



**International Code Council
Professional Development Council
March 9, 2023
12:00pm CT
Microsoft Teams Meeting**

PDC Chair: Rich Truitt

ICC Board Liaison: Alan Boswell

CC Members	EC Members
Johnny Goetz	M. Cade Booth
Rick Hopkins	John Delesandro
Tyler Jennings	Scott Holm
Laura Pellizzi	Sandi Morris
Lance Simms	Blake Steiner
Peter Zvingilas	Rich Truitt

ICC Staff: Margaret Awokoya
Karla Higgs
Mark Johnson
Ron Piester
Hamid Naderi
Autumn Saylor
Matthew Winn

MEETING MINUTES

1. Call to Order

Chair Rich Truitt called the meeting to order at 12:03 pm central time.

2. Roll Call

Mr. Truitt called the roll. One Council member (Mr. Simms) was absent. All other members were present, establishing a quorum of 12 members.

3. Approval of Agenda

Mr. Truitt presented the draft agenda to the Council for consideration. A motion was made and seconded to approve the draft agenda as amended, correcting the spelling of Fellowship candidate Valarie Evans' first name. The motion passed unanimously.

4. Approval of Minutes from October 28, 2022 Meeting

Mr. Truitt presented the draft minutes from the October 28, 2022 meeting to the Council for consideration. There were no additions or corrections. A motion was made and seconded to approve the draft minutes. The motion passed unanimously.

5. Emory R. Rodgers Leadership in Building Safety Fellowship

a. Process review

Ron Piester provided an overview of the application, review and decision-making process for the Emory R. Rodgers Leadership in Building Safety Fellowship. Several Council members asked questions regarding details and criteria of the Fellowship. Ron provided clarification as requested. Applications meeting all submission requirements were received from three individuals: Valarie Evans, John Hudgison and Ayiende Toby.

b. Rating results

Each Council member completed and submitted a rating sheet for the three candidates prior to the meeting. Candidates are rated according to six criteria, awarding up to 10 points for each criterion for a total of 60 possible points per Council member. Out of a possible total of 720 points, the cumulative rating of the candidates is:

i.	Valarie Evans	463 points
ii.	John Hudgison	505 points
iii.	Ayiende Toby	388 points

c. Discussion

The Council discussed each of the candidate submissions and how they relate to the Council’s ratings. As the discussion continued, Valarie Evans and John Hudgison emerged as primary candidates for recommendation to the Board Executive Committee.

d. Recommendation(s)

A motion was made and seconded to recommend Valarie Evans and John Hudgison to the Board Executive Committee for consideration.

Following introduction of the motion, the Council discussed whether both candidates should be presented equally or if one candidate should be presented as the “primary” recommendation. The discussion included questions regarding how much financial support might be awarded to two candidates. Ron Piester clarified that the fellowship will afford up to \$20,000 to cover the full cost of the educational program and award recipient’s travel to and from the program. He encouraged the Council to focus on its established role to create a short list of recommended award recipients.

Following discussion, a motion amending the main motion was made and seconded to specify that Valarie Evans and John Hudgison both be recommended equally to the Board Executive Committee.

The Council then voted on the main motion as amended recommending that Valarie Evans and John Hudgison be presented equally to the Board Executive Committee for consideration of the Emory R. Rodgers Leadership in Building Safety Fellowship. The motion passed unanimously.

6. Next Meeting

Ron Piester provided an overview of the next in-person Council meeting which will be held in conjunction with the ICC 2023 Spring Interchange in Tampa, FL. The Certification and Education Committees will meet separately on Monday, May 1, followed by a joint meeting of the PDC on Tuesday, May 2. A request was made to resend the email confirming PDC member attendance. Ron Piester confirmed the email will be resent to all Council members.

7. Other Business

No other business was introduced by the Council.

8. Adjournment

There being no other business, Mr. Truitt called for a motion to adjourn. A motion was made and seconded to adjourn the meeting at 12:51 pm central time. The motion passed unanimously.



**International Code Council
Professional Development Council
May 2, 2023
8:00am ET
Grand Hyatt Tampa Bay**

PDC Chair: Rich Truitt

ICC Board Liaison: Alan Boswell

CC Members	EC Members
Johnny Goetz	M. Cade Booth
Rick Hopkins	John Delesandro
Tyler Jennings	Scott Holm
Laura Pellizzi	Sandi Morris
Lance Simms	Blake Steiner
Peter Zvingilas	Rich Truitt

ICC Staff: Margaret Awokoya
Mark Johnson
Ron Piester
Hamid Naderi
Autumn Saylor
Matthew Winn

MEETING MINUTES

1. Call to Order

Chair Rich Truitt called the meeting to order at 8:32 am eastern time.

2. Roll Call

Mr. Truitt asked Ron Piester to call the roll. Two Council members (Mr. Hopkins, Mr. Delesandro) were absent. All other members were present, establishing a quorum of 11 members. Mr. Truitt thanked Board Liaison Alan Boswell for joining the meeting, and acknowledged ICC Board Past President Cindy Davis, who was in attendance.

3. Approval of Agenda

Mr. Truitt presented the draft agenda to the Council for consideration. A motion was made and seconded to approve the draft agenda. The motion passed unanimously.

4. Approval of Minutes from March 9, 2023 Meeting

Mr. Truitt presented the draft minutes from the March 9, 2023 meeting to the Council for consideration. There were no additions or corrections. A motion was made and seconded to approve the draft minutes. The motion passed unanimously.

5. Emory R. Rodgers Leadership in Building Safety Fellowship

a. Executive Committee decision

Ron Piester informed the Council that the Board Executive Committee selected JC Hudgison as recipient of the 2022 Emory R. Rodgers Leadership in Building Safety Fellowship. Mr. Hudgison was formally announced as the recipient during the Opening Session of the Spring Interchange on May 1. Mr. Truitt recognized Ms. Davis to provide any comments on behalf of the Executive Committee. Ms. Davis thanked the Council for their diligence in reviewing Fellowship applications and providing recommendations.

b. Process review

Ron Piester asked the Council for feedback on the Fellowship review process. The scoring sheet provided to the Council was identified as valuable tool. There was considerable discussion regarding how to increase the number of applicants. Ron Piester indicated that staff plans to engage Membership Council Governing Committees, the Major Jurisdiction Committee, and Chapter Presidents, in addition to the Council, to disseminate information and encourage people to apply.

Ms. Davis asked the Council to consider amending the criterion requiring a candidate to provide “proof of application and acceptance into an eligible Code Council-staff approved executive development program.” She explained that potential candidates may not be willing or able to provide funding for acceptance into a program before applying for the Fellowship, which could serve as a barrier. She also asked the Council to clarify the types of programs that would qualify as an “approved executive development program,” indicating that the original intent did not include post-secondary degree programs. Ron Piester indicated that in the past, staff had reviewed submitted programs with a wide degree of flexibility.

A motion was made and seconded to continue discussion of the Fellowship process based on Ms. Davis’s suggestions during agenda item #9 (Other Business). The motion passed unanimously.

6. May 1 Education Committee meeting report

Education Committee Vice Chair Scott Holm provided a summary of the Education Committee (EC) meeting that was held on May 1.

a. Educator of the Year

The EC will recommend Rob Neale to the Awards Committee for consideration by the Board of Directors.

b. Annual Conference education sessions

The EC selected sessions and finalized the education program that will be offered at the Annual Conference in October. On Monday, October 9, a series of interactive sessions developed by Membership Councils, Government Relations and other Code Council Departments will be offered. On Tuesday, October 10, traditional educational sessions originating from the Annual Conference call for education submissions will be offered, organized in the following tracks: Significant Changes, Management, Innovation and Special Topics, Energy, Special Roles, and PMG.

c. Higher Education Working Group

Mr. Holm provided an update on the activities of the Higher Education Work Group, followed by Council discussion on the topic.

d. Technical Training Program updates

Mr. Holm introduced Matthew Winn, who provided an update on the reorganization and advancements of the Technical Training Program (TTP) under ICC Training. The TTP is now managed by Alex Kerr, Next Generation Training Manager. A suggestion was made to include information and updates regarding the TTP in the Government Relations monthly newsletter.

e. Preferred Provider Network update

Mr. Holm introduced Hamid Naderi, who provided an update on the Preferred Provider Network, including statistics regarding the number of Preferred Providers, approved courses, and types of providers.

7. May 1 Certification Committee Report

Certification Committee Chair Peter Zvingilas provided a summary of the Certification Committee meeting that was held on May 1.

The Certification Committee (CC) appointed individuals to fill several vacancies on the Exam Development Committees (EDC), addressed EDC member changes in employment and removed and replaced an EDC member who was not performing effectively.

The CC considered several requests to modify policies and procedures related to legacy combination designations, allowance of dry erase boards for PRONTO exams, the waiting period for taking additional certification exams after six attempts, and requirements related to the Master Code Professional designation.

Mr. Zvingilas introduced Autumn Saylor, who provided updates on several topics, including a recent rebranding of the department to ICC Credentialing, digital codes for exams, NCPCCI reciprocity program, reinstatement program, the department's efforts to hire an in-house psychometrician and PRONTO statistics. Ms. Saylor also presented three videos that have been produced by ICC Credentialing to assist exam candidates and certificants: "Before the Exam," "Exam Day," and "After the Exam."

a. Credential of Learning Achievement update

Mr. Naderi, primary staff for the Credential of Learning Achievement (CLA) program, provided an update. Since the CLA program launched in 2021, 564 exams have been administered to 346 individuals. Credentials of Learning Achievement have been obtained by 275 individuals in the following areas: Firestopping, Disaster Response, Swimming Pools and Spas, and Code Official Safety. Two additional CLAs are currently in development and are estimated to be launched in the 3rd quarter of 2023.

8. Next Meeting

Mr. Piester indicated that the next PDC meeting has not been scheduled, but that it would likely be dependent on issues raised by the EC and/or EC that require attention or action from the PDC. Also, the results of continued discussion on the Emory R. Rodgers Leadership in Building Safety Fellowship process in agenda item #9 may necessitate scheduling of a PDC meeting in the near future.

9. Other Business

