increasing labor management involvement in the ICC processes by having LMAC members or their designees participate in ICC activities.
- c. Making recommendations for ICC professional development, technical service, evaluation service and certification programs to accommodate their needs.
- d. Identifying opportunities to enhance the understanding, acceptance and use of the I-Codes by these entities and implementing programs to capture those opportunities.

Developing and Implementing the LMAC

The above activities and realization of the above goal must first start with the organization and initial operation of a LMAC. From there the LMAC should, with ICC leadership and guidance, be able to outline a program plan that ensures the needs of each participant are satisfied. The following are the activities (with timelines in weeks from startup) needed to establish the foundation for a successful LMAC.

1. Identify all entities that would have any interest in or involvement with building construction regulations or the built environment (1 week).

2. Determine the scope of operation of each entity and identify their interrelationship with the ICC or why they should be of interest to the ICC and vice versa (3 weeks).
3. Establish a target date, time and location for the first meeting of the LMAC (1 week).
4. Develop a communication tailored to each entity that outlines the intent of the LMAC and rationale for their participating in the first meeting and subsequent activities directed by the LMAC. This communication should rely heavily on the information pursuant to item 2 above and would invite them to nominate an individual and alternates to the LMAC and invite them to the first meeting identified in 3 above (4 weeks).
5. Follow up with the contacts via phone or in person to secure desired nominations (9 weeks).
6. Prepare a slate of LMAC members (10 weeks).
7. Issue a press release on the formation of the LMAC and the scope of activities to be undertaken along with a list of those who have agreed to participate (11 weeks).
8. Prepare an agenda for the first LMAC meeting and forward that with other appropriate support materials to the LMAC (12 weeks).
9. Conduct the first meeting of the LMAC. Pursuant to the meeting identify objectives and action items to meet those objectives along with timelines and responsibilities associated with each (16 weeks).
10. Prepare a press release and an article on the outcome of the first LMAC meeting (17 weeks).
11. Implement programs to meet the action items, monitor the performance of those doing the work, and communicate with the LMAC on a monthly basis and forward results of the work as completed and warranted (ongoing starting at week 20).
12. Schedule a second meeting within six months of the first meeting to review progress on action items and adjust the work plan accordingly.
13. Continue efforts on the action items, implement monthly communications with the LMAC and plan on meetings every six months to review progress and enhance program activities.