

ICC Chapter Leader

The Chapter Newsletter of the International Code Council

July/August 2004

WELCOME NEW CHAPTERS

The following organizations were granted International Code Council chapter status by ICC's Board of Directors on May 15, 2004.

- ➔ **Finger Lakes Building Officials Association, Inc.**, is comprised of over 200 county and municipal code enforcement officials from the Finger Lakes region of New York and beyond. Since 1972, FLBOA has been promoting properly built housing, consistent code enforcement and educational opportunities for municipal code enforcement officials and building inspectors throughout New York State.
- ➔ **Lone Star Chapter** serves the area of central and southeast central Texas. Its objective is to ensure the safety of the general public which uses buildings in the region and to provide a professional forum for the mutual exchange of information among persons interested in building and fire safety.
- ➔ **Niagara Frontier Building Officials Association** is a local chapter of the New York State Building Officials Conference that serves several counties in western New York. They are committed to providing assistance to their members to aid them in the performance of their duties as public officials.
- ➔ **North Central Texas Permit Technicians Chapter** is the first chapter for permit technicians in the state of Texas. They provide many hours of training for permit technicians and support staff and encourage each of their members to become ICC certified as permit technicians. They believe that involvement in all aspects of code development will further their mission.

2004 CODES FORUM CHAPTER ACTIVITIES

Monday, September 27, 7 a.m. - 10 p.m. - Regions Meetings: Space has been set aside at the Salt Palace Convention Center for impromptu meetings of chapter leaders interested in forming a region. Region leaders may pick a time for their region to meet and post it on the schedule found in the registration area.

Tuesday, September 28, 8 a.m. - 10 a.m. - Chapter Leadership Program: The goal of this program is to assist current and aspiring ICC Chapter Leaders in volunteer leadership duties and issues inherent to chapter management. Tuesday's program will focus on how to maintain a healthy chapter as well as challenges facing chapter leaders. All chapter leaders (chapter officers and board members) are invited to attend to gain insight on becoming a better chapter leader.

Tuesday, September 28, 12 noon - 1:30 p.m. - Awards Luncheon: Who will be the first ICC Chapter of the Year? Join us on Tuesday in the Grand Ballroom at the Salt Palace Convention Center and find out! This luncheon is held in honor of all ICC chapters. All full conference delegates and companions with full or basic registration are invited to attend.

NEW CHAPTER DISCOUNT PROGRAM

The ICC recently revised its policy on the purchase of ICC products using the chapter membership card. Now, all chapters are entitled to 20% off ICC member prices on ICC designated products for bulk orders shipped and billed to the chapter when in compliance with the terms and conditions of the chapter discount program.

The chapter discount applies to qualifying purchases made with the chapter's ICC membership number, by an authorized member of the chapter, for use by the

chapter. This offer is not extended to individual members of the chapter for individual orders. By using the chapter's official ICC membership card, the chapter agrees to be responsible for payment of all items purchased. Additional terms of this policy are as follows:

- **ICC designated products** shall be defined as any item published by ICC, with the exception of package deals, bundles, collections and combos - consistent with the policy applicable to any member of ICC.
- **Bulk orders** shall be defined as a minimum of 30 pieces of the same item. This is consistent with the minimum number of attendees required for a complimentary seminar. No other quantity discounts apply.
- **Return and Refund Policy** for chapters shall be consistent with the ICC Return and Refund Policy for all members which states:

Products must be returned in new, resalable condition within 30 days. Claims for shortages and damages must be made within 5 days of receipt of merchandise. All returns must have written authorization from ICC. A copy of a paid invoice, a canceled check for the amount of purchase or other proof of purchase must accompany the shipment of all returns. Unauthorized returns will not be accepted for credit and will be returned to the customer. A restocking fee of 20% of the original selling price will be imposed on returns accepted. No refund will be issued on overpayments of less than \$5.

Returned merchandise must be shipped prepaid to the warehouse from where your order was shipped. It is strongly recommended that returned merchandise be shipped through UPS to ensure prompt and efficient delivery since materials shipped at book rate are not traceable through the postal service. No refunds are made for software, audio or video products. Defective software, audio or video items may be exchanged

only for the same titles or editions as the defective item.

If you have any questions regarding this policy, please contact Laura Scott, Chapter Manager, in ICC's Ohio Field Office at (614) 890-1064, extension 14, or ICC's customer service department at 1-800-786-4452, option #1.

NEW STAFF HIRED TO ASSIST CHAPTERS

Two new chapter seminar coordinators, Diane Sublett and Kelly Crittenden, were hired by Professional Development Services (PDS) in the ICC Birmingham District Office, to handle the coordination of chapter complimentary training. Nearly 100 chapters took advantage of this benefit last year. Diane and Kelly will work exclusively with chapter leaders seeking to schedule their annual chapter education benefit. Both are experienced and dedicated customer service professionals. "With the addition of new staff, we are now in a better position to provide specialized services to our chapters," said Laura Scott, Manager of Chapter Programs and Relations.

Diane and Kelly can be reached at ICC's Birmingham District Office, 900 Montclair Road, Birmingham, Alabama 35213; phone 205-591-1853; fax 205-599-9876. Diane's extension is 280 and her e-mail is dsublett@iccsafe.org. Kelly's extension is 244 and her e-mail is kcrittenden@iccsafe.org.

CHAPTERS MAKING A DIFFERENCE

The Tennessee Building Officials Association (TBOA) dedicated its codes prop house in honor of the late William J. Tangye, former ICC and SBCCI C.E.O., on April 7. The prop house, located at the Tennessee Fire & Codes Academy in Bell Buckle, Tennessee, is used to teach classes and conduct on-site field inspections for trainees. In addition to unveiling a sign for the building, TBOA members also presented a copy of the bill signed by Tennessee Governor Phil Bredesen that officially names the codes prop house in Tangye's honor at the State Fire & Codes Academy. The dedication was held in conjunction with TBOA's annual conference held in nearby Franklin, Tennessee. During the organization's annual banquet, a special tribute was given to Tangye that featured the showing of a commemorative video that first premiered at ICC's 2002 joint annual conference in Fort Worth,

Texas. Guest speakers included Vaughn Wicker, ICC National Director of State Government Relations, and World Organization of Building Officials (WOBO) Board of Directors member Tim Ward, a resident of Oak Ridge, Tennessee, who is also a TBOA and ICC member. Also during the banquet, Wicker was presented the TBOA Associate Member of the Year Award.

The Kansas City Metropolitan and Heart of America chapters treated attendees of the ICC Final Action Hearings in Overland Park, Kansas, to an authentic Kansas City barbeque and some old-fashioned Midwestern hospitality. Over 250 guests attended the barbeque donated by the two chapters. Everyone had a good time and a big "thank you" goes out to the Kansas City Metro chapter leaders which are J. Michael Davis, President; Greg Ford, Vice President; Alan Napoli, Past President; Board Members Jeff Bowen, Nick Workman, Eirene Oliphant, Bill Watson, and Ron Worley and to the Heart of America Chapter led by President Jim Sherman.

ICC PROGRAM OFFERS CHAPTERS MORE TRAINING OPPORTUNITIES

Licensed contractors and certified inspectors are essential to protecting the public's health, safety and welfare. The key to ensuring quality contractors and inspectors is, of course, training and education. ICC chapters oftentimes provide that training by using their complimentary day of training or contracting with ICC for training. With the Chapter Training Incentive Program (CTIP), ICC can help make that effort more affordable for chapters.

Funding for CTIP is provided through examination fees. Contractor candidates seeking to be licensed in states with chapters participating in the CTIP are charged a small assessment fee in addition to the fee charged for testing. ICC returns those assessment fees to the chapter.

Although the assessment fee charged candidates is small, it adds up for chapters. For example, on June 11, ICC Vice President of Certification & Licensure David Nelson presented Mississippi Building Officials Association President Ron Jones with a check for \$5,180.

Currently six ICC chapters in Texas, the Mississippi Building Officials Association and the Louisiana Building Officials Association participate in CTIP.

If your chapter is interested in participating in the CTIP, or if you would like more information on the program, contact ICC's Manager of Contractor Examination Services Harold Thomas at 1-877-783-3916.



On June 11, 2004, Vice President of Certification & Licensure David Nelson (right) presented Mississippi Building Officials Association President Ron Jones a check for \$5,180 to be used for training.

UPDATE ON REGIONS ACTIVITY

The regions meeting space was put to good use in Overland Park, Kansas, during the Spring Final Action Hearings with meetings stretching into the late evening. Chapter members from nearly all of the 12 ICC regions met at least once during the four day conference. Laura Scott, Manager of Chapter Programs and Relations, facilitated the meetings. Most chapter leaders are in the process of identifying who will represent them on a regional steering committee and what types of activities they would like to be involved in as a region. Several regions have plans to meet again this summer or at the Codes Forum in Salt Lake City in September.

Look for information on regions activities in your area on the Regions Bulletin Boards which are now available at www.iccsafe.org/membership/chapters/. ICC created the bulletin board forums to help facilitate the communication and formation of region chapters. A separate bulletin board forum has been created for each region. The bulletin boards will be a useful tool for chapter leaders and members wishing to communicate with other region leaders and participants.

Upcoming meetings include **Region 8** on July 16 in Gatlinburg, Tennessee; **Region 9** on July 23 in Mobile, Alabama; **Region 5** on July 27 in Burlington, Kentucky; and **Region 10** on July 30 in Mc Alester, Oklahoma.

ICC Subsidiaries On-Line

ICC Evaluation Service, Inc. (ICC-ES), with offices in Chicago, Los Angeles, and Birmingham, is a nonprofit, public-benefit subsidiary of the International Code Council (ICC). ICC-ES evaluates building products, components, methods and materials for compliance with the International Codes and other code families. Innovative products on which there are no standards and which are not addressed in the codes are also evaluated. The evaluation process culminates with the issuance of reports on code compliance, which are made available, free of charge, on the ICC-ES web site to building regulators, contractors, specifiers, architects, engineers and anyone else with an interest in the building industry and construction. The ICC-ES web site is at www.icc-es.org.

The International Accreditation Service, Inc. (IAS), based in Whittier, California, is another nonprofit subsidiary of ICC. Under applicable national and international standards, IAS accredits testing laboratories, calibration laboratories, inspection agencies and fabricator inspection programs. IAS provides lists of accredited organizations, and their scopes of accreditation, on its web site where they may be referenced by building regulators and anyone else with an interest in the building industry and/or accreditation. The IAS web site is at www.iasonline.org.

If your chapter has a web site, please feel free to add a link to these ICC subsidiary web pages.

Annual Meeting

"Top Gun" Competition

WANTED: Sharpest shooters for "Top Gun" Code Competition on September 27 in Salt Lake City. Speed and accuracy in answering tough questions from the IBC will win. Sign-up and qualification sheets will be at the conference registration desk. Competitors can represent their chapters or themselves. Send your hottest shot to represent your chapter!

CHAPTER SPOTLIGHT

The Washington State Association of Fire Marshals (WSAFM) is a relatively new organization. Throughout the 1980's and early 1990's, Washington was very active in the legacy organizations. Fire marshals, fire chiefs, inspectors, educators and industry supporters formed, supported and regularly attended meetings of various groups—all with the same mission relating to fire prevention. By the late 1990's several of the organizations recognized a need to create a single voice for fire prevention in Washington State. In 1999, several of the groups joined together to create a single state-wide organization dedicated to providing leadership in fire prevention and all risk life-safety efforts for all the citizens served. In 2003, the Northwest Fire Investigators, Inc., merged with the WSAFM, providing a statewide fire investigative training emphasis.

The association is active in many areas. WSAFM is very proud to have been one of the first ICC chapters established. WSAFM sponsors a NW Code Development Committee each year and representatives from the western states assemble to review and present code change proposals to the ICC. With the support of the local departments and the Washington State Association of Fire Chiefs, WSAFM is able to send a substantial delegation to the fire and building code committee and final action hearings. The association's members participate with the IAFC's Life Safety Section efforts as well as the International Fire Marshals Association.

WSAFM membership exceeds 200 and includes administrators, inspectors, plan reviewers, prevention officers, educators and industry supporters. WSAFM strives to provide leadership for the citizens and meet the needs of the membership and related industry supporters. To date, the chapter's primary focus has

been the adoption and implementation of the I-Codes. Due to work and partnerships with other chapters and industry supporters, the I-Codes became the "law of the land" in Washington, effective July 1, 2004. Over the last year, WSAFM has sponsored or co-sponsored a dozen ICC code updates and review classes, training hundreds of our members in the 2003 edition of the IFC. More classes are lined up for the remaining year and into 2005.

WSAFM members meet monthly in a number of counties and regions throughout the state. The chapter holds a general membership forum meeting on even numbered months where all the county groups, industry supporters and the general membership meet to obtain relevant training and discuss current issues and topics. A key element to bi-monthly meetings is a roundtable discussion where everyone present has the opportunity to bring up local issues, share solutions or even just to vent. Annually, the chapter has a membership meeting at the Fire Marshal's Roundtable.

WSAFM is currently evaluating and developing a new work plan and looking to resource needs to continue to grow as a professional organization. They actively support continuing education and certifications for all members. They have participated with the state fire marshal in developing and establishing appropriate certification requirements for investigators, inspectors, plan reviewers and related work areas. In the spring of 2004, a year's work culminated in the adoption of a "Fire Marshal" professional qualification standard.

The current WSAFM officers are: David Lynam, President; John McDonald, 1st Vice President; Jakki MacLean, 2nd Vice President and Angela Foster, Secretary/Treasurer.

EARN MONEY FOR YOUR CHAPTER

ICC introduces two new opportunities for chapters to cosponsor an ICC seminar. They are the "Host and Earn" and "Collaborate and Save" programs. With the Host and Earn plan, you tell us what you want and when and where you want it, and your chapter will earn \$15 for every registered participant. With the Collaborate and Save plan, when chapters identify an ICC seminar being offered in the area that at least 25 chapter members will attend, all chapter members will be entitled to a reduced registration fee. Chapters are encouraged to explore these money-saving opportunities to partner with ICC, earn money for their chapter and offer significant savings to individual chapter members.

CHECK OUT OUR WEB SITE!

The chapter area of the ICC website has recently been updated to include comprehensive information on chapter benefits. Featured in the new chapter benefits area are an updated chapter policy, information on the chapter education benefit and links to forms and the training area of the web site where chapter members can review seminar descriptions and make their choices for complimentary and contract seminars.

Also available are important notices to chapters, forms commonly used by chapters, regional chapter information and links to other chapter web sites. Users can click on the U.S. map to view information on all of the chapters within a state, including chapter president's contact information and ICC staff and board of director contacts. Visit us today at www.iccsafe.org/membership/chapters.

HAVE YOU ORDERED YOUR FREE CHAPTER BANNER?

All ICC chapters are entitled to receive a free, official ICC chapter banner as ICC's welcome gift to your chapter. The only action required on your part is to fill out the order form! The banner measures 24" x 60" on white vinyl with grommets. A green, ICC logo is printed on the left side with the chapter name appearing in the center of the banner in black lettering. Space will be available on the banner for the chapter logo to be added by the chapter's local sign company. If you have not ordered your banner, simply fill out the Chapter Banner Order Form. The form can be accessed on the web at www.iccsafe.org/membership/chapters/banners.pdf or you may contact ICC's Chapter Programs Coordinator at (614) 890-1064, extension 12, and have the form faxed to you.



*Setting the Standard
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Ohio Field Office
1245 Sunbury Road, Suite 100
Westerville, OH 43081-9444

Phone: 614-890-1064
Fax: 614-890-9712
E-mail: chapters@iccsafe.org

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www.iccsafe.org

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