

ANSI ACCREDITED STANDARDS COMMITTEE A117

Secretariat: International Code Council (ICC)
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Chair: Kenneth M. Schoonover, PE
Vice Chair:
Secretary: Jay Woodward

ANSI ASC A117 Meeting Minutes (Tentative)

August 19, 2009 – Meeting by Teleconference

Those Present on the August 19, 2009 Teleconference Meeting:

The following organizations and individual members of the committee, and guests were present for the meeting.

Principal representatives:

Todd Andersen - Individual
Patricia Beattie – ACB
Billie Louise Bentzen – AERBVI
Brian Black - NEII
Kevin Brinkman – AEMA
David Cooper - SMA
Robert Evans - ASPE
Larry Fleming – USDA
Allan Fraser - NFPA
Marilyn Golden – DREDF
Gina Hilberry – UCPA
Cheryl Kent – HUD
Robert Lynch - BIAA
Dominic Marinelli – USA
Dr. William Marletta - ASSE
Marsha Mazz – ATBCB
Samantha McAskill - ASID
Ron Nickson – NMHC
Steve Orłowski – NAHB
Kim Paarlberg – ICC
Jake Pauls - Individual
Larry Perry - BOMA
Hope Reed – NMGCD
Ed Roether - Individual
John Salmen – Individual
Shoshana Shamberg - AOTA
Ken Schoonover – Individual
Michael Tierney - BHMA
Sharon Toji - HLAA
Curt Wiehle - NCSBCS
Hale Zukas - WID

Alternate representatives:

Rosaline Crawford - NAD
Bill Downs - USDA
Bill Dundas – ISA
Phil Hahn - ICC

Tom Heiderer – MCDPS
 George Kappenhagen - NEII
 Tricia Mason – LPA
 Jack McNamara – NEMA
 Frank Menendez - PVA
 Robert Murphy - AEMA
 Don Surrena – NAHB
 Stephanie Thienel - IAAPA
 Mary Winkler - ASSE

Designees: (served as representatives for all or part of the meeting)

Debbie Grubb – ACB
 Edwina Juillet – WID

Members not represented:

ABA, AHLA, AIA, ASTC, PMI, SEGD, George McAllister

Guests:

Brad (unknown last name) – (believe he was with Tom Eberhardy)
 Brian Blagnete -
 Tom Eberhardy -
 Thomas Fodor – DOJ
 Hoyt Jeter
 Zita Johnson-Betts – DOJ
 Erich Kohring -
 Matt Lesher
 Robert Mackie - DOJ
 Joshua Rucker

Staff:

Jay Woodward – ICC Secretariat
 Ed Wirtschoreck – ICC manager of standards

Attendance (daily report)

| Organization | I.C. | Aug 09 |
|--------------|------|-----------|
| | | 19th |
| ABA | BO | |
| ACB | CU | |
| AEMA | PD | |
| AERBVI | P | |
| AHLA | BO | |
| AIA | P | |
| AOTA | P | |
| ASID | P | |
| ASPE | P | |
| ASSE | P | |
| ASTC | P | |
| ATBCB | R | |

| | | |
|-------------------|----|----|
| BHMA | PD | |
| BOMA | BO | |
| DREDF | CU | |
| HLAA | CU | |
| HUD | R | |
| IAAPA | BO | |
| ICC | R | |
| ISA | PD | |
| LPA | CU | |
| MCDPS | R | |
| NAD | CU | |
| NAHB | BO | |
| NCSBCS | R | |
| NEII | PD | |
| NEMA | PD | |
| NFPA | R | |
| NMGCD | CU | |
| NMHC | BO | |
| PMI | PD | |
| PVA | CU | |
| SEGD | P | |
| SMA | PD | |
| UCPA | CU | |
| USA | CU | |
| USDA | R | |
| WID | CU | |
| Todd Andersen | P | |
| George McAllister | P | |
| Shahriar Amiri | P | |
| Jake Pauls | P | |
| Ed Roether | P | |
| John Salmen | P | |
| Ken Schoonover | P | |
| Totals | | 37 |

Summary Minutes

July 28 & 29, 2008 Meeting

I. Opening Business

- A. **Call to order.** Ken Schoonover, Chair, called the meeting to order at 10:05 a.m. on August 19, 2009.
- B. **Explanation and use of phone system:** Since this was the first committee wide use of the conference call system, detail of how to use the system and how voting would occur were presented.
- C. **Introductions:** Self-introductions were made by those present. 37 of 46 organizational and individual members were in attendance at the opening of the meeting. A quorum was established. 10 guests were in attendance on the call.
- D. **Approval and Revisions of Minutes from January 2009 Meeting:** The committee voted to modify and approve the minutes as follows:
- The minutes should be modified to delete “NFPA” from the list of “members not represented” since Allan Fraser had been in attendance and was listed as such.
 - The spelling of Andre Juillet’s last name should be corrected under the list of guests.

II. Public Comments on Fourth Draft

- A. The committee discussed and took action on the four public comments received on the Fourth Public Comments Draft. The committee did not approve any of the items.
- B. It was announced that the committee actions on the public comments will be balloted and that after that a separate ballot regarding the release of the standard (approval of the document as a whole) would be done.

III. Committee Procedures

- A. The chairman and secretariat requested that volunteers notify the secretariat if they were interested in serving on a task group to review the approved committee procedures and also to serve on a group looking to

review the door hardware force requirements along with Michael Tierney from BHMA.

IV. New Business

- A. The chairman asked if any new proposals were being offered by the committee. None were raised or developed.
- B. Larry Fleming, the representative from USDA announced that he would be retiring on September 3, 2009 and that USDA would be replacing him on the committee. The committee thanked Larry for his service and participation on the committee.

V. Administrative

- A. Discussion was held regarding the work of the editorial task group. Was announced that the task group would submit a legislative draft to the committee for their review of all proposed editorial revisions. The committee was notified they would have the opportunity to review and question any editorial items they may disagree with.
- B. Ed Wirtschoreck explained that once the balloting from the committee actions taken at this meeting were completed ICC would submit the proposed standard to ANSI and that the editorial work could occur after that. Due to submittal date the standard will most likely be called the 2009 edition.
- C. Several committee members commented about how the teleconference worked and what they liked or disliked. The captioning was viewed as being helpful. Several committee member indicated that it would have been nice to be able to see how the members voted since only the chairman and secretary could see the voting results.

**The meeting was adjourned on Wednesday, August 19, 2009.
The secretary did not record the time of adjournment.**