



International Code Council
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Dear Chapter Officer:

As we head into spring, a new set of important ICC Chapter deadlines is approaching. Please remember:

All [Chapter of the Year Award](#) applications are **due March 31**. Submitting an awards application is a great opportunity to spotlight all the activities and contributions your Chapter or Region make to your community and to ICC. Every Chapter that submits an application will receive a Certificate of Participation, so be sure to put your application in for consideration.

The deadline for all other awards presented at the Annual Conference is **March 31** as well. You may wish to nominate someone for any of [these awards](#) available on the application. You may also wish to nominate someone for an ICC Honorary Membership. Click [here](#) for more information.

Several Chapters have already submitted 2017 Annual Reports. **August 15 is the deadline** to submit your Annual Report so you can receive all Chapter benefits, including a complimentary registration to this year's Annual Conference in Columbus, Ohio or complimentary attendance at the 2nd Annual Chapter Leadership Academy in Atlanta Georgia in June. To submit your Chapter's Annual Report, [log in to your My ICC account and choose "My Chapters."](#) From there, you can "View/Edit Chapter Details," including adding an Annual Report.

Don't forget that Building Safety Month is May 2017. If you wish to receive two complimentary Building Safety Month posters, email your request, including your mailing address to chapters@iccsafe.org. As always, if you have questions or comments, please contact me at 888-ICC-SAFE (888-422-7233) x5268 or chapters@iccsafe.org. I look forward to hearing from you.

A handwritten signature in black ink that reads "Karla Price Higgs".

Karla Price Higgs
Vice President, Member Services
International Code Council