



MINUTES

INTERNATIONAL CODE COUNCIL, INC.

BOARD OF DIRECTORS MEETING
SEPTEMBER 30, 2004
SALT LAKE CITY, USA

Thursday 8:00 – 12:00 PM

The board reconvened the meeting of 25, 2004

1.0 CALL TO ORDER - President vonWeller

2.0 ROLL CALL ESTABLISHMENT OF A QUORUM - Secretary/Treasurer Green

	Present	Absent
Anne vonWeller, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank P. Hodge, Jr., CBO, MCP, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Henry L. Green Secretary/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adolf Zubia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dorothy M. Harris	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edwin M. Berkel, C.F.I.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Herman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gerald D. George, CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Greg Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
H. H. Bubba Roberts, CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James T. Ryan, C.B.O	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nick DAndrea, Jr., CBO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Steven I. Shapiro , CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Cobb, CBO, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wally Bailey, CBO, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
William D. Dupler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
William L. Duck, Jr., CBO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	
Quorum Present	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Rev 3/4/2005

- 4.0 REVIEW AND APPROVE AGENDA** - Motion and seconded to approve the agenda. The motion passed unanimously.

REPORT OF THE CHAIRPERSON OF THE APPEALS BOARD
[Executive]

- 6.0** The meeting was adjourned.

Henry Green, Secretary/Treasurer

THE MEETING OF THE 2004/05 BOARD OF DIRECTORS

1.0 CALL TO ORDER – President Frank Hodge called the meeting to order and introduced and welcomed the four newest members of the BOD. He also welcomed back returning Board members.

2.0 ROLL CALL ESTABLISHMENT OF A QUORUM – Secretary/Treasurer Wally Bailey called the roll and determined there was a quorum.

	Present	Absent
Frank P. Hodge, Jr., CBO, MCP, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Henry Green, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wally Bailey CBO, Secretary/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adolf Zubia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dorothy M. Harris	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ed Berkel, CFI	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gerald D. George, CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Greg Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James T. Ryan, C.B.O	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Darnall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Latorra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Scott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ron Lynn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven I. Shapiro , CBO	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terry Cobb, CBO, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
William Dupler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
William L. Duck, Jr., CBO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anne vonWeller, Immediate Past President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Quorum Present	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

3.0 ORDER OF BUSINESS – President Hodge described the order of business.

Thursday 8:00 – 12:00

- 1. Consent Items**
- 2. Regular Items**
- 3. Executive Items**

4.0 REVIEW AND APPROVE AGENDA – President Frank Hodge reviewed the agenda and asked for approval. A motion was made by Shapiro and seconded by Ryan to approve the agenda. The motion passed unanimously.

5.0 WELCOME TO NEW BOARD MEMBERS – President Hodge again welcomed the new Board members and discussed an orientation program that was being planned for them in October or November. The CEO asked the COO and DCOO to pull the program together for the new members.

6.0 POST CONFERENCE REVIEW – The President and CEO facilitated a group discussion discuss concerning what went well at the conference and what did not. This discussion produced some good information that will help staff in the design of next year’s conference. A new Conference Planning Committee was established, comprised of the Executive Committee and the COO.

7.0 2004/05 PRESIDENTIAL TERM CALENDAR – The President reviewed the key dates for 2004/05. The calendar will be updated from time to time and posted on the BOD web site.

8.0 BOARD COMMITTEE ASSIGNMENTS – The President recommended appointments to fill committee positions for 2004/05. A motion was made by Ryan and seconded by Cobb to approve the appointments. The motion was approved unanimously. See attachment #8 for results.

9.0 BOD CHAPTER LIAISON ASSIGNMENTS – Each year Board members are assigned to act as liaisons to each ICC Chapter. The Board liaisons provide a key communication link to the Chapters. The President announced he will make liaison assignments for 2004/05 in October.

10.0 BOARD LIAISON ROLE TO ICC COUNCILS – Director Berkel discussed the idea of assigning a Board liaison to each. The current Councils are:

- International Building Code Council
- International Fire Code Council
- International Mechanical/Plumbing Code Council
- International Standards Council
- Steering Committee on Councils

A motion was made by George and seconded by Shapiro to have the President assign a Board Liaison to each Council. The motion passed unanimously. The president then made the following assignments:

Building – Director Scott
Fire – Director Zubia
Mechanical/Plumbing – Director Latorra
Standards – Director George
Steering Committee – Ed Berkel

11.0 BOARD QUALIFICATIONS – Director Ryan presented proposed changes to CP # 20-03 to provide guidance on qualifications for membership on the BOD. After discussion, a motion was made by Ryan and seconded by Shapiro to approve the item, as revised. The motion passed unanimously.

12.0 CORPORATE RESOLUTION [Consent] – A resolution for banking purposes that establishes the new officers of the corporation was presented by

staff. A motion was made by Bailey and seconded by Dupler to approve the resolution. A roll call vote was conducted with all members present voting yea.

13.0 NORTH CAROLINA CERTIFICATION REQUEST – The state of North Carolina has requested recognition of the North Carolina certification system Director Cobb provided some background on the issue. After discussion a motion was made by Ryan and seconded by Bailey to refer the matter to BIPS and for staff to send a letter to the North Carolina Building Inspectors Association, letting them know that ICC is reviewing the matter. The motion passed unanimously.

14.0 REPORT FROM MAJOR JURISDICTION COMMITTEE LIASON Director Green and Harris provided an update on the Major Jurisdictions Committee. There was a consensus that ICC should develop a web site for the committee and initiate a call for members.

15.0 IAS RESOLUTION CONCERNING DISSOLUTION & ASSETTS – A resolution was presented to the Board by staff concerning the disposition of IAS assets upon dissolution. A motion was made by Ryan and seconded by Johnson to approve the resolution. The motion passed unanimously.

16.0 OTHER BUSINESS – An update was provided on current issues in Executive Session. First the GC reported that parties have been sent the settlement points as approved by the BOD on September 24.

President Hodge presented Past President vonWeller with a ring (to be designed) for her untiring service during her year as president of the ICC.

Past President vonWeller discussed the Green Building movement and the need for ICC to define itself in this area. There was a consensus to direct staff to engage in the issue and bring back recommendation to the Board. Director Harris alerted the BOD about the USGBC's position on plastic pipe in New York City.

Director Lynn was appointed as the BOD liaison to BIPS.

The issue of seed money for Regions was discussed. There was a consensus that valid proposals should be advanced to the ICCF for consideration of one time grants.

Because of the outcome of the BOD elections, and based on previous BOD action, appointments to the ES and IAS boards were revisited. The following appointments were made:

ES Board Appointment for a one year term:
Shelia Lee

Jimmy Brothers
Nick D'Andrea
IAS Board Appointment for a one year term:
Fred Herman
H. H. Bubba Roberts

17.0 NEXT MEETING A date for the next meeting was not announced

18.0 ADJOURNMENT The meeting was adjourned.

Wally Bailey, Secretary/Treasurer



Attachment #8

2004-05 ICC Board Committee Assignment Approved by BOD 10/30/04

Audit

Wally Bailey, Chair
Bill Dupler
Steve Shapiro
Staff: Karl Meyer

Scope:

Perform duties as required by the ICC By-laws

Awards

Ed Berkel, Chair
Greg Johnson
Anne vonWeller
Staff: Terry Leppellere

Scope:

The Awards Committee is tasked with evaluating nominations for and selecting recipients of the following ICC Awards as specified in Council Policy #16:

- The Bobby J. Fowler Award
- The ICC Chapter of the Year
- The ICC Code Official of the Year
- The ICC Affiliate Award
- The ICC Community Service Award
- The ICC Fire Service Award

Anticipated meetings

It is anticipated that the Committee will complete its assignments in one or two conference calls sometime prior to the Annual Business Meeting each year.

Deliverables

The Committee will deliver to the Board, at a time specified in CP#16, the Committee's recommendations for the awards specified above.

Resolutions

Dottie Harris, Chair
Ron Lynn
John Darnell
Staff: Terry Leppellere

Scope:

The Resolutions Committee is tasked with preparing and presenting to the ICC Board and the ICC Membership those resolutions required by the ICC Bylaws and those Resolutions necessary to the operation of ICC business. The committee is to review and make recommendations on any resolution properly brought forth. Resolutions for proposed bylaw revisions are to be coordinated with the Bylaws Committee.

Anticipated meetings:

It is anticipated that this Committee can conduct all of its business in one conference call approximately 30 days prior to the Annual Business Meeting or via email transmission.

Deliverables:

The Committee will deliver to the ICC Board those Resolutions required by the ICC Bylaws and those Resolutions necessary to the conduct of the Annual Business Meeting.

Strategic Planning/Budget

Frank Hodge, Chair
Henry Green, Vice Chair
Anne vonWeller
Wally Bailey
Adolf Zubia
Bill Duck
Gerry George
Terry Cobb
Steve Shapiro
Staff: Dominic Sims

Scope:

Review proposed budget and make recommendation to the board. Develop and maintain a strategic plan and recommend action to the board of directors.

Anticipated meetings:

Two face-to-face meetings and conference calls as necessary.

Deliverables:

2005 proposed budget. Update ICC LTBP.

Bylaws

Tim Ryan, Chair

Gerry George

John Latorra

Staff: David DeCourcy

Scope:

Review and consider changes to the ICC by-laws.

Anticipated meetings:

There are no anticipated bylaw changes this year. If changes do come forward staff will work with the committee chair to select the appropriate meeting venue.

Deliverables:

Proposed bylaws changes to be presented to the Board of Directors for the spring meeting.

Disaster Response (This has become a permanent committee, how appointments are made needs to be determined)

Staff: Tom Frost

Scope:

Develop an ICC position regarding ICC's response to natural disasters. This response should present ICC as having a leadership role in disaster mitigation while emphasizing the most effective use of ICC resources.

The activities of this ad-hoc committee should focus on the following 4 areas:

1. Coordination of volunteer resources. That is, provide a clearinghouse to match ICC members willing to assist in disaster response with those seeking such assistance. Work with FEMA to improve coordination of local and federal officials through ICC including coordination disaster response training. Investigate options for protecting volunteers from liability.
2. Investigation and reporting. Provide ICC professional staff to do limited, on-scene investigations, in order to report to the membership the impact of environmental forces on the built environment.
3. Post-event Analysis. Compare the actual environmental forces, (wind, seismic, flood, snow, etc.), with those predicted by the I-Codes and

referenced standards. If a gap is observed, this information should be directed to the appropriate Code Council(s) to develop a recommendation, if appropriate, for response.

4. Identify other organizations engaged in disaster mitigations activities that could enhance ICC's effectiveness in this regard.
5. Explore use of NIBS multi-hazard guide for building officials.

Higher Education Ad Hoc

Greg Johnson, Chair
Adolph Zubia
Kevin Scott
Staff: Kathleen Mihelich

Scope: Explore opportunities to expand education about codes, their administration and enforcement.

Objectives:

1. Investigate possibilities of expanding curricula in architecture and engineering schools to include the I-Codes
2. Increase number of college level degrees offered in codes and enforcement
3. Pursue the concept of a national construction code academy
4. Develop partnerships and coalitions with industry organizations, such as SPE, AIA, AGC, NAHB, and related organizations to develop a strategy for the inclusion of I-Codes into the curricula and universities.

IRC/NAHB Ad Hoc

Terry Cobb, Chair
Bill Dupler
Tim Ryan
Staff: Tom Frost

Scope:

ICC/NAHB Scoping ad-hoc committee is to meet with NAHB representatives to examine the following issues:

1. In order to make more efficient use of ICC resources and to better coordinate the family of I-Codes, all plumbing and mechanical proposed code changes to the ICC should be heard by the IPC and IMC code change committees, respectively. This results in the elimination of the current IRC Plumbing/Mechanical Committee. The IRC Building/Energy Committee is unchanged. The issues to be considered include: NAHB representation, balance and code change committee size.
2. Should proposed changes to the IRC, other than plumbing and mechanical changes, for issues which are addressed in other I-Codes be

- coordinated with those other codes? This includes the disposition of the 1998 Scoping Report.
3. Define the term “stand-alone code”, as used in the agreement between NAHB and ICC, in order to more effectively measure compliance with the intent of the agreement.
 4. Assessment and evaluation of Performance of the NAHB representation on IRC committee’s to date.
 5. Position of NAHB on IRC amendments being advanced at the state and local level.
 6. ICC/NFPA relationship relative to the 2006 IRC electrical provisions.

Nominating Committee

TBD

Staff: Dominic Sims

Chapter & Regions Ad-hoc Committee

Henry Green, Chair

Wally Bailey

Dottie Harris

Greg Johnson

Staff: Terry Leppellere

Scope: Review CP 10 and the ICC Regions Program and make recommendations to the BOD for improvements.