

CERTIFICATION & TESTING Certification Committee (CC)

December 1-2, 2016 Dallas, TX

| CC Member | Location |
|-------------------------------|----------------|
| Autumn Wollmann [CC Chair] | Phoenix, AZ |
| Ken Morong [CC Vice-chair] | Omaha, NE |
| Cindy Davis | Richmond, VA |
| Hakim Bayyoud | Beaufort, SC |
| Gerard Cattani | Orlando, FL |
| Rick Hopkins | Tacoma, WA |
| Brenda Thompson – BOD liaison | Las Vegas, NV |
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| ICC Staff Liaison | Location |
| Michelle Porter | ICC Birmingham |
| Ron Piester | ICC Birmingham |
| Hamid Naderi | ICC Austin |

MINUTES

1. Call to Order – 8:04 am CT on December 1, 2016

- a. Autumn Wollmann, CC Chair, requested that Michelle Porter call roll. CC members and ICC staff were present as noted above, with Hamid Naderi joining the meeting late in the morning of December 1.
- b. Quorum was established.
- c. The agenda was approved as amended with Ms. Porter's addition of an appeal from Gilbert Gray. <u>i.</u> Motion. Second. <u>Pass unanimous</u>.
- d. Ms. Porter presented general housekeeping items regarding travel and meals to the group.

2. Previous Minutes

- a. The minutes from February 25, 2016, were approved as-is.
 - i. Motion. Second. Pass unanimous.
- 3. Unfinished Business
 - a. The status of updates to the CC Rules of Procedure (CC Rules) and ICC Council Policy #45 (CP #45) was relayed by Ms. Porter. These are under final draft at this time and will be sent to the CC Chair by February 1, 2017.
 - i. Clarifications to the CC Rules and Council Policy #45 were requested by Ms. Porter of the CC.
 - 1. Clarification of Exam Development Committee (EDC) term limits in CP #45 was requested as relates to the ability of an individual to serve on an EDC for two

CC Minutes 2016,12.01-02 Dallas, TX Page 1 of 6 complete terms and then immediately apply to another EDC. No action is to be taken at this time, but the CC will be aware of prior service during times of committee appointment.

- 2. The number of exam attempts within a specific time period in the CC Rules was requested to be increased by Ms. Porter. This is due to the growing requirements of jurisdictions for certification of employees within short time periods and the ability to randomize items within an exam form such that no two candidates see the exact same form. After lengthy discussion, a motion was made that effective July 1, 2017, the number of exam attempts will increase from two in a six-month period to six in a six-month period with no waiting time between attempts. Ms. Porter was instructed to work with ICC Government Relations and state contacts to disseminate this change.
 - a. Motion. Second. Pass 4/1 (Bayyoud).
- ii. Future review of the revised CC Rules by the full CC will take place after Chair review.
- b. The draft criteria for an assessment-based certificate program was presented by Ms. Porter as
 per request of the CC at the previous meeting. Discussion included whether the program is
 feasible for ICC, whether it will be cost-effective, and whether certificates should require renewal.
 Making the distinction between a certification and a certificate will be crucial to the program to
 keep individuals from confusing the scope of each of these credentials. The CC instructed staff to
 move forward with finalizing the criteria presented with input of the Education Committee.
- c. The status of and timeline for launch of internet-based testing was briefly discussed, and Ms. Porter stated that launch would occur near the end of the first quarter of 2017, with a subset of high-volume National Certification exams. Communication to candidates about this new opportunity will begin shortly after the turn of the year.
 - <u>i.</u> With internet-based testing to be soon available, Ms. Porter relayed that paper-and-pencil testing will be sunsetted December 31, 2018, with only required accommodated testing available through this method in 2019 and forward. Advertisement of the upcoming elimination of paper-and-pencil testing will begin early in 2017.
- d. Hamid Naderi of ICC joined the meeting to review his research with large jurisdictions and special inspection agencies on Special Inspector plan sets and whether these entities would accept electronic plan sets being used during exams. He reported that these contacts were OK with the use of electronic plan sets for exam purposes, and in fact are using or moving toward digital plan review in their own offices. Questions regarding consideration of the size of the electronic plans, legibility, and exam time per item were raised, and will be relayed to the appropriate EDCs for consideration. A motion was made to move forward with digitizing the Special Inspection plan sets for exam use.
 - i. Motion. Second. Pass 4/1 (Morong).

4. New Business

a. One hearing and two appeals were conducted by the CC.





- b. The CC reviewed applications for new terms on 16 EDCs and voted upon each for three-year terms beginning January 1, 2017, as shown below. The CC also approved combining the Green Building and Energy EDCs into a single EDC called Sustainability, and appointed individuals to this newly combined EDC as shown below.
 - i. Accessibility reappoint Sameh Zaki (CA), Larry Hites, Jr. (FL), William Hulse (UT), Jon Rose (CA), and Dennis Thomas (UT) for a second term as full members. Appoint Harold Bravo (NY) and Allison Cook (DC) as new members. Appoint E. Wayne Willis (SC) as first alternate and Todd Meltsch (PA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
 - <u>ii.</u> Certified Building Official (CBO) reappoint Amber Armstrong (OK), Kris Bridges (VA), Eirene Knott (KS), and Wayne Pimental (RI) for a second term as full members. Appoint James Zicaro (CA) as first alternate and Gary Willis (CA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
 - <u>iii.</u> Commercial Building reappoint Jimmie Deer (AR) and Andy Higgins (WA) for a second term as full members. Appoint Ashley Ong (FL), James Sayers (OR), Joseph Summers (CT), and Bradley Wungluck (CA) as new members. Appoint Joseph Izaguirre (TX) as

first alternate and Matt Westheimer (VA) as second alternate. Motion. Second. <u>Pass</u> <u>unanimous</u>.

- iv. Commercial Fire Alarm reappoint Shane Clary (CA), Kevin Fore (VA), Fred Jomisko (FL), Michael Mahoney (FL), Dave Miller (OR), Lynn Nielson (NV), and Richard Wood (MA) for a second term as full members. Motion. Second. <u>Pass unanimous</u>.
- <u>v.</u> Electrical reappoint Douglas Lichnovsky (TX) for a second term as full member; move Glenn Allen Posey (GA) to full membership. Appoint Dale Hamilton (AL), Russell Mora (NV), Mohinder Sood (VA), and Stephen Yeargin (SC) as new members. Appoint Phil Burke (KS) as first alternate and Gregory Taylor (TN) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>vi.</u> Fire Services reappoint Carl Blanksvard (WY), Ronald Klus (VA), and Steve Swarthout (CA) for a second term as full members. Appoint Jason Rizzi (CA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- vii. Mechanical reappoint Steven Tafoya (GA) for a second term as full member; move Carl Opartny (OH) to full membership. Appoint Charles Gerber (VA), James Pappas (AZ), and Jim Sherman (KS) as new members. Appoint E. Wayne Willis (SC) as first alternate and John Gross (MI) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- viii. Permit Technician reappoint Cindi Somers (WA) for a second term as full member. Appoint Barry Brainard (MN), Patricia Fail (UT), Tamara Hagerman (KS), Krista Miller (FL), Denise Reese (CA), and Laurie Weddle (TX) as new members. Appoint Carey Frazier (TX) as first alternate and Stephanie Davis (FL) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>ix.</u> Plumbing/Fuel Gas reappoint Albert Schimanski (FL) for a second term as full member; move McKenzie James (WA) to full membership. Appoint David Bodkin (TN) and John Gross (MI) as new members. Appoint Rod Haney (KS) as first alternate and Hipolito Olmos (CA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>x.</u> Property Maintenance/Zoning reappoint Teresa Gerber (VA) and Kecia Lara (SC) for a second term as full members. Appoint Ward Braswell (SC) and Kris Williams (VA) as new members. Appoint Bryan Wagner (OH) as first alternate and Ericka Taylor (IL) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>xi.</u> Reinforced & Prestressed Concrete reappoint K. Woody Brickley (CA), Gregory Christensen (WA), Jayantilal Patel (FL), and James Puplampu (NY) for a second term as full members; move James Lamb (IL) to full membership. Appoint Gabriel Campos (AZ) as new member. Appoint Mokhles Farag (CA) as first alternate and Arthur Jacobs (CA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>xii.</u> Residential Building reappoint Alan Ellis (NV) for a second term as full member. Appoint Wesley Baumgardner (WA) and Andrew Bevis (GA) to new members. Appoint Brian Penschow (NJ) as first alternate and William McShan (LA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>xiii.</u> Soils Special Inspector reappoint Mitch Burns (NV) for a second term as full member; move Robert Eihck (MN) to full membership. Appoint John Lawlor (NY) and Michael Berry (SC) as new members. Appoint Michael Ticich (IL) as first alternate and Macamon Tyree (CA) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>xiv.</u> Structural Masonry reappoint Jeffrey Anderson (WI), Jason Plunkett (OR), John Chrysler (CA), and Phil Samblanet (CO) for a second term as full members. Appoint Sean Flint (WA), Dennis Lagamon (NY), and Bart Larsen (ID) as new members. Appoint Jeremy Elkin (IA) as first alternate and Kennedy Obadase (NY) as second alternate. Motion. Second. <u>Pass unanimous</u>.

- <u>xv.</u> Structural Steel and Welding –move David Mulvihill (WA) to full membership. Appoint Brent Solberg (NV) as new member. Appoint Edward Armellino (NY) as first alternate and Edgaras Serovas (TX) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- <u>xvi.</u> Sustainability (new) Appoint Yafeng Cao (VA), John Card, Jr. (VA), Susan Carpenter (GA), James Hemsell (TX), Jesse Newton (AZ), Steven Rinehart (TX), David Swan (MN), Wanda Neal (CA), and Paul Sobek (CA) as new members. Appoint Nathan Kleist (IN) as first alternate and Donald Olivieri (IL) as second alternate. Motion. Second. <u>Pass unanimous</u>.
- c. The Certification Committee work plan was discussed by CC with an eye toward using this document as a planning and action item tool in the future.
- d. Several external requests from various sources were relayed to the CC by Ms. Porter for answer.
 - <u>i.</u> Several Preferred Providers had asked for continuing education unit credit be given to individuals for pre-class reading material. More specific information was requested from the Preferred Providers before a decision will be made.
 - <u>ii.</u> A request that the Certified Floodplain Manager credential be allowed for credit on the ICC Master Code Professional matrix was discussed and turned down, with the note that this would open the doors for other associations' requests to be part of ICC's requirements as well.
 - iii. The Sustainability Membership Council requested that the CC consider creating a new combination designation called the Certified Sustainability Professional, using existing ICC exams and other associations' credentials. Doug Wise and Tony Catana represented the Council by phone, and spoke with the CC about the need for a higher-level credential to reach not only ICC Members, but those in the larger sustainability industry. Mr. Wise was asked for information on marketing this credential, as well as if it would be mandatory for those designing green buildings. Mr. Wise stated that the Building Officials Association of Florida (BOAF) does not have a position on this request.

The CC discussed the potential market after disconnecting the phone, and recommended that this request be taken to the PDC for discussion at that level.

- iv. A request to more heavily weight passing an American Welding Society exam for ICC CEU purposes was discussed and denied.
- v. A request for reconsideration of removal of the Combination Inspector or Combination Commercial Inspector in lieu of the Building Codes and Standards module to achieve the Certified Building Official was discussed and denied.
- e. Items that were informational only in nature were presented by Ms. Porter to the CC.
 - <u>i.</u> Job task survey updates are being sent out on a weekly basis to certified individuals in the applicable exam content areas. These updates will provide data for future accreditation efforts and reflect current job practices.

- ii. ICC Certification and Testing will participate in the Credentialing Transparency Initiative, which is a nonprofit effort to create a national database of credentials for jobseekers.
- iii. The application process for accreditation of ICC's National Certification programs to ISO 17024 will start in early 2017.
- f. Ms. Porter relayed an overview of the proposed rebranding of Certification & Testing to fall under the ICC University, as a way of integrating the two entities while maintaining the firewall between training and exam material. The CC was in favor of this approach, and requested that ICC staff write a letter for the PDC chair's signature, encouraging Dominic Sims to move forward with this simplification of and enhancements to the user experience.
- g. The current Certified Code Official combination designations and the proposed Code Specialist designations approved by BIPS but never implemented were presented with a request by Ms. Porter to sunset the current combinations and begin promoting the new designations. The CC agreed with this approach, as long as adequate communication is provided to affected candidates.
- h. Certification focus group recap and next steps: this item was tabled until the next meeting.
- i. Sunset of Legacy certification designations: this item was tabled until the next meeting.
- 5. A potential future in-person meeting date and location of May in Arlington, Texas, in conjunction with the ICC Training and Certification Summit, was discussed. Further discussion will take place in the coming months. Regular monthly conference calls will take place at 2:00 pm CT the second Thursday of each month, beginning in January 2017.
- 6. There being no further business to discuss, the meeting was adjourned at 10:56 a.m. CT on December 2, 2016.
 - i. Motion. Second. Pass unanimous

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Chair - Certification Committee

Michelle Murphey Porter Director – ICC Certification and Testing