



**Minutes of the Meeting of the  
Fire Service Membership Council Governing Committee**

**Thursday, June 27, 2019  
1:30 p.m. EDT**

**“Founded by Members to Serve our Members . . .  
Benefitting Communities Worldwide”**

<b>FSMC Governing Committee Members</b>	<b>Representing</b>	<b>Present</b>
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Fulton Cochran -- Clark County Fire Department, NV (Ret.)	ICC	
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
TBD -- Appointment Pending --	IAFC:SW	
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Joe McElvaney -- The Hiller Companies, Inc.	ICC	
TBD -- Appointment Pending --	IAFC:C	
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	
Steve Swarthout -- Riverside County Fire Department, CA	ICC	
Kelly Nicoletto -- Underwriters Laboratories, TX	NASFM	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Joseph Fahd, Jr. -- Cohoes Fire Department, NY	IAFC:E	
Timothy Diehl -- Global Fire Protection Group	ICC	X
Adolf Zubia -- A to Z Fire & Code Consulting, LLC, NM	ICC	X

<b>International Code Council (ICC) Staff and Liaisons</b>	<b>Present</b>
Angie Wiese -- FSMC Liaison to the ICC BOD – Fire Safety Manager, St. Paul, MN	
Karl Fippingger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	X

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Audrey Cline -- Building Membership Council Liaison to the FSMC, Town of Durham, NH	X

Lt. Michael Daugherty -- Fire Investigator/Fire Inspector, Tuscaloosa (AL) Fire and Rescue Service	X
Robby Dawson -- Southeast Regional Director, NFPA	X
Page Dougherty -- Fire Protection Engineer II, Thornton (CO) Fire Department	X
Nadja Infanti -- Sr. Manager, Global Codes and Standards, Ethics and Compliance Officer, Carrier	X
Rock Meng -- Global Membership Council to the FSMC, Capitol FPE LLC	X
Charles Vento -- Special Projects Coordinator, Harris County (TX) Fire Marshal's Office	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (West/Fippinger)
  - a) Note: If you would like your attendance noted and you are not a standing invitee, please email [kfippinger@iccsafe.org](mailto:kfippinger@iccsafe.org) and CC [dnichols@iccsafe.org](mailto:dnichols@iccsafe.org)
- 2) Opening Remarks from the Chair (West)
  - a) Congratulations to Christine Reed on her promotion to Division Chief/Fire Marshal at Central County Fire Department in Burlingame, CA
  - b) Congratulations to Tim Diehl on his retirement as Fire Marshal in the City of Rockville, MD. Tim has accepted a private sector position with Global Fire Protection Group.
- 3) Additions or Corrections to the Agenda
  - a) None
- 4) Approval of Minutes
  - a) May 16, 2019 Webex
    - i) Motion to accept: Chief Gerczynski; Second: Chief Reed; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
  - a) Chief West
    - i) NFPA was a good conference; lots of networking
  - b) Chief Metz
    - i) Reminder to the members that we are soliciting information and data on current adoptions of the International Wildland-Urban Interface Code. Please send information to Chief Metz and Karl Fippinger if you have information to share.
    - ii) Everyone is busy with travel and conferences
    - iii) Tracking several bills, particularly in the CA legislature to do with wildland fire and in Congress
    - iv) An ICC by-law change has been submitted that proposes a regional voting process for board member positions. This proposal would change the geographic composition of the board and would limit the number of board members from any region as opposed to current policy which limits board members to no more than 2 per state. More on this as it develops. Members should keep an eye out for additional information on this by-law proposal.
  - c) Board of Directors liaison (Wiese)
    - i) Director Wiese is unable to join today due to a scheduling conflict with the ICC Board of Directors meeting in Chicago.

- d) Staff liaison (Fippinger)
  - i) ICC Senior Regional Manager Rick Hauffe wrote a 3-part series ICC Government Relations Update that was published in the ICC's Building Safety Journal. Great information for ICC stakeholders and can be accessed using the following links:
    - (a) [ICC Government Relations: State, local and federal update - June 10th](#)
    - (b) [ICC Government Relations: State and local update - June 17th](#); and
    - (c) [ICC Government Relations: National update - June 24th](#)
  - ii) Attended the NFPA Annual Conference and Expo in San Antonio, TX with Dave Nichols. Good traffic, strong international presence. Spoke with ICC Global Services VP, Judy Zakreski to discuss ways to leverage international attendance at next year's event in Orlando, FL.
  - iii) Met with representatives from Austin, TX to discuss ICC support for helping them adopt and implement the International Wildland-Urban Interface Code.
  - iv) Dave Nichols attended the Building Owners and Managers Association (BOMA) International conference and expo in Salt Lake City, UT
- 6) Reports from Special Committees
  - a) Update on Ad-Hoc Committee on Building Safety and Security (Wiese/Metz)
    - i) No significant updates, nothing to report.
- 7) Unfinished Business
  - a) 2019 Work Group Updates
    - i) Chairman's Project (West/Metz)
      - (a) No report.
    - ii) Training and Education (Gerczynski)
      - (a) Ron Lynn approved to speak at ABM, working on ideas for next year's ABM, holding a meeting next month
    - iii) Member Recruitment (King)
      - (a) GMVR validation deadline for voting at the ABM is September 23, 2019
    - iv) Public Awareness (Reed)
      - (a) Held committee meeting earlier this week. Discussed the question of who are we creating our messages for; who is our audience? Consensus on code officials, fire service, industry, etc.
      - (b) Committee will provide information to our industry contacts and outlets, then let those messages filter through to get to the public rather than engaging the public directly.
      - (c) Talked about the different forms of education distribution, ICC web site including state of the web site, as well as driving social media traffic to the ICC web site and the FSMC page.

- (d) Reviewed goals for 2019. Priorities are to develop articles on Close Before You Doze initiative and Construction Site Fire Safety
- (e) Looking forward to moving forward and accomplishing goals
- v) Emerging Issues and Trends (Desrochers)
  - (a) At our June monthly conference call, we discussed how best to review and process the emerging issues/trend forms which the group receives. Because of the limited number of participants on the June call we never ironed this out totally. We did recognize the importance of informing the applicants what we did with the suggestion, so they feel the effort was worthwhile. The tracking system is working, and all items received are logged into an Excel Spread Sheet and a tracking number is used to organize the forms. Looking at how to create a single Excel Spread Sheet to track all information on one document. A “smart sheet” might allow us to attach/insert the form into the Excel Spread sheet so at our monthly meetings, I would have only one document containing all relevant information.
  - (b) We are scheduled to review the current list of topics we have received at our July monthly group meeting.
  - (c) We also discussed the need to develop a list of partners to share our form and to solicit topics of concerns.
  - (d) At the Annual NASFM Conference in July 2019 in Annapolis, Maryland Mike Desrochers will present the emerging issue/trend imitative to all state fire marshals during the morning business meeting.
  - (e) We discussed reaching out to our fire service partners since the mission of the group is to identify what issues impact the fire service. Also discussed spanning our own council membership groups through our liaisons.
- b) FSMC Mid-Year Report (Fippinger)
  - i) Submitted to Karla Higgs on June 26, 2019 for presentation to the ICC Board of Directors. Report attached to meeting minutes.
- c) Innovation in Code Administration Award (nominations due 6/30/2019) (Fippinger)
  - i) Three submissions received so far. Putting together review committee. More information during July Webex.
- d) FSMC Podcast (Fippinger)
  - i) Pending publication by ICC Communications
- e) FSMC Governing Committee Attendance and Vacancies (Fippinger)
  - i) Will provide attendance and term expirations for review during July Webex.
- f) Fire Service Membership Council Charter Update (Fippinger)
  - i) Will offer proposed policy change language on term expirations/short-term extensions for discussion during July Webex
- 8) New Business
  - a) ICC Membership Council Governing Committee election modernization (Fippinger)
    - i) Nothing substantive to report
  - b) A2L (flammable) refrigerants issue and information exchange (Fippinger)

- i) Jim Tidwell and Jay Peters are working with clients on the A2L refrigerant issue. Fippinger and Nichols have forwarded information received to FCAC staff liaison, Beth Tubbs for referral to FCAC. Tidwell and Peters are available to present to the FSMC if that is desired in the future. A recommendation was made by the Governing Committee to ensure that all sides of the issue are represented equally if presentations are desired or requested by the group.

9) Next Meeting

- a) Thursday, July 18, 2019 @ 1:30 p.m. EDT

10) Questions/Comments from the Audience

- a) None heard

11) Good of the Order

- a) Chief Metz asked Chief King if we could move his discussion points on ICC membership to the July meeting in the interest of time. Chief King agreed.

12) Adjourn

- a) Motion: Andy King; Second: Adolf Zubia; Discussion: None; Result: Passed unanimously

Gary West, Chair  
2019 FSMC Governing Committee

Randy Metz, Vice-Chair  
2019 FSMC Governing Committee

**2019 FSMC Meeting Schedule**

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
17	21	21	27-28	16	27	18	15	19	19-20	21	19
WebEx	WebEx	WebEx	ABQ	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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