



**Minutes of the Meeting of the  
Fire Service Membership Council Governing Committee**

**Thursday, July 18, 2019  
1:30 p.m. EDT**

**“Founded by Members to Serve our Members . . .  
Benefitting Communities Worldwide”**

<b>FSMC Governing Committee Members</b>	<b>Representing</b>	<b>Present</b>
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Fulton Cochran -- Clark County Fire Department, NV (Ret.)	ICC	X
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
TBD -- Appointment Pending --	IAFC:SW	
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Joe McElvaney -- The Hiller Companies, Inc.	ICC	X
TBD -- Appointment Pending --	IAFC:C	
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	
Coy Porter -- Utah State Fire Marshal's Office	NASFM	
Steve Swarthout -- Riverside County Fire Department, CA	ICC	
Kelly Nicoello -- Underwriters Laboratories, TX	NASFM	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	
Christine Reed -- Central County Fire Department, CA	ICC	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Joseph Fahd, Jr. -- Cohoes Fire Department, NY	IAFC:E	
Timothy Diehl -- Global Fire Protection Group	ICC	X
Adolf Zubia -- A to Z Fire & Code Consulting, LLC, NM	ICC	X

<b>International Code Council (ICC) Staff and Liaisons</b>	<b>Present</b>
Angie Wiese -- ICC Director, FSMC Liaison to the ICC BOD -- Fire Safety Manager, St. Paul, MN	
Stuart Tom -- ICC Director -- President, JAS Pacific, Inc., Upland, CA	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Audrey Cline -- Building Membership Council Liaison to the FSMC, Durham, NH	X

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Lt. Michael Daugherty -- Fire Investigator/Fire Inspector, Tuscaloosa (AL) Fire and Rescue Service	X
Robby Dawson -- Southeast Regional Director, NFPA	X
Doug Glenn CET, PSP -- Regional Sales Manager - Southeast, Eaton Life Safety & Mass Notification Solutions	X
Roger Herin, MCP -- Deputy Chief/Fire Marshal, Monarch Fire Protection District, Chesterfield, MO	X
Nadja Infanti -- Sr. Manager, Global Codes and Standards, Ethics and Compliance Officer, Carrier	X
Medi Maldonado -- Deputy Fire Marshal, Heartland Fire & Rescue, La Mesa, CA	X
Rock Meng -- Global Membership Council liaison to the FSMC, Capitol FPE LLC	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (West/Fippinger)
  - a) Note: If you would like your attendance noted and you are not a standing invitee, please email [kfippinger@iccsafe.org](mailto:kfippinger@iccsafe.org) and CC [dnichols@iccsafe.org](mailto:dnichols@iccsafe.org)
- 2) Opening Remarks from the Chair (West)
  - a) It's been a busy month of meetings and travel even though we are in to July. Thank you to everyone for taking time out of your schedules to join us today
- 3) Additions or Corrections to the Agenda
  - a) None
- 4) Approval of Minutes
  - a) June 27, 2019 Webex
    - i) Motion to accept: Kelly Nicolello; Second: Randy Metz; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
  - a) Director Tom (for Director Wiese)
    - i) NTA Acquisition: NTA joins the Code Council family. The acquisition adds laboratory and testing capabilities and will streamline the time-to-market for product manufacturers. More here: <https://www.iccsafe.org/about/periodicals-and-newsroom/nta-joins-the-international-code-councils-family-of-solutions/>
    - ii) Coded Systems Acquisition. On July 1, New Jersey-based Coded Systems has merged with General Code, a member of the Code Council family of solutions. The merged companies, operating as General Code, will support the growing needs of code officials, municipal planners and zoning officials by providing expanded product offerings and digital solutions. More here: <https://www.iccsafe.org/about/periodicals-and-newsroom/the-international-code-council-and-general-code-announce-merger-with-codification-company-coded-systems/>
    - iii) President Bryant has formed an initiative to explore remote voting for ICC Directors and by-law changes. Currently, voting on Code Council business is limited to members attending the annual business meeting. Members of the board have been working on this issue. A committee has been formed and is chaired by Director Wich.

The committee is exploring available options around moving toward electronic voting that would allow more members to participate. No significant updates are anticipated at this year's business meeting. The committee's work continues.

- iv) Proposed ICC by-law change submitted by State of New York
  - (a) The Code Council's board leadership is organized by section. The membership is represented by an 18-member board comprised of (4) executive committee members, (6) sectional directors, and 8 at-large directors. The geographical sections are defined on page 3 of the Code Council by-laws which can be viewed [here](#).
  - (b) The proposal in front of the membership is to move away from board organization by geographic section and to move to a regional voting model comprised of 12 regions. The regional voting model would organize the board as follows: (4) executive committee members, (12) regional directors, and 2 at-large directors.
  - (c) Key issues for consideration:
    - (i) Under the current model, no more than 2 directors can be elected per state. The proposed new model would shift the board to no more than 2 directors per region.
    - (ii) Under the current model, (8) board seats are reserved for the election of (8) at-large directors. The proposed new model would shift (6) of the at-large directors to regional directors, leaving (2) seats designated for at-large directors.
  - (d) The by-law change proposal will go in front of the Code Council membership for consideration the annual business meeting in Las Vegas. Once a quorum of eligible voting members is reached, the measure will require a 2/3 majority of voting members present at the annual business meeting to pass.
  - (e) The full by-law change proposal is included as an attachment to the July minutes for your review and consideration.
- b) Chief Tonya Hoover - National Fire Academy Superintendent
  - i) Glad to be back among friends at the Fire Service Membership Council!
  - ii) The NFA Fire Investigation curriculum is going through a full update
  - iii) Substantial updates are also in progress for the Fire Protection: Technical and the Fire Prevention: Management curriculum
  - iv) Several retirements on the horizon. This also means opportunities will open for fire and life safety professionals to join the NFA.
  - v) Deputy U.S. Fire Administrator, Dr. Denis Onieal has announced his retirement effective January 2020.
  - vi) Dr. Kirby Kiefer, NFA Deputy Superintendent will be retiring in the November/December timeframe
  - vii) Terry Gladhill, Training Chief has also announced retirement
  - viii) Lots of changes in-progress or on the horizon at NFA. Stay tuned!
- c) Staff liaison (Fippinger)
  - i) Attended and contributed to the Emerging Issues and Trends committee. Mike Desrochers and his group are doing outstanding work.

- ii) The Code Council submitted comments to FEMA on its new Building Resilient Infrastructure and Communities program on July 15<sup>th</sup>. We also submitted joint comments with three partners, the Congressional Fire Services Institute (CFSI), the Insurance Institute for Business and Home Safety (IBHS), and the Federal Alliance for Safe Homes (FLASH)
  - iii) Attended the Maine Fire Chiefs Association meeting in Hope, ME on July 11<sup>th</sup>. Met with Maine State Fire Marshal, Joe Thomas
  - iv) Dave Nichols will be representing the Code Council along with President Bill Bryant at the National Association of State Fire Marshals (NASFM) conference July 22-25 in Annapolis, MD
  - v) Will be representing the Code Council July 29-31 in Madison, WI in a meeting hosted by the Association of State Floodplain Managers (ASFPM) to discuss further developing post-disaster building damage assessment capabilities and capacity with FEMA and other state and local officials.
  - vi) Will be representing the Code Council at the International Association of Fire Chiefs (IAFC) Fire-Rescue International Conference and Expo in Atlanta, GA August 7-10. Attending the Fire and Life Safety Section (FLSS) meeting on August 9<sup>th</sup> and will help present the section's annual Excellence in Fire and Life Safety Award.
- 6) Reports from Special Committees
- a) Update on Ad-Hoc Committee on Building Safety and Security (Wiese/Metz)
    - i) No significant updates, workgroups continue to execute in their assigned areas
- 7) Unfinished Business
- a) 2019 Work Group Updates
    - i) Chairman's Project (West/Metz)
      - (a) No report.
    - ii) Training and Education (Gerczynski)
      - (a) No report.
    - iii) Member Recruitment (King)
      - (a) No report.
    - iv) Public Awareness (Reed)
      - (a) Did not meet this month. Will schedule meeting prior to August meeting.
    - v) Emerging Issues and Trends (Desrochers)
      - (a) Met on July 15<sup>th</sup> – Desrochers, Diehl, Metz, Zubia, McElvaney, Nicoletto, Fippinger in attendance
      - (b) Discussed procedures for reviewing issues and trends worksheet
      - (c) Determined options for actions to be taken after reviewing issues and trends worksheet
      - (d) Reviewed current submission and worksheets for processing
      - (e) The Emerging Issues and Trends work group initiative will be discussed at the NASFM conference next week.

- b) FSMC Charter Revision (Fippinger)
    - i) The Fire Service Membership Council Charter, Section 6.1 states: “This Council shall be governed by a minimum of a twelve-member Governing Committee appointed by the Board of Directors. A member of the Governing Committee may serve a maximum of two 3-year terms.”
    - ii) At the request of the FSMC Governing Committee, a charter revision is proposed to add the following language to help provide continuity and additional flexibility in committee appointments for individuals have served full terms, “In cases where qualified candidates are not immediately available to fill open positions on the Governing Committee, the Board of Directors will consider a maximum of two additional 1-year appointments, which must be applied for annually, to maintain the continuity of the Governing Committee membership.”
    - iii) Motion to move forward with proposal (Metz), Seconded: Nicoletto, no discussion, passed unanimously. Karl will move this forward with IAFC staff and leadership.
  - c) Innovation in Code Administration Award Committee (Fippinger)
    - i) Application period closed June 30<sup>th</sup>. 3 applications have been received.
    - ii) Looking for small committee to review applications.
    - iii) Volunteers by phone: Cochran, Metz, Reed, Diehl.
    - iv) Karl will schedule a review meeting in August.
  - d) FSMC Podcast (Fippinger)
    - i) Pending publication by ICC Communications
- 8) New Business
- a) Announcements
    - i) July 31st application deadline for candidates seeking positions on Membership Council Governing Committees. Need to appoint nominating committee to review
    - ii) Code of Honor Scholarships application deadline is August 9th
    - iii) Registration open for ICC Annual Conference and Business Meeting – early registration ends September 15th
    - iv) Significant changes for the 2018 International Fire Code are available now in the ICC store
- 9) Next Meeting
- a) Thursday, August 15, 2019 @ 1:30 p.m. EDT
- 10) Questions/Comments from the Audience
- a) None heard
- 11) Good of the Order
- a) None heard
- 12) Adjourn
- a) Motion: Desrochers; Second: Cochran; Discussion: None; Result: Passed unanimously by email.

Gary West, Chair  
2019 FSMC Governing Committee

Randy Metz, Vice-Chair  
2019 FSMC Governing Committee

**2019 FSMC Meeting Schedule**

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
17	21	21	27-28	16	27	18	15	19	19-20	21	19
WebEx	WebEx	WebEx	ABQ	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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**Proposed Amendment to the  
Bylaws for the International Code Council, Inc.  
A California Nonprofit Public Benefit Corporation  
Revised February 2013**

**ARTICLE IV — GEOGRAPHICAL REPRESENTATION**

**4.1 Limitations** - To encourage wide geographical representation, no more than two Governmental Member Representatives designated by Governmental Members located in the same state may serve simultaneously on any one committee nor may more than two Governmental Members Representatives designated by Governmental Members located in the same state serve simultaneously on the Board of Directors. Beginning at the 2021 Annual Business Meeting and thereafter, no more than two Governmental Members Representatives designated by Governmental Members located in the same Region may serve on the Board of Directors.

**4.2 Distribution** - To provide for geographical representation on the Board of Directors, the following ~~sections~~ Regions are established:

<u><b>Table 4.2</b></u>	
Section A	Alaska, British Columbia, Washington, Oregon, California, Nevada Hawaii
Section B	Idaho, Montana, Wyoming, North Dakota, South Dakota, Minnesota, Iowa, Wisconsin, Alberta, Saskatchewan, Manitoba
Section C	Utah, Arizona, Colorado, New Mexico, Oklahoma, Texas, Arkansas, Mexico
Section D	Nebraska, Kansas, Missouri, Illinois, Michigan, Indiana, Ohio, Kentucky, Ontario
Section E	Maine, Vermont, New Hampshire, New York, Massachusetts, Connecticut, Rhode Island, Pennsylvania, New Jersey, Delaware, Maryland, West Virginia, Virginia, Washington, D.C., Quebec, New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland
Section F	Tennessee, Louisiana, Mississippi, Alabama, North Carolina, South Carolina, Georgia, Florida, the Caribbean

<u><b>Table 4.2</b></u>	
<u>Region I</u>	<u>California, Hawaii, Nevada</u>
<u>Region II</u>	<u>Alaska, Idaho, Montana, Oregon, Washington, Wyoming</u>
<u>Region III</u>	<u>Iowa, Minnesota, North Dakota, South Dakota, Wisconsin</u>
<u>Region IV</u>	<u>Illinois, Kansas, Missouri, Nebraska</u>
<u>Region V</u>	<u>Indiana, Kentucky, Michigan, Ohio</u>
<u>Region VI</u>	<u>Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont</u>
<u>Region VII</u>	<u>DC, Delaware, Maryland, New Jersey, Pennsylvania, Virginia, West Virginia</u>
<u>Region VIII</u>	<u>Georgia, North Carolina, South Carolina, Tennessee</u>
<u>Region IX</u>	<u>Alabama, Florida, Louisiana, Mississippi</u>
<u>Region X</u>	<u>Arkansas, Oklahoma, Texas</u>
<u>Region XI</u>	<u>Arizona, Colorado, New Mexico, Utah</u>
<u>Region XII</u>	<u>International</u>

## ARTICLE V — BOARD OF DIRECTORS

**5.1 Governing Body** - Subject to the limitations of the Articles of Incorporation, these Bylaws and the laws of the State of California, all corporate powers shall be exercised by the Board of Directors. The Board of Directors shall be composed of the following: President, Vice President, Secretary/Treasurer, the most Immediate Past President eligible; ~~eight (8) Directors-at-Large, and six (6)~~ and fourteen (14) Regional Directors, with at least one elected from each Section Region (“Sectional Regional Directors”). In the event that there is no candidate for a Regional seat, any Governmental Member Representative from any Region may be elected to that seat in accordance with the limitations of 4.1 of Article IV of these Bylaws. Each member of the Board of Directors shall be a Governmental Member Representative. All members of the Board of Directors, except as provided in the Bylaws, shall be elected for a term of three years, and shall not serve for more than two consecutive full terms. However, nothing in this section shall preclude a Director initially appointed to a one or two year term, or appointed or elected to fill an unexpired term, from being elected to two subsequent full term(s). Each ~~Sectional~~ Regional Director shall be and remain, throughout his or her term, a Governmental Member Representative for a Governmental Member within the applicable ~~Section~~ Region.