

Report and Recommendation

Membership Committee of the A117.1 Committee

August 20, 2012

The Membership Committee met via conference call on July 10, 2012. The purpose of the meeting was to review the participation of existing members of the A117.1 Committee; to consider the balance of interest categories on the committee including the current designation of interest category of the existing members; and review new applications for membership. Recommendations were developed. The Membership Policies of the A117.1 Committee served as the basis for the committee's review and recommendation. The policies are appended to this report.

Attending:

Kevin Brinkman, Chair
 Allan Fraser
 Ron Burton
 William Marletta (joined during discussion of Item 3)

Not attending

Robert Dale Lynch

1. Review of Participation

Subsequent to the last meeting of the full A117.1 Committee two organizations have withdrawn from membership. These are the American Banking Association (ABA) and National Conference of States on Building Codes and Standards (NCSBCS). The Membership Committee reviewed the participation of each member with respect to attendance at meetings and returning ballots.

Participation of current members during the development of the 2009 Edition – MEETINGS

Revised 7/25/12 - This table was compiled from the attendance logs which were included in the minutes of each meeting (They are appended to this report.

Committee Member	Meeting 7/06	Meeting 3/07	Meeting 1/08	Meeting 4/08	Meeting 7/08	Meeting 1/09	Conference Call 8/09	Total - numbers		Total as Percent	
	5 days	4 days	5 days	4 days	2 days	1 day	1 day	Meetings	Days	Meetings	Meeting Days
ORGANIZATIONAL MEMBERS											
ACB	5	4	5	4	2	1	1	7	22	100	100
AEMA	5	4	5	2	2	1	1	7	20	100	91
AERBVI	5	3	5	4	2	1	1	7	21	100	95
AHLA	5	4	5	4	2	1	0	6	21	86	95
AIA	5	4	5	4	2	1	0	6	21	86	82
AOTA	4	1	5 designee	4 designee	2 designee	1	1	7	18	100	100
ASID	4	1	5 designee	4	0	0	1	5	15	71	68

ASPE	5	4	3	4	0	1	1	6	18	86	82
ASSE	0	3	2	3	1	1	1	6	11	86	50
ASTC	3	2	1	2	0	0	0	4	8	57	36
Access Board	5	4	5	4	2	1	1	7	22	100	100
BHMA											
BHMA	5	0	0	0	1	1	1	3	8	43	36
BIAA	na	na	na	4	0	1	1	3	6 of 8	75	75
BOMA	4	4	5	4	2	1	1	7	21	100	95
DREDF	5	4	5	4	2	1	1	7	22	100	100
HLAA	5	4	5	4	2	1	1	7	22	100	100
HUD	5	4	5	2	2	1	1	7	20	100	91
IAAPA											
IAAPA	5	4	0	0	2	0	1	4	12	57	55
ICC	5	4	5	4	2	1	1	7	22	100	100
ISA	5	4	5	4	2	1	1	7	22	100	100
LPA	4	5	4	4 designee	2	1	1	7	20	100	91
MCDPS	5	4	5	3	2	1	1	7	21	100	95
NAD											
NAD	5	0	0	4	2	1	1	5	13	71	59
NAHB	5	4	5	3	2	1	1	7	21	100	95
NEII	5	4	5	4	2	1	1	7	22	100	100
NEMA	4	0	0	0	2	0	1	3	7	43	32
NFPA	5	4	5	4	2	1	1	7	22	100	100
NMHC(NAA)	5	4	3	4	2	1	1	7	20	100	91
NMGCD	5	4	5	4	2	1	1	7	22	100	100
PMI											
PMI	2	0	2	0	1	0	0	3	5	43	23
PVA	5	3	5	4	2	1	1	7	21	100	95
SEGD	0	0	2	3	2	1	0	4	8	57	36
SMA	5	3	5	3	2	1	1	7	20	100	91
UCP	3	4	5	4 designee	2 designee	1	1	7	20	100	91
USA	5	4	5	4	2	1	1	7	22	100	100
USDA	5	2	5	0	2	1	1	6	16	86	73
WID	5	2	5	4	2	1	1	7	20	100	91
Individual Members											
Amiri	na	na	na	na	na	1	0	1 of 2	1 of 2	50	50
Andersen	4	3	0	4	0	1	1	5	13	71	59
McAllister	0	0	5	2	0	0	0	2	7	29	32
Pauls	0	3	5	0	2	1	1	5	12	71	55
Roether	na	na	Na	4	2	1	1	4 of 4	8 of 8	100	100
Salmen	5	2	3	4	1	1	1	7	17	100	77
Schoonover	5	4	5	4	2	1	1	7	22	100	100

na – Not applicable: member was not a member for the meeting.

The highlighted cells indicate where the member did not attend 2 or more consecutive meetings.

Participation of current members during the development of the 2009 Edition - Ballots

Committee Member	Public proposals Results of 7/06 Meeting	Committee Proposals Results 4/07	Ballot of 3/08	Ballot of 7/08	Ballot Ending 12/08	Unresolved issues from 1/09	Ballot of 2/11/09	Results of Aug 09	Release of standard June 2010	Percent Returned (9 ballots)
ORGANIZATIONAL MEMBERS										
ACB		No	No	No	No			No		44
AEMA										100
AERBVI			No							89
AHLA							No			89
AIA			No							89
AOTA							No	No		78
ASID										100
ASPE										100
ASSE			No					No		78
ASTC					No	No	No			67
Access Board										100
ORGANIZATIONAL MEMBERS										
BHMA										100
BIAA	na	na	na							100
BOMA										100
DREDF										100
HLAA	No							No		78
HUD										100
ORGANIZATIONAL MEMBERS										
IAAPA		No	No					No	No	56
ICC										100
ISA							No			89
LPA				No						89
MCDPS					No					89
ORGANIZATIONAL MEMBERS										
NAD	No	No	No							67
NAHB		No	no	No						67
NEII										100
NEMA						No				89
NFPA								no		89
NMHC(NAA)				No						89
NMGCD										100
ORGANIZATIONAL MEMBERS										
PMI					No		No	no		67
PVA		No		No				No		67
SEGD	No	No			No			no		56
SMA										100
UCP				No						89
USA										100
USDA										100

WID								No	No	78
INDIVIDUAL MEMBERS										
Amiri	na	na	na	na	na	na	na	No		50
Andersen	No	No		No	No					67
McAllister		No		No	no	no	No	No		33
Pauls										100
Roether	na	na	na	na	na					100
Salmen		No							no	78
Schoonover										100

No indicates ballot not returned.

na = member not appointed to committee membership for this ballot.

The Membership committee focused on the daily participation of members at the seven meetings of the A117.1 Committee. For the organizational members, the attendance by the Principal representative, Alternate representative or a representative designated for a particular meeting were treated equally. The Membership policies also indicate that not attending two consecutive meetings should be addressed by the Membership Committee. The Membership Committee concluded that participation should be evaluated based on the number of days attended and not just attendance at a meeting. Most of the meetings are multiple days, and each day is important for the development and maintenance of the standard. The Membership Committee set a threshold of attendance of 60% of the meeting days. There were 22 meeting days during the 7 meetings of the last cycle. Attending less than 60% of the days means that the member did not attend 13 or fewer of the meeting days. The following members did not attend 60% of the meeting days.

Member	Days attended (% of total)	Meetings attended (% of total)	Ballots returned (% of total)
National Association of the Deaf	59	71	67
Todd Andersen	59	71	67
Jake Pauls	55	71	100
International Association of Amusement Parks and Attractions.....	55	57	56
American Society of Safety Engineers	50	86	78
Shahriar Amiri	50	50	50
American Society of Theatre Consultants	36	57	67
Builders Hardware Manufacturers Association	36	57	100
Society of Environmental Graphic Design	36	57	56
National Electrical Manufacturers Association	32	43	89
George P. McAllister, Jr.	32	29	33
Plumbing Manufacturers Institute	23	43	67

Recommendation

The recommendation of the Membership Committee to the full A117.1 Committee is that the Interest Category of these 12 members be changed to Individual Expert (IE). The IE category is a one year, renewable membership, but it does not have voting privileges. Each of these 12 members will receive a copy of this Report and Recommendation. They should be afforded the opportunity to present information to the full A117.1 Committee before the committee takes action on this recommendation.

2. Balance of Interest Groups.

The current committee has 44 members. ANSI rules require that no more than 1/3 of Committee members are to represent the same interest group. The A117.1 Committee is out of compliance because 2 previous members are no longer participating. The Membership Committee considered the balance of representation as it was developing its recommendations. The Committee should not take actions specific to changing the Standard or the rules of the committee until the membership is adjusted and no category exceeds 33%.

The number and percent of representation of each of the categories as of August 1, 2012 is as follows:

<u>Category</u>	<u>Members in Each Category</u>	
	<u>Number</u>	<u>Percent of Total</u>
Builder/Owner/Operator - (BO)	5	11.4
Consumer/User - (CU)	11	25.0
Professional - (P)	15 (8 Organizations; 7 Individuals)	34.1
Producer/Distributor - (PD)	5	15.9
<u>Regulatory - (R)</u>	<u>6</u>	<u>13.4</u>
TOTAL	44	

If the 12 members listed above are moved to Individual Expert – nonvoting status, the Committee comes into compliance with the ANSI rules. The balance would be as follows:

<u>Category</u>	Members in Each Category	
	<u>Number</u>	<u>Percent of Total</u>
Builder/Owner/Operator - (BO)	4	11.1
Consumer/User - (CU)	10	25.0
Professional - (P)	8 (5 Organizations; 3 Individuals)	22.2
Producer/Distributor - (PD)	6	16.7
<u>Regulatory - (R)</u>	<u>6</u>	<u>16.7</u>
TOTAL	36	

Alternatively, the committee felt that Shahriar Amiri was more appropriately categorized in the Regulatory Category as his position is as a local codes administrator. He is currently in the Professional Category. If Mr. Amiri was amenable to being placed in the Regulatory Category, then the existing committee of 44 members comes into compliance. The Professional Category would be reduced to only 31.8% of the committee members.

If the full A117.1 Committee takes actions on the status of the existing members other than that recommended by the Membership Committee, they need to be aware of the impact on Committee balance. The issue is primarily the Professional Category.

3. Applications for new Members

Prior to the meeting of Membership Committee a total of 20 applications were received; 8 were from organizations and 12 were from individuals. Those applicants are listed below. The full applications and related materials are posted on the A117.1 Committee portion of the ICC website.

A117.1 Committee – Applications for Membership

Applications from Organizations					
Organization	Principal /Alternate Representative	Category	Address	email	Code
American Speech-Language-Hearing Association	Jeffery B. Larson Pam Mason	P	444 North Capitol St NW, Suite 715 Washington DC 20001	nsynder@asha.org	1
Association of Pool & Spa Professionals	John Caden No alternate shown	PD	SR Smith LLC BOX 400 Canby, OR 97013	johnjcaden@gmail.com	2
National Association of Accessibility Consultants	Ricardo Londoro Eric Contreras	R	2020 Pennsylvania Ave #1700 Washington DC 20006	info@naaconline.org	3
National Association of Convenience Stores	Bradley Gaskins No alternate shown	BO	Corey Fitze NACS 1600 Duke Street Alexandria VA 22314	bgaskins@themcintoshgroup.com	4
National Association of Theater Owners	Gene Boecker No alternate shown	BO	2043 Woodland Parkway, Suite 300 St. Louis, MO 63146	geneb@codeconsultants.com	5
North Carolina Dept. of Insurance; Office of the State Fire Marshal	Laurel W. Wright No alternate shown	R	MSC 1202 322 Chapanoke Road Raleigh, NC 27699	Laurel.wright@ncdoi.gov	6
Rehabilitation Engineering and Assistive Technology Society of North America	Edward Steinfeld Glenn Hedman	R	Nell Bailey – Exec Director RESNA 1700 North Moore Street, Suite 1540	nbailey@resna.org	7
Universal Designers & Consultants, Inc	John Salmen Andrew Yarrish	P	6 Grant Avenue Takoma Park, MD 20912	jsalmen@universaldesign.com	8
Individual Application					
Name	Affiliation	Category	Address	Email	Code
William A. Amor	Amore Architectural Corporation	IE	2121 S. Haven Ave, Suite 200 Ontario, CA 91761	bamor@aaclv.com	9
Dawn Anderson	As it Stands	P	2059 Camden Avenue San Jose, CA 95124	gonedawning@yahoo.com	10
Douglas Anderson	LCM Architects	P	819 S. Wabash Chicago, IL 60605	danderson@lcmarchitects.com	11
Gene Boecker	Code Consultants, Inc	P	2043 Woodland Parkway, Suite 300 St. Louis, MO 63146	geneb@codeconsultants.com	12

Eric Contreras	ADDAG Consulting Services	P	1385 Coral Way, PH 401 Miami, FL 33145	econtreras@adaag-consulting.com	13
Dale William Gallmann	Bradley Corporation	PD	W142 N9101 Fountain Blvd Menomonee Falls, WI 53051	Dale.gallmann@bradleycorp.com	14
Alan Gettelman	Bobrick Washroom Equipment, Inc	PD	11611 Hart Street North Hollywood, CA 91605	agettelman@bobrick.com	15
Gary "Wayne" Harrison	Wayne Harrison Consulting	P	1701 Hardy Drive Edmond, OK 73013	wayneharrison@cox.net	16
Daniel Kaiser	Access Services, Plus	P	1548 Columbia Street Redlands, CA 92374	dank@AccessServicesPlus.com	17
Ken Sagan	NRG Code Advocates	CU	103 Slate Court, Bellefonte, PA 15623	ken@NRGcodeadvocates.com	18
Neil Snyder	American Speech-Language-Hearing Association	P	444 North Capitol Street NW, Suite 715, Washington DC 20001	nsnyder@asha.org	19
Peter Stratton	Steven Winter Associates, Inc	P	61 Washington Street, Norwalk, CT 06854	pstratton@swinter.com	20

Recommendation

The Membership Committee considered the applications against the Membership Policies and looked to interests that were not represented on the committee. In making its recommendation, the Membership Committee felt that organizations will have a better ability to support the participation of their representatives. The burden of participation is a substantial commitment for an individual. Therefore the recommendations for new membership are as follows:

Building Owners/Operators (BO)

1. National Association of Convenience Stores (NACS).
2. National Association of Theater Operators. (NATO).

Both organizations are familiar with the impact of the Standard on the design and operations of their facilities. Each have a wide variety of elements of the Standard. With the withdrawal of participation of the American Bankers Association, there is a loss of knowledge regarding customer service features. Both of these organizations bring that experience.

Regulatory

3. North Carolina Department of Insurance; Office of the State Fire Marshal (NCOSFM)
4. Rehabilitation Engineering and Assistive Technology Society of North America (RESNA)

North Carolina has been enforcing accessibility regulations for decades. The state had one of the earliest accessibility codes adopted on a statewide basis. They can bring a depth of experience of practical application of the Standard. RESNA has many hats. Their representatives have been active in the work of the Wheeled Mobility Task Group. They have done considerable research on the Anthropomorphic nature of the

standards and how users can use, or can't use facilities designed to the standard. RESNA is a accredited rule making organization and therefore is properly categorized as a regulator.

Producer/Distributor

5. The Association of Pool and Spa Professionals (APSA).

This organization is also one of many hats. They have been extensively involved in improving and coordinating standards for pools and spas including the recent development of the ICC. Members of ASPA are involved in the design and manufacture of pools, spas and related equipment. Recreation elements are a growing part of the A117.1 standard, and will likely evolve as this industry responds to the needs of accessibility.

Individual Expert

Dale William Gallman; Bradley Corporation
Alan Gettelman, Bobrick Washroom Equipment, Inc.

Both of these gentlemen represent companies which design and manufacture washroom equipment. Both are national companies with both manufacturing facilities in various regions as well as their products marketed across the country. Their interests are not represented by PMI (Plumbing Manufacturers Institute) to the extent that both gentlemen believe should be a voice on the A117.1 Committee. The Membership Committee would prefer to recommend membership for a trade organization for these companies; however none currently exists. Therefore the Membership Committee recommends that an IE membership be offered to both Mr. Tallman and Mr Bobrick in order to avail the committee of their expertise in the topic area – and in hopes that the industry can come together and create an organization which could be offered a organizational membership on the Committee.

Other Applications.

The Membership Committee carefully considered all the applications. As the full Committee has a high percent of Professional Members, the recommendation does not include adding any members in this category. Most of the individual applicants fell into the Professional category. Most of the individual applicants appeared to either general consultants on accessibility, or had a narrow interest. It is difficult for an individual to be representative of a national constituency as most are operating in a limited portion of the country. Finally the Membership Committee did not recommend the other 3 organizations for membership because it was felt that these interests were adequately represented.

If the full A117.1 Committee accepts the recommendations to change the status of 12 existing members and adds the 5 new members recommended, the Committee will be in compliance with ANSI rules regarding the balance between categories. If the Committee does not change the status of any of the 12 members and then adds the 5 new members, the Committee will be in compliance with the rules for balance between the categories. Taking other actions will require evaluating the resulting balance.

Appendix – Membership Policies

ANSI ASC A117 COMMITTEE MEMBERSHIP POLICY

1. New applications for membership shall strictly conform to the requirements of Section A.5 of the ANSI ASC A117 Committee Procedures for the Development and Coordination of American National Standards, with particular emphasis upon the requirements of the subsections 5.1, 5.1.1, 5.1.3 and 5.4.
2. Attendance at committee meetings is a vital part of a member's participation in the business of the Committee, and attendance at meetings should be considered equally with non-return of ballots as grounds for termination of membership. Failure to attend two consecutive meetings of the Committee shall constitute grounds for termination of membership.
3. Applicants should disclose to the Committee the names(s) of all organizations or clients whom they will represent in the meetings and during balloting.
4. ANSI A117 shall operate under ANSI procedures as if for a safety standard body (as contrasted with ANSI alternative for a product standard).
5. Members can be either individuals or organizations.
6. Members preferably should have a national scope.
7. Members must demonstrate expertise in areas relevant to the subject matter of the standard and applicable membership category.
8. Meeting minutes shall reflect the names and categories of membership of all members and the status of their attendance during the previous two years.

MEMBERSHIP INTEREST CATEGORIES

Builder/Owner/Operator (BO) Members in this category include those in the private sector involved in the development, construction, ownership and operation of buildings or facilities; and their respective associations.

Consumer/User (CU) Members in this category include those with disabilities, or others who require accessibility features in the built environment for access to buildings, facilities and sites; and their respective associations.

Producer/Distributor (PD) Members in this category include those involved in manufacturing, distributing, or sales of products; and their respective associations.

Professional (P) Members in this category include those qualified to engage in the development of the body of knowledge and policy relevant to their area of practice, such as research, testing, consulting, education, engineering or design; and their respective associations.

Regulatory (R) Members in this category include federal agencies, representatives of regulatory agencies or organizations that promulgate or enforce codes or standards; and their respective associations.

Individual Expert (IE) (Non-voting) Members in this category are individual experts selected to assist the consensus body. Individual experts shall serve for a renewable term of one year and shall be subject to approval by vote of the consensus body. Individual experts shall have no vote.

Appendix – Attendance Matrices.

Organization	I.C.	July 2006					April 2007				#D's of D's	% of Days
		1	2	3	4	5	1	2	3	4		
ABA	BO										7 of 9	78%
ACB	CU										9 of 9	100%
AEMA	PD										9 of 9	100%
AERBVI	P										8 of 9	89%
AHLA	BO										9 of 9	100%
AIA	P										9 of 9	100%
AOTA	P										5 of 9	56%
ASID	P										5 of 9	56%
ASPE	P										9 of 9	100%
ASSE	P										3 of 9	33%
ASTC	P										5 of 9	56%
ATBCB	R										9 of 9	100%
BHMA	PD										5 of 9	56%
BOMA	BO										8 of 9	89%
DREDF	CU										9 of 9	100%
HAAA	CU										9 of 9	100%
HUD	R										9 of 9	100%
IAAPA	BO										9 of 9	100%
ICC	R										9 of 9	100%
ISA	PD										9 of 9	100%
LPA	CU										8 of 9	89%
MCDPS	R										9 of 9	100%
NAA	BO										9 of 9	100%
NAD	CU										5 of 9	56%
NAHB	BO										9 of 9	100%
NCSBCS	R										9 of 9	100%
NEII	PD										9 of 9	100%
NEMA	PD										4 of 9	44%
NFPA	R										9 of 9	100%
NMGCD	CU										9 of 9	100%
PMI	PD										2 of 9	22%
PVA	CU										8 of 9	89%
SEGD	P										0 of 9	0%
SMA	PD										8 of 9	89%
UCPA	CU										7 of 9	78%
USA	CU										9 of 9	100%
USDA	R										7 of 9	78%
WID	CU										7 of 9	78%
Todd Andersen	P										7 of 9	78%
Brian Black	P										6 of 9	67%
George McAllister	P										0 of 9	0%
Jake Pauls	P										3 of 9	33%
John Salmen	P										7 of 9	78%
Ken Schoonover	P										9 of 9	100%
Totals											314 of 396	79%

Organization	I.C.	Jan/Feb 08				
		1	2	3	4	5
ABA	BO					
ACB	CU					
AEMA	PD					
AERBVI	P					
AHLA	BO					
AIA	P					
AOTA	P					
ASID	P					
ASPE	P					
ASSE	P					
ASTC	P					
ATBCB	R					
BHMA	PD					
BOMA	BO					
DREDF	CU					
HAAA	CU					
HUD	R					
IAAPA	BO					
ICC	R					
ISA	PD					
LPA	CU					
MCDPS	R					
NAA	BO					
NAD	CU					
NAHB	BO					
NCSBCS	R					
NEII	PD					
NEMA	PD					
NFPA	R					
NMGCD	CU					
PMI	PD					
PVA	CU					
SEGD	P					
SMA	PD					
UCPA	CU					
USA	CU					
USDA	R					
WID	CU					
Todd Andersen	P					
George McAllister	P					
Jake Pauls	P					
John Salmen	P					
Ken Schoonover	P					
Totals		35	35	34	34	30

Organization	I.C.	April/May 2008				#D's of D's	% of Days
		1	2	3	4		
ABA	BO					0 of 4	0%
ACB	CU					4 of 4	100%
AEMA	PD					2 of 4	50%
AERBVI	P					4 of 4	100%
AHLA	BO					4 of 4	100%
AIA	P					4 of 4	100%
AOTA	P					4 of 4	100%
ASID	P					4 of 4	100%
ASPE	P					4 of 4	100%
ASSE	P					3 of 4	75%
ASTC	P					2 of 4	50%
ATBCB	R					4 of 4	100%
BHMA	PD					0 of 4	0%
BIAA						4 of 4	100%
BOMA	BO					4 of 4	100%
DREDF	CU					4 of 4	100%
HLAA	CU					4 of 4	100%
HUD	R					2 of 4	50%
IAAPA	BO					0 of 4	0%
ICC	R					4 of 4	100%
ISA	PD					4 of 4	100%
LPA	CU					4 of 4	100%
MCDPS	R					3 of 4	75%
NAA	BO					4 of 4	100%
NAD	CU					4 of 4	100%
NAHB	BO					3 of 4	75%
NCSBCS	R					4 of 4	100%
NEII	PD					4 of 4	100%
NEMA	PD					0 of 4	0%
NFPA	R					4 of 4	100%
NMGCD	CU					4 of 4	100%
PMI	PD					0 of 4	0%
PVA	CU					4 of 4	100%
SEGD	P					3 of 4	75%
SMA	PD					3 of 4	75%
UCPA	CU					4 of 4	100%
USA	CU					4 of 4	100%
USDA	R					0 of 4	0%
WID	CU					4 of 4	100%
Todd Andersen	P					4 of 4	100%
George McAllister	P					2 of 4	50%
Jake Pauls	P					0 of 4	0%
Ed Roether	P					4 of 4	100%
John Salmen	P					4 of 4	100%
Ken Schoonover	P					4 of 4	100%
Total		36	37	36	30	139 of 160	87%

Mark Lichter – PVA
 Ann Makowski - SEGD
 Tricia Mason – LPA
 Jack McNamara - NEMA
 Steve Orlowski – NAHB
 Larry Schneider – AIA
 Don Surrena – NAHB
 Stephanie Thienel - IAAPA
 Mary Winkler - ASSE

Designees: (served as representatives for all or part of the meeting)

Deb Cotter - AOTA
 Wendy Guzman - ACB
 Gina Hilberry – UCPA

Members not represented:

ABA, ASID, ASPE, ASTC, Todd Andersen, George McAllister

Guests:

Shahriar Amiri – Arlington, VA
 Augustino D' Alonzo -
 Steve Fellman (by phone) – National Assoc. of Theater Owners
 Thomas Fodor – DOJ
 Miles Hagrue (Spelling?) - NAHB
 Brian Iwerks (by phone) – Daktronics
 Edwina Juillet – Fire & Life Safety for People with Disability
 Stillman Knight (Spelling?) - NAHB
 Kurt Roeper -
 Bonnie Ryan –
 Mark Schoenberg (by phone) -

Staff:

Jay Woodward – ICC Secretariat
 Ed Wirtschoreck – ICC manager of standards

Attendance (daily report)

Organization	I.C.	July 08	
		1	2
ABA	BO		
ACB	CU		
AEMA	PD		
AERBVI	P		
AHLA	BO		
AIA	P		
AOTA	P		
ASID	P		
ASPE	P		
ASSE	P		
ASTC	P		
ATBCB	R		

BHMA	PD		
BOMA	BO		
DREDF	CU		
HLAA	CU		
HUD	R		
IAAPA	BO		
ICC	R		
ISA	PD		
LPA	CU		
MCDPS	R		
NAA	BO		
NAD	CU		
NAHB	BO		
NCSBCS	R		
NEII	PD		
NEMA	PD		
NFPA	R		
NMGCD	CU		
PMI	PD		
PVA	CU		
SEGD	P		
SMA	PD		
UCPA	CU		
USA	CU		
USDA	R		
WID	CU		
Todd Andersen	P		
George McAllister	P		
Jake Pauls	P		
Ed Roether	P		
John Salmen	P		
Ken Schoonover	P		
Totals		39	35

ANSI ACCREDITED STANDARDS COMMITTEE A117

Secretariat: International Code Council (ICC)
500 New Jersey Avenue, NW, 6th Floor,
Washington, DC 20001-2070
[P] 1-888-ICC-SAFE (422-7233); [F] (202) 783-2348

Chair: Kenneth M. Schoonover, PE
Vice Chair:
Secretary: Jay Woodward

ANSI ASC A117 Meeting Minutes (Tentative)

January 5th, 2009 Sheraton-Crystal City, Arlington, VA

Those Present at the January 5th, 2009 Meeting:

The following organizations and individual members of the committee, and guests were present at least one day of the meeting.

Principal representatives:

Todd Andersen - Individual
Patricia Beattie – ACB
Billie Louise Bentzen – AERBVI
Brian Black - NEII
Kevin Brinkman – AEMA
Larry Brown - NAHB
Dave Collins - AIA
David Cooper – SMA
Robert Evans - ASPE
Larry Fleming – USDA
Allan Fraser - NFPA
Marilyn Golden (by phone) – DREDF
Gerald Gross – AHLA
Cheryl Kent – HUD
Bob Lynch - BIAA
Dominic Marinelli – USA
Marsha Mazz - ATBCB
Ron Nickson – NAA
Ginny O'Neill - ABA
Kim Paarlberg (by phone) – ICC
Jake Pauls - Individual
Larry Perry - BOMA
Hope Reed (by phone) – NMGCD
Ed Roether - Individual
John Salmen – Individual
Ken Schoonover – Individual
Michael Tierney - BHMA
Sharon Toji (by phone) - HLAA
Curt Wiehle - NCSBCS
Hale Zukas (by phone) - WID

Alternate representatives:

Rosaline Crawford - NAD
Tom Heiderer – MCDPS
George Kappenhagen - NEII
Mark Lichter – PVA
Tricia Mason (by phone) – LPA

Dave Miller – SEGD
 Steve Orłowski – NAHB
 Larry Schneider – AIA
 Michael Santos – ISA
 Don Surrena – NAHB
 Mary Winkler - ASSE

Designees: (served as representatives for all or part of the meeting)

Eric Bridges - ACB
 Gina Hilberry – UCPA
 Bonnie Ryan – AOTA

Members not represented:

ASID, ASTC, IAAPA, NEMA, NFPA, PMI, George McAllister

Guests:

Thomas Fodor – DOJ
 Mike Grabman –
 Andre Judlet (spelling?) –
 Edwina Juillet – Fire & Life Safety for People with Disability
 Bob Mackie – DOJ
 Kurt Roeper – Ingersoll Rand
 Lee Swinscoe –
 Tom Usher –

Staff:

Jay Woodward – ICC Secretariat
 Ed Wirtschoreck – ICC manager of standards

Attendance (daily report)

Organization	I.C.	Jan 09
		1
ABA	BO	
ACB	CU	
AEMA	PD	
AERBVI	P	
AHLA	BO	
AIA	P	
AOTA	P	
ASID	P	
ASPE	P	
ASSE	P	
ASTC	P	
ATBCB	R	
BHMA	PD	
BIAA	CU	
BOMA	BO	

DREDF	CU	
HLAA	CU	
HUD	R	
IAAPA	BO	
ICC	R	
ISA	PD	
LPA	CU	
MCDPS	R	
NAA	BO	
NAD	CU	
NAHB	BO	
NCSBCS	R	
NEII	PD	
NEMA	PD	
NFPA	R	
NMGCD	CU	
PMI	PD	
PVA	CU	
SEGD	P	
SMA	PD	
UCPA	CU	
USA	CU	
USDA	R	
WID	CU	
Todd Andersen	P	
George McAllister	P	
Jake Pauls	P	
Ed Roether	P	
John Salmen	P	
Ken Schoonover	P	
Totals	45	38

ANSI ACCREDITED STANDARDS COMMITTEE A117

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Chair: Kenneth M. Schoonover, PE
Vice Chair:
Secretary: Jay Woodward

ANSI ASC A117 Meeting Minutes (Tentative)

August 19, 2009 – Meeting by Teleconference

Those Present on the August 19, 2009 Teleconference Meeting:

The following organizations and individual members of the committee, and guests were present for the meeting.

Principal representatives:

Todd Andersen - Individual
Patricia Beattie – ACB
Billie Louise Bentzen – AERBVI
Brian Black - NEII
Kevin Brinkman – AEMA
David Cooper - SMA
Robert Evans - ASPE
Larry Fleming – USDA
Allan Fraser - NFPA
Marilyn Golden – DREDF
Gina Hilberry – UCPA
Cheryl Kent – HUD
Robert Lynch - BIAA
Dominic Marinelli – USA
Dr. William Marletta - ASSE
Marsha Mazz – ATBCB
Samantha McAskill - ASID
Ron Nickson – NMHC
Steve Orłowski – NAHB
Kim Paarlberg – ICC
Jake Pauls - Individual
Larry Perry - BOMA
Hope Reed – NMGCD
Ed Roether - Individual
John Salmen – Individual
Shoshana Shamberg - AOTA
Ken Schoonover – Individual
Michael Tierney - BHMA
Sharon Toji - HLAA
Curt Wiehle - NCSBCS
Hale Zukas - WID

Alternate representatives:

Rosaline Crawford - NAD
Bill Downs - USDA
Bill Dundas – ISA
Phil Hahn - ICC

Tom Heiderer – MCDPS
 George Kappenhagen - NEII
 Tricia Mason – LPA
 Jack McNamara – NEMA
 Frank Menendez - PVA
 Robert Murphy - AEMA
 Don Surrena – NAHB
 Stephanie Thienel - IAAPA
 Mary Winkler - ASSE

Designees: (served as representatives for all or part of the meeting)

Debbie Grubb – ACB
 Edwina Juillet – WID

Members not represented:

ABA, AHLA, AIA, ASTC, PMI, SEGD, George McAllister

Guests:

Brad (unknown last name) – (believe he was with Tom Eberhardy)
 Brian Blagnete -
 Tom Eberhardy -
 Thomas Fodor – DOJ
 Hoyt Jeter
 Zita Johnson-Betts – DOJ
 Erich Kohring -
 Matt Leshner
 Robert Mackie - DOJ
 Joshua Rucker

Staff:

Jay Woodward – ICC Secretariat
 Ed Wirtschoreck – ICC manager of standards

Attendance (daily report)

Organization	I.C.	Aug 09 19th
ABA	BO	
ACB	CU	
AEMA	PD	
AERBVI	P	
AHLA	BO	
AIA	P	
AOTA	P	
ASID	P	
ASPE	P	
ASSE	P	
ASTC	P	
ATBCB	R	

BHMA	PD	
BOMA	BO	
DREDF	CU	
HLAA	CU	
HUD	R	
IAAPA	BO	
ICC	R	
ISA	PD	
LPA	CU	
MCDPS	R	
NAD	CU	
NAHB	BO	
NCSBCS	R	
NEII	PD	
NEMA	PD	
NFPA	R	
NMGCD	CU	
NMHC	BO	
PMI	PD	
PVA	CU	
SEGD	P	
SMA	PD	
UCPA	CU	
USA	CU	
USDA	R	
WID	CU	
Todd Andersen	P	
George McAllister	P	
Shahriar Amiri	P	
Jake Pauls	P	
Ed Roether	P	
John Salmen	P	
Ken Schoonover	P	
Totals		37