



# 2018 CHAPTER/REGION AWARDS PROGRAM APPLICATION

This year at the ICC Annual Conference (Richmond, Virginia, October 21-24), the International Code Council will recognize a Chapter of the Year and a Regions Spotlight Award. Chapter Merit Awards will also be selected. All awards recognize the achievements and contributions our Chapters make to ICC, the profession, the industry and to communities everywhere in the name of building safety.

## CHAPTER OF THE YEAR AWARD

This award is bestowed upon the Chapter that demonstrates exemplary performance in promoting the goals and mission of the International Code Council. The winning Chapter will be distinguished by its professionalism, participation in ICC, public support for building and fire codes, building safety, and the fields of construction and code administration.

## REGIONS SPOTLIGHT AWARD

This award is bestowed as needed upon the Regional Chapter that best demonstrates strong cooperation among the Chapters that make up the region, advancement of professionalism among its Members, strong community service, and growth of Membership within the Region on its contributing Chapters.

## CHAPTER MERIT AWARD

Merit Awards are also possible for Chapters that demonstrate the goals and objectives of ICC.

<p><b>Chapter of the Year winner will receive:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> personalized plaque</li> <li><input type="checkbox"/> one seminar from our core curriculum including instructional materials</li> <li><input type="checkbox"/> one complimentary registration to the next ICC Annual Conference</li> </ul> <p><b>Regions Spotlight Award winner will receive:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> personalized plaque</li> <li><input type="checkbox"/> one seminar from our core curriculum including instructional materials</li> <li><input type="checkbox"/> one complimentary registration to the next ICC Annual Conference</li> </ul> <p><b>Merit Award winner will receive:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> personalized plaque</li> <li><input type="checkbox"/> one complimentary registration to the next ICC Annual Conference</li> </ul> <p><b>Participating chapters will receive:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> certificate of participation</li> </ul>	<p><b>APPLICATION DEADLINE: March 1, 2018</b></p> <p><b>ONLY APPLICATIONS RECEIVED BY THE DEADLINE BELOW WILL BE ENTERED IN THE COMPETITION.</b></p>
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*Each item is worth points and relates to one of five areas under consideration by the Awards Committee.*

- *Chapter membership increase.*
- *Activities that demonstrate a high degree of professionalism in promoting the vision, mission and values of the International Code Council.*
- *Development and implementation of programs designed to promote the professionalism of chapter members and the professional image of code officials.*
- *Participation in local, state, regional or national activities which increase the public awareness and support for building codes and safety in the built environment.*
- *Development and promotion of programs that encourage the continued education of those choosing to enter into the fields of construction, code administration and other related fields.*

**Submit all materials electronically OR  
Ship/mail 5 copies of your application and  
any accompanying material to:**

Eastern Regional Office  
Attn: Chapter Relations  
900 Montclair Road  
Birmingham, AL 35213-1206

**APPLICATION DEADLINE:  
March 1, 2018**

For more information, please contact Karla Higgs, VP, Member Services:  
Phone: 888-ICC-SAFE (888-422-7233), ext. 5268 • E-mail: [chapters@iccsafe.org](mailto:chapters@iccsafe.org)

## Competition Rules and Guidelines:

1. Report only on activities and accomplishments for the time period beginning January 1, 2017 and ending December 31, 2017.
2. Review the criteria for Parts I through VI and describe your Chapter's activities or accomplishments for each part. List Chapter activities or accomplishments only once even though they may relate to more than one part. Regions should not repeat activities or events submitted by any state or local Chapter on its Chapter of the Year application.
3. Attach any supporting documentation behind each part.
4. **You must submit your complete application electronically OR ship/mail 7 copies of your application**, including any supporting documentation such as brochures, photographs, booklets, newspaper clippings, etc., and any media, such as video, audio, CD, DVD or web.
5. Please note that application items become the property of ICC and will not be returned.
6. **Applications must be typed, not handwritten.** This form is also available on our website at [www.iccsafe.org/chapters](http://www.iccsafe.org/chapters)

Chapter/Region Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, ZIP Code: \_\_\_\_\_ Region # \_\_\_\_\_

### Chapter Type (indicate one):

#### **Part I:** Chapter Members

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

**Part I continued:** Regions may list contributing Chapters which showed growth in Membership:

Name of Chapter: \_\_\_\_\_

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

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# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Name of Chapter: \_\_\_\_\_

# of Chapter Members as of January 1, 2017: \_\_\_\_\_

# of Chapter Members as of December 31, 2017: \_\_\_\_\_

Chapter/Region Name: \_\_\_\_\_

**Part II:** List any activities that occurred beginning January 1, 2017 and ending December 31, 2017 that demonstrated a high degree of professionalism in promoting the vision, mission and values of the International Code Council. (Check any of the following suggestions that apply and add any other activities you wish to list.

Has this Chapter/Region worked to advance participation in the ICC Code Development Process?

Details:

Has this Chapter/Region encouraged the earning of ICC Certifications among your Members?

Percentage of Members who are ICC certified? \_\_\_\_\_ Growth in numbers this year? \_\_\_\_\_

Details:

Has this Chapter/Region sponsored attendees to the ICC Annual Conference, Code Development Hearings, and/or Public Comment Hearings (e.g. provided matching funds to Code of Honor Scholarship attendees)?

Details:

Does this Chapter/Region publish a newsletter?  Monthly?  Quarterly?

Details:

Does this Chapter/Region have a website?

Web address: \_\_\_\_\_

Is the ICC logo or a link to the ICC homepage prominent? \_\_\_\_\_

Details:

Additional Comments:

Chapter/Region Name: \_\_\_\_\_

**Part III:** Describe how your Chapter/Region developed and implemented programs designed to promote the professionalism of Chapter members and the professional image of code officials during the period beginning January 1, 2017 and ending December 31, 2017 of this year. (Check any of the following suggestions that apply and add any other activities you wish to list.)

Did the Chapter/Region host a seminar, training day, or educational institute?

Details:

Is this Chapter/Region an ICC Preferred Provider?

Details:

Does this Chapter/Region meet regularly?  Monthly?  Quarterly?  Other?

Details:

Additional Comments:

Chapter/Region Name: \_\_\_\_\_

**Part IV:** Describe how your Chapter/Region participated in local, state, regional or national activities during the period beginning January 1, 2017 and ending December 31, 2017 which increased the public awareness and support for building codes and safety in the built environment. (Check any of the following suggestions that apply and add any other activities you wish to list.)

Has this Chapter/Region participated in area Code adoption activities?

Details:

Has this Chapter/Region supported Code-related legislation at the State level?

Details:

Has this Chapter contributed to ICC Region activities?

Details:

Has this Chapter/Region supported Building Safety Month activities?

- Staffed a booth at a community activity?
- Sponsored a children's program?
- Ensured one or more Building Safety Month proclamation(s) was signed?
- Partnered with local businesses to promote Building Safety Month?

Details:

Additional Comments:

Chapter/Region Name: \_\_\_\_\_

**Part V:** Describe how your Chapter/Region developed and promoted programs during the period beginning January 1, 2017 and ending December 31, 2017 of this year that encouraged the continued education of those choosing to enter into the fields of construction, code administration and other related fields. (Check any of the following suggestions that apply and add any other activities you wish to list.)

Did this Chapter/Region sponsor activities that encouraged careers in code enforcement among those considering new employment?

Details:

Has this Chapter/Region established a mentoring program?

Details:

Has this Chapter/Region supported the ICC High School Technical Training Program?

Details:

Additional Comments:



Chapter/Region Name: \_\_\_\_\_

**Part VI:** Describe any other activities or accomplishments that occurred beginning January 1, 2017 and ending December 31, 2017 that you would like to have considered by the Awards Committee.