



# FIRE SERVICE MEMBERSHIP COUNCIL

## Minutes of the Fire Service Membership Council Governing Committee Teleconference Thursday, January 21, 2016 1 p.m. EST

FSMC Members	Present	FSMC Members	Present
Scott Adams – Chair Park City Fire District, UT	X	Rick McCullough (Retired) Regina Fire Department, SK	
Gary West- Vice Chair Tennessee State Fire Marshal		George Michehl (Retired)	X
Robert Barnett Attorney at Law, LA		Richard Miller	
Fulton Cochran Clark County Fire, NV	X	Ernie Misewicz Fairbanks Fire Department, AK	X
Ronny Coleman FireForce One, CA		Kelly Nicoletto Underwriters Laboratories, TX	X
Sean DeCrane Cleveland Fire Department, OH		Marc Sampson, Longmont Fire, CO	X
Timothy Diehl Rockville FMO, MD	X	Michael Sinsigalli West Hartford Fire, CT	
Jackie Gibbs Marietta Fire Department, GA		Jim Yates Lawrence Road Fire Co., NJ	
Tonya Hoover, California State Fire Marshal		Adolf Zubia Clark County Fire, NV	X
Staff		Staff	
Rob Neale	X	Rick Hauffe	X
Tracy Lendi, Ph. D	X	Beth Tubbs	X
Thomas Allen	X	Vaughn Wicker	X
Documented Guests		Documented Guests	
Jim H. Brown (Board Liaison), Gillette Building Department, WY	X	Ayla Jefferson (Former Chair, Sustainability Membership Council)	X
Stuart Tom (ICC Board of Directors) Glendale Fire Department, CA	X	McKenzie James (Chair, PMG Council) City of Portland, OR	X
John Orr Chester Building Department, NY	X	Tom Harrington Mill Valley, CA	X
Ron Kanterman	X	Rita Neiderheiser	X

Wilton Fire, CT		U.A. Local Union 669	
Laura McCarthy Bloomington Fire, MN	X	Larry Felker, Belimo Aircontrols USA, NV	X
Dan Finnegan	X	Art Linde	X
Bruce Johnson Underwriters Laboratories	X	Eirene Oliphant BRR Architecture, Inc., KS	X
Eric Jacobsen Office of Statewide Health Planning and Development, CA	X	Eric Gleason National Fire Sprinkler Association	X
Ted Cater Panasonic US	X	Michael Kocab Willoughby Fire, OH	X
Greg Wheeler Thornton Building Department, CO	X	Steve Swarhout California State Fire Marshal	X
Thomas Jarman Prince William Fire, VA	X	Steve Mills Hendersonville Building and Codes, TN	X
Blake Salzman City of Palo Alto, CA	X	Jeff Shapiro International Code Consultants, TX	X
Michael Schmeida Gypsum Association	X	Art Londensky Borough of South River, NJ	X
Robert Fash Las Vegas fire and Rescue, NV	X	Ron Klus, Fairfax County, VA	X

### 1) Call to Order/Roll call

The meeting was called to order by Chairman Scott Adams at 1:02 p.m. EST. The chairman declared a quorum existed.

ICC staff liaison Rob Neale called the roll and summarized the purpose and duties of the Fire Service Membership Council (FSMC) from its charter and the purpose of the teleconference: giving the FSMC Governing Committee (GC) the opportunity to plan and organize its 2016 activities.

Communications on the teleconference were difficult due to excessive noise on the teleconference bridge.

### 2) Additions/Changes to the Agenda

With the concurrence of the chairman, two items were added to the agenda:

- a) Building Safety Month
- b) Chemical Safety Board

### 3) Opening Remarks from the Chair

Chairman Adams welcomed newly appointed Governing Committee member Timothy Diehl, Fire Marshal, City of Rockville, Maryland. Mr. Diehl provided a brief summary of his career experience.

Chairman Adams welcomed ICC Board of Director Liaison Jim Brown, CBO, City of Gillette, Wyoming. Mr. Brown provided a brief summary of his career experience and expressed his appreciation and enthusiasm for being appointed Board liaison.

Chairman Adams solicited comments from any ICC Board members who may have been on the call. No comments were heard.

Mr. Neale explained that the FSMC-GC was trying to improve communication among the various ICC membership councils by inviting their chairs to this teleconference. Mr. McKenzie James (Plumbing Mechanical and Gas Membership Council) and Ms. Ayla Jefferson (Sustainability Membership Council) were on the call. Mr. Steven Shapiro (Building Officials Membership Council) had a prior engagement and sent his regrets. Mr. Geoff Mitchell (Global Initiatives Membership Council) was not able to connect due to international teleconference bridge technical difficulties.

#### 4) Approval of minutes from the September 27, 2015 meeting in Long Beach, California.

Mr. George Michehl moved, and Mr. Kelly Nicoletto seconded, a motion to approve the minutes of the September 27, 2015 meeting in Long Beach, California. The motion was approved unanimously.

Mr. Sampson submitted a change to the September 27, 2015 minutes in Section II to read “Kelly Nicoletto expressed concern over only having roughly 30 days to review all the public comments before the hearings”. FSMC-GC members were polled off-line to accept this change. In favor: Nicoletto, Zubia, Michehl, Adams, DeCrane, West, Cochran, McCullough, Sinsigalli. Opposed: No response. Absent/Abstain: Hoover.

#### 5) Old Business

- a) **ICC National Fire Service Activities final 2016 strategic work plan.** This is Mr. Neale’s work plan for the year and does not represent specifically the goals and objectives of the FSMC-GC. Mr. Neale will make arrangements to have the work plan posted on the FSMC page of the ICC website (<http://www.iccsafe.org/membership/membership-councils/fire-service-membership-council-documents/>) under the category “Annual Reports”.

Mr. Brown inquired about adding ICC’s Solar Rating & Certification Corporation to the work plan task of “promoting ICC products and services”. Mr. Brown and Mr. Cochran agreed to a follow-up meeting at the ICC Committee Action Hearings in Louisville to discuss this in more detail.

- b) **Rollout/implementation plan for “Building and Fire Officials Working Together” class.** Mr. Nicoletto reported the course currently is with ICC Training and Education department awaiting final decisions on format, instructors and delivery from the Steering Committee that oversaw the course development. The Steering Committee is scheduled to have a teleconference on the course Monday, February 8, 2016.

Mr. Nicoletto reported he will be delivering a shortened, “advertising” version of the program to the National Association of State Fire Marshals at their Annual Conference in July in Albuquerque.

Mr. Neale introduced Dr. Tracy Lendi, ICC’s new vice president of training and education. Dr. Lendi provided a brief summary of her career experience and expressed her enthusiasm for the fire service training program efforts.

#### 6) New Business

- a) **Review FSMC 2016 strategic goals.** At Mr. Zubia’s recommendation, Chairman Adams will assign work groups to accomplish the FSMC GC goals and set objectives/deadlines. These goals are:
- Encourage fire service to become ICC governmental members and promote their engagement in cdpACCESS

- Recommend ICC Training & Education Programs/Work with Education Committee
- Work with Government Relations Department in support of Building Safety Month and Fire Prevention Month
- Recruitment of new members to the FSMC; adding value to FSMC membership.

b) **Support for NFPA 1001 proposal.** Mr. Neale explained that, in accordance with the work plan, he has submitted a proposed change to NFPA 1001, Fire Fighter Professional Qualifications, to add “List building code use and occupancy classifications, given the jurisdiction’s legally adopted building code, so that occupancy classifications are identified and differences among occupancy classifications are described.”

The proposal is now with the NFPA 1001 Technical Committee.

c) **2016 Committee Action Hearings.** The ICC 2016 Committee Action Hearings are scheduled for:

April 17-27, 2016, Kentucky International Convention Center, Louisville  
[http://media.iccsafe.org/2016\\_MarComm/\\_2016\\_CAH/index.html](http://media.iccsafe.org/2016_MarComm/_2016_CAH/index.html)

The conference hotel is the:

Hyatt Regency Louisville  
 311 Fourth Street  
 Louisville, KY 40202  
 Telephone: 502-581-1234

Mr. Neale reported he is working with the Building Officials Membership Council Governing Committee staff liaison on Joint Fire/Building Official dinner plans and a draft agenda for the joint meeting.

Chairman Adams requested agenda items for the FSMC-GC meetings April 16-17. The following items have been submitted so far:

- Steering committee report on “Working Together” class
- Instructor qualifications
- Tracy Lendi: introduction and vision for T/E future
- Michelle Porter: update on certification
- Meeting with Solar Rating group
- FSMC work group assignments; goals and objectives
- Discussion on NFPA 1001 submission for building code occupancy group knowledge
- Nicholas and Zachary Burt Memorial Carbon Monoxide Prevention Act
- Appointment of FSMC-GC vacancy

Mr. Neale will prepare a FSMC-GC meeting announcement and agenda once all details are known.

## 7) Other Business/Reports

- a) Chairman Adams authorized Mr. Neale to send the FSMC-GC staff liaison activity report to all GC committee members.
- b) Chairman Adams requested that more information on the Nicholas and Zachary Burt Memorial Carbon Monoxide Prevention Act be sent to the FSMC-GC before its April meeting.

- c) Mr. Neale explained that May is annual Building Safety Month. ICC is seeking both in-kind and financial sponsors. Sample fill-in-the-blank Building Safety Month proclamations have been sent to all ICC fire service chapters. Mr. Neale can provide sponsorship explanation brochures upon request.
- d) Mr. Michehl reported he is challenged to develop an article for Building Safety Journal Online that aligns with one of the weekly themes in this year's Building Safety Month. He will work with Mr. Nicoletto and Mr. Bruce Johnson of Underwriters Laboratories to develop an article on the "Science Behind the Codes" theme. Mr. Brown suggested the article reference all of the entities in the ICC Family of Companies.
- e) Mr. Neale reported the U.S. Chemical Safety Board (CSB), subsequent to the West, Texas, ammonium nitrate explosion, has submitted proposed International Fire Code changes pertinent to the topic. CSB staff has been challenged submitting the proposals in accordance with ICC style guidelines. Mr. Johnson and Mr. Bruce Fash offered to work with CSB on the matter.

## **8) Adjournment**

Having no additional business to come before the Governing Committee, Chairman Adams declared the meeting adjourned at 1:50 p.m. EST.

*Approved April 16, 2016 by the Fire Service  
Membership Council Governing Committee  
at its Committee Action Hearing meeting in  
Louisville, Kentucky*