

Digitalization Roadmap – Process Solutions

Scoping and Planning

Working Group of Key Stakeholders
Gather key stakeholders to provide input throughout the process:

- Building and code department staff
- IT Staff
- Jurisdiction general counsel
- Planning board members
- Elected officials

Goal Setting and Needs Assessment
Understand challenges facing jurisdiction such as:

- lapses in code compliance
- project review backlogs
- overextended staff

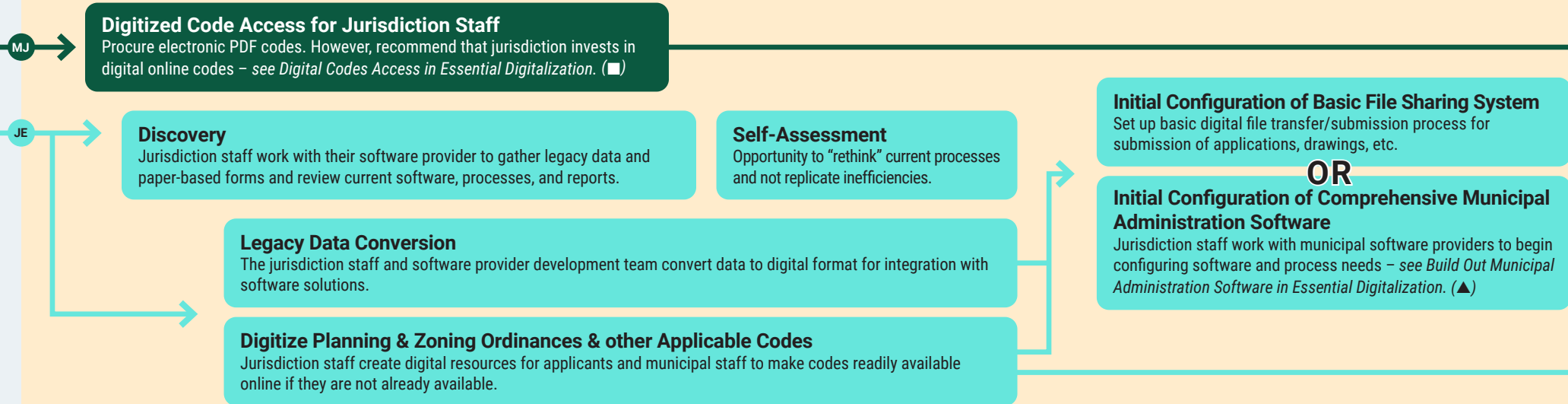
Thoroughly assess current policies and business operations to understand where digitalization can provide added value.

Data Gathering
Jurisdiction evaluate different tools and software to create digital workflows. Engage with multiple providers to find the best options that meet the jurisdiction's needs and work with its current systems.

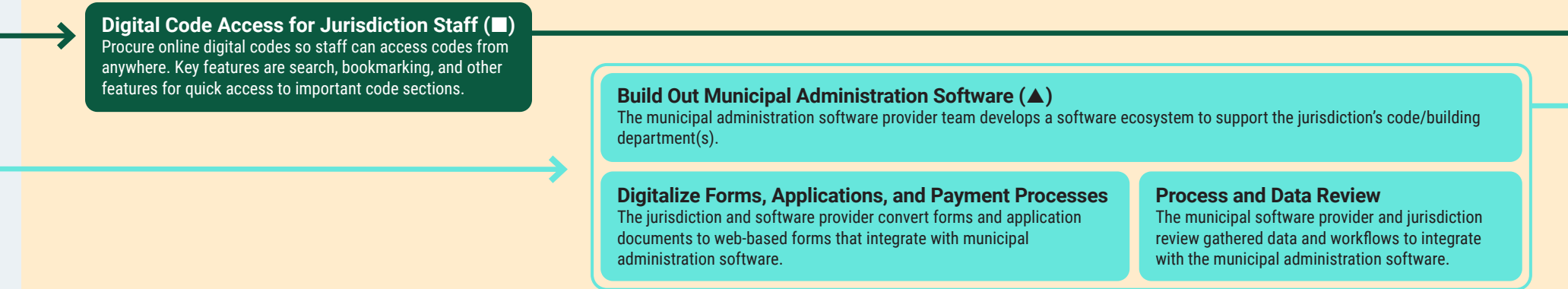
- Research tools and processes for implementation
- Choose the tools to use and select software providers

Development

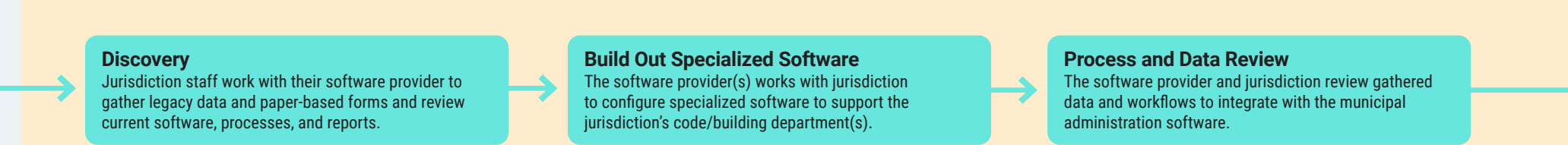
DIGITIZATION



ESSENTIAL DIGITALIZATION



ADVANCED/ASPIRATIONAL DIGITALIZATION



Implementation & Maintenance

