



September 2, 2025

Mr. Stuart Tom, Chairman  
ICC Nominating Committee  
International Code Council  
900 Montclair Road  
Birmingham, AL35213

President – Serena Locke  
Building Permit Technician  
Jackson County

President Elect – Regan Trapp  
Permit Technician II  
City of Ashland

Treasurer – Melany Klemmer  
Community Development Manager  
City of Cottage Grove

Secretary – Cailin Tang  
Permit Tech Supervisor  
Northwest Code Professionals

Past President – Michele Van Greiken  
Commercial Plans Examiner  
City of Springfield

**RE: ICC BOD Candidate Endorsement – Ben Pothoff**

Dear Chairman Tom:

I am writing on behalf of the Oregon Permit Technicians Association (OPTA) to offer our support for Ben Pothoff's candidacy for the position of "At-Large," on the ICC Board of Directors. Ben's success and contributions to the field of building safety make him a strong candidate.

Ben has played a key role in driving growth, fostering engagement, and contributing to meaningful code development. He serves as President of the EICCC, Treasurer of the IABO and has been a part of the ICC emerging leaders since 2011. He is currently the Deputy Code Official for the City of Dubuque, IA and has embraced the role of a change agent, taking on challenges and driving innovative solutions. These roles have prepared him to take the next step in service to the membership community seeking an At-Large position on the ICC Board of Directors. He feels honored to be considered for this esteemed position and OPTA is proud to support his candidacy.

In conclusion, Ben's experience makes him an amazing candidate for the ICC Board of Directors. We are confident that he will bring honor, integrity, and a wealth of knowledge to the position, significantly benefiting the ICC and its members.

Respectfully,

Serena Locke, OPTA President

[www.OregonPermitTechs.com](http://www.OregonPermitTechs.com)

Oregon Permit Technicians Assoc  
PO Box 634  
Springfield, OR 97477