



CAC Coordination Committee Meeting

8/20/25

Draft Minutes

Key Links

[CAC Website](#)

1. Welcome and Roll Call

a. Call to order.

b. Attendees

Committee

First	Last	CAC	8/20/25
Robert	Marshall, Chair	FCAC	X
Kara	Gerczynski	FCAC	
Eirene	Knott, Vice Chair	BCAC	x
Jeff	Grove	BCAC	x
Christopher	Jensen	BCAC	x
Andrew	Bevis	PMGCAC	x
Kevin	Brenton	PMGCAC	
Vanessa	Hostick Rempe	SEHPCAC	x
Bryan	Holland	SEHPCAC	x
9 Members	Quorum 5		7 Attendees

Staff

Russ Manning, Scott Adams, LaToya Carraway, Beth Tubbs, Kris Stenger, Julie Bryant, Paul Sincaglia, Samhar Hoz, Kim Paarlberg

2. Meeting Conduct. Staff Reviewed.

- a. **Identification of Representation/Conflict of Interest**
- b. **ICC CP7 Committees:** Section 5.1.10 Representation of Interests
- c. **ICC Code of Ethics.** ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
- d. **CP50-21 Antitrust Compliance.** CP50
- e. **Copyright.** Discuss the need to ensure that proposals do not contain copyrighted materials from other organizations.

3. Administrative items. Staff reviewed purpose of the committee. For voting purposes each CAC will be given one vote as agreed to by the committee members.

4. CCC items for action.

a. **Selecting chair and vice chair**

Robert Marshall self nominated for role of Chair. No further nominations from the floor. Robert Marshall elected Chair unopposed. Eirene Knott self nominated for role of Vice Chair. No further nominations from the floor. Eirene Knott elected Vice Chair unopposed.

b. **SEHPCAC letter**

Vanessa Hostick Rempe introduced the letter from SEHPCAC directed to the ICC Board of Directors for consideration by the committee. Chair Marshall opened the floor to technical questions on letter. Following those questions the floor was then opened to discuss opposition and support for the request. Due to time limitations the remained of comments were postponed until the next meeting to be held Wednesday, September 3rd at 1 pm Eastern.

5. **Other business.** None at this time.

6. **Adjourn.** The meeting was suspended at 1:30 PM ET. Next meeting is scheduled for Wednesday, September 3rd at 1 pm Eastern.