



**Minutes of the Meeting of the  
Fire Service Membership Council Governing Committee**

**Thursday, August 15, 2019  
1:30 p.m. EDT**

**“Founded by Members to Serve our Members . . .  
Benefitting Communities Worldwide”**

<b>FSMC Governing Committee Members</b>	<b>Representing</b>	<b>Present</b>
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Fulton Cochran -- Clark County Fire Department, NV (Ret.)	ICC	
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
Brian Sloat -- City of Fayetteville, AR	IAFC:SW	X
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Joe McElvaney -- The Hiller Companies, Inc.	ICC	X
TBD -- Appointment Pending --	IAFC:C	
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Steve Swarthout -- Riverside County Fire Department, CA	ICC	
Kelly Nicoello -- Underwriters Laboratories, TX	NASFM	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Joseph Fahd, Jr. -- Cohoes Fire Department, NY	IAFC:E	X
Timothy Diehl -- Global Fire Protection Group	ICC	X
Adolf Zubia -- A to Z Fire & Code Consulting, LLC, NM	ICC	X

<b>International Code Council (ICC) Staff and Liaisons</b>	<b>Present</b>
Angie Wiese -- ICC Director, FSMC Liaison to the ICC BOD -- Fire Safety Manager, St. Paul, MN	X
Jim Brown -- ICC Director -- Deputy Building Official, Gillette, WY	X
Jim Sayers -- ICC Director -- Commercial Plans Examiner, Clackamas County, OR	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	X

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Page Dougherty -- Fire Protection Engineer II, Thornton (CO) Fire Department	X
Robby Dawson -- Southeast Regional Director, NFPA	X
Doug Glenn CET, PSP -- Regional Sales Manager - Southeast, Eaton Life Safety & Mass Notification Solutions	X
Rock Meng -- Global Membership Council liaison to the FSMC, Capitol FPE LLC	X
Lynn Nielson -- Building and Fire Safety Division, City of Henderson, NV	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (West/Fippinger)
  - a) Note: If you would like your attendance noted and you are not a standing invitee, please email [kfippinger@iccsafe.org](mailto:kfippinger@iccsafe.org) and CC [dnichols@iccsafe.org](mailto:dnichols@iccsafe.org)
- 2) Opening Remarks from the Chair (West)
  - a) Welcome to everyone on the line. It was good to see many of you at IAFC Fire-Rescue International last week.
  - b) Welcome to Chief Sloat who joins us from the City of Fayetteville, AR representing the IAFC Southwest Division
  - c) Thank you to Director Wiese, Director Brown, and Director Sayers for joining our call today as well.
- 3) Additions or Corrections to the Agenda
  - a) None
- 4) Approval of Minutes
  - a) July 18, 2019 Webex
    - i) Motion to accept: Kelly Nicolello; Second: Joe McElvaney; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
  - a) Director Wiese
    - i) ICC has acquired NTA (See: [NTA joins the International Code Council's family of solutions](#))
    - ii) The [ICC Annual Conference](#) is October 20-30, 2019 in Las Vegas, NV
      - (a) The Fire Service Membership Council will meet Wednesday, October 23, 2019 from 9:00 a.m. - 11:00 a.m.
      - (b) Chief Metz is running as a candidate for the ICC Board of Directors
    - iii) Proposed ICC by-law change submitted by State of New York
      - (a) A by-law change has been proposed and was discussed on this call last month.
      - (b) The proposal will be voted on at the ICC Annual Business Meeting in October.
      - (c) For additional information, please see the minutes of last month's meeting or contact Karl or Dave and they will send them to you.
  - b) Director Sayers - Board and senior management have been working hard on the next update to the ICC Strategic Plan

- c) Staff liaison (Fippinger)
  - i) Participated in a meeting hosted by the Association of State Floodplain Managers (ASFPM) July 29-31 to discuss best practices from the ICC/NCSEA Disaster Response Alliance. ASFPM is interested in providing training and organizing its chapters to be able to support performing Substantial Damage Estimates for communities participating in FEMA's National Flood Insurance Program. The Disaster Response Alliance helps to performance similar structural and habitability assessments for communities following major disasters. There may be opportunities to strengthen our relationship with ASFPM in these areas.
  - ii) IAFC Fire-Rescue International Conference and Expo
    - (a) Attended and exhibited at IAFC FRI August 7-10 in Atlanta, GA
    - (b) Represented the Code Council at the IAFC Fire and Life Safety Section meeting on Friday, August 9<sup>th</sup>
    - (c) Joined Chief King, Chief West, and Director Wiese to present the 2019 Excellence in Fire and Life Safety Award to Dan Finnegan from Siemens (See: [Finnegan honored for excellence in fire and life safety](#))
- 6) Reports from Special Committees
  - a) Update on Ad-Hoc Committee on Building Safety and Security (Wiese/Metz)
    - i) Chief Metz has not been involved and is waiting to receive information from his sub-committee chair. There is an in-person meeting being planned for November that will be held with in conjunction with the full ad-hoc committee meeting in Minneapolis
    - ii) Director Wiese mentioned that Mike Pfeiffer had noticed that all but two of the subcommittees had met. They held a call with the sub-committees that had not met yet to clear things up. As Chief Metz mentioned, there is an in-person meeting in Minneapolis in November. Looking forward to the meeting.
- 7) Unfinished Business
  - a) 2019 Work Group Updates
    - i) Chairman's Project (West/Metz)
      - (a) Discussion between Chief West, Chief Metz, and Kelly Nicoletto regarding participation in FSMC. Getting folks signed up for membership, validating Governmental Member Voting Representatives (GMVRs), increasing awareness of the FSMC, and sharing information is the goal.
    - ii) Training and Education (Gerczynski)
      - (a) Needs to have a conversation with Chief Metz about vision and strategy for the Training and Education Workgroup.
      - (b) Ron Lynn has been contacted to participate in the ABM for a conversation with Dame Judith Hackett. Setting up call between Ron and Dame Judith in the next couple of weeks.
      - (c) Chief Metz and Chief Gerczynski will touch base offline
    - iii) Member Recruitment (King)

- (a) Held a call that was attended by Joe McElvaney, Director Wiese, Chief Fahd, Fire Marshal Porter, and Chief Zubia.
- (b) The call went an hour and the group discussed several items
  - (i) Finding ways to reach out to new members to include student chapters within ICC, architectural programs, fire chapters, and others.
  - (ii) Performing chapter outreach and helping to define characteristics of strong states (e.g. those with most votes in ICC, others)
  - (iii) Director Wiese explained that the group was interested in helping to create a more defined path for how members can promote up within ICC and the FSMC (e.g. mentoring, relationships, etc.)
  - (iv) Chief Zubia recommended that the FSMC work with chief officers, whether they're involved directly with ICC or not. Only ~16,000 members have participated in code forums, so there is still plenty to be done to increase participation
- iv) Public Awareness (Reed)
  - (a) Committee met on Tuesday, August 13<sup>th</sup>. The meeting lasted over an hour.
    - (i) Preparing Fire Prevention Month tweets for October
    - (ii) Had a lengthy discussion on the topic of construction site fire safety
    - (iii) Looking at further defining audiences of interest (e.g. fire officials, building officials; bridging the gap between them)
    - (iv) Working on a guidance sheet to educate code officials about fire safety requirements at construction sites as they are generally not fully aware on this topic
    - (v) Discussed the role of our committee and interaction with the other committees on the council (e.g. how do we collaborate?)
    - (vi) Last item discussed was the Close Before You Doze program. Looking to promote through tweets, BSJ, and other venues. This program has a lot of great information, templates, materials to pass on to our audiences.
- v) Emerging Issues and Trends (Desrochers)
  - (a) Last call was July 15th, will hold another call soon.
  - (b) Presented the Emerging Issues and Trends initiative at the NASFM conference in July. Expects further engagement and feedback from state fire marshals.
  - (c) A large part of the discussion at NASFM was centered on issues and trends. We expect to receive several forms from the discussions.
  - (d) Sent a form to Raymond Clark about CO fatalities in hotels
  - (e) Another big issue is portable inflatable paint booths.
    - (i) Contacted earlier today by Director Brown - City of Gillette (WY). Asked Director Brown if he would like to discuss the issue with the group

- (ii) Director Brown discussed that a storm had come through Gillette bringing up to softball size hail and causing millions of dollars in damage. Temporary auto body repair businesses set up portable inflatable paint spray booths all over town. He dealt with two companies that had booths manufactured in China that had large volumes of static electricity buildup
- (iii) There is a company in the process with ICC ES to get approval for both inside and/or outside applications
- (iv) This was a lose/lose issue for the code official. Denying spray booths upsets the insurance vendors; allowing spray booths alienates the brick and mortar body shops (operating to code) who felt their businesses were being undermined.
- (v) This emerging issue is HERE and we're having to deal with it.
- (vi) Fire Marshal Desrochers said his group spoke about the issue last month and referred it to Fire Code Action Committee (FCAC) and Building Code Action Committee (BCAC) as this was the first issue they had received.
- (vii) Director Brown - \$12k-\$13k for the one being considered by ICC-ES vs. \$1,200 for ones made in China and available on Amazon or eBay
- (viii) Fire Marshal Desrochers - We faced a similar issue with unlisted smoke alarms on Amazon and they were pulled.
- (ix) Kelly Nicolello - There is no listing for these spray booths. No ventilation or suppression. Look at NFPA 33 which is mostly for marine applications but has a trickle-down implication for spray booths. It will be referenced in the IBC and the IFC
- (x) Director Wiese - The ES proposal is open now so we should comment now. Don't let the ES comment period slide. Comment now.
- (xi) Chief Metz - We should get to know the ES process better and would like to know more. Maybe we should have a representative from ES come on to one of our calls to address the FSMC Governing Committee.
- (xii) Kelly Nicolello - ICC ES is querying its customer base about inflatable spray booths to see if this is something they should do. They are asking for feedback.
- (xiii) Joe McElvaney - This group should consider developing an opinion on this. We should recommend putting the brakes on and write a note to share our concerns
- (xiv) Chief West - We should focus some more time and attention on this sooner rather than later.
- (xv) Director Brown - Sent AC 152 to Fire Marshal Desrochers and asked him to share with the group. The comment open for 15 more days or so
- (xvi) Chief Gerczynski – Recommended a quick coordination call could be held if needed

## 8) New Business

- a) Nominating Committee
    - i) Chief West asked Chief Metz to chair the committee
    - ii) IAFC and NASFM fill their slots; the Nominating Committee will make recommendations for the ICC slots that will be opening
    - iii) Committee assignments: Chief Metz (Chair and IAFC Rep); Kelly Nicoletto (NASFM Rep); Chief Reed (ICC Rep)
    - iv) Group will review the applications received and will select 3 individuals for the vote in October
    - v) Chief Metz will schedule a call for September and bring a slate forward to the FSMC Governing Committee for consideration on the next call
  - b) Dave Nichols – Reminder to validate GMVRs. September 23 is the deadline.
- 9) Next Meeting
- a) Thursday, September 12, 2019 @ 1:00 p.m. EDT
- 10) Questions/Comments from the Audience
- a) None heard
- 11) Good of the Order
- a) Director Sayers - Happy to join the call today. Great to see the FSMC out and working hard representing ICC
- 12) Adjourn
- a) Motion: Chief West; Second: Chief Reed; Discussion: None; Result: Passed unanimously

Gary West, Chair  
2019 FSMC Governing Committee

Randy Metz, Vice-Chair  
2019 FSMC Governing Committee

**2019 FSMC Meeting Schedule**

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
17	21	21	27-28	16	27	18	15	12	19-20	21	19
WebEx	WebEx	WebEx	ABQ	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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