



CP#6-03 – Industry Advisory Committee

Approved: 01/17/04 | Revised: 04/18/26

- 1.0 **Purpose of Council Policy:** This policy establishes the ICC Corporate and Industry Advisory Committee and sets forth the objectives, procedures, and organizational structure of the Committee.
- 2.0 **Name of Committee:** ICC Industry Advisory Committee (IAC).
- 3.0 **Objectives of Committee:**
 - 3.1 To advise the ICC Board of Directors on industry trends, technological advancements, opportunities and matters of concern that may impact future code development, the safety of the built environment, and/or the working relationships or coordination of efforts between ICC and industry, Federal agencies and standards writing organizations.
 - 3.2 In furtherance of the objectives above, the IAC shall inform the ICC Board of improvements or methods designed to enhance the Codes and other materials and services provided by ICC.
 - 3.3 To advise the ICC Board of Directors on policies and programs designed to enhance the codes, administration and enforcement profession.
- 4.0 **Rules and Procedures of Committee:**
 - 4.1 **Agenda:** The Committee shall address those matters brought to their attention by active committee members, members of industry, interested parties or referred to the Committee by the ICC Board of Directors.
 - 4.2 **Voting:** Each appointed, active committee member shall be entitled to one vote, with the designated alternate eligible to vote in the absence of the primary member. All active members present at a committee meeting shall be entitled to make motions and seconds. Inactive or lapsed members, as defined herein, shall not retain the right to vote or hold office.
 - 4.3 **Staff Support:** The Chief Executive Officer (CEO) of ICC shall provide the necessary staff support to enable the Committee to accomplish its work. ICC staff support shall include, but not be limited to, issuing and circulating meeting notices and minutes, arranging meeting space and distribution of pertinent materials.
 - 4.4 **Meetings:** All meetings shall be announced and publicized in advance and open to all interested parties. At a minimum, the Committee shall meet semi-annually, either in-person or electronically, at a location determined by the Committee members in consultation with ICC Staff. A special meeting of the Committee may be called by the Committee Chair or Vice Chair if there are emergency situations that warrant expedient

action to be taken.

- 1.1 **Active Members:** To be considered a member in good standing, the represented entity must maintain an active Corporate Membership with ICC. Industry members who have less than five (5) employees are eligible as an industry member with individual membership. The entity must notify ICC who is authorized to represent it on the IAC.
- 1.2 **Inactive Membership:** If a corporate or industry entity fails to maintain or renew its ICC membership, they will be considered inactive until such time that its membership has been reinstated. During the period of inactivity, the entity's representative may attend meetings as an interested party; however, they cannot hold office or vote on any matters that come before the Committee.
- 4.5 **Member Representation:** Each active member of the Committee shall represent an organization engaged in activities related to the purpose and objectives of ICC and the codes and standards developed by ICC, which include, but are not limited to the following:

Corporate Members:

- Automotive Industries
- Care, Treatment and Rehabilitation Facilities
- Construction Material Suppliers and Wholesalers
- Educational Institutions
- Entertainment Industries
- Data Centers
- Fulfillment and Logistic Centers
- Grocery and Convenience Store Services
- Health Care
- Home Goods
- Hotel and Hospitality
- Insurance
- Manufacturing
- Pharmaceuticals
- Religious/Non-sectarian Uses
- Retail Entities
- Telecommunications
- Warehouse and Storage Facilities

Industry Members:

- Design Professionals

- Federal Agencies
- Associations of State Agencies and Testing Laboratories
- Associations of Builders and Contractors
- Associations of Products and Manufacturers
- Associations of Building Owners, Operators
- Associations of Labor and Trade Organizations
- Public Interest Organizations
- Standards Writing Organizations
- Other non-profit or not-for-profit organizations

5.0 **Committee Organization and Structure:**

5.1 **Appointments:** The ICC Board of Directors shall appoint the members of the Committee and one alternate for each active member. For efficiency, the Board may delegate appointment authority to the Chief Executive Officer or his or her designee.

5.2 **Committee Officers:** The Committee Chairperson and Vice Chairperson shall be elected by the Committee from among its appointed members. Officers shall serve a two-year term without a limitation as to consecutive terms.

5.3 In accordance with CP#7, the IAC shall be considered a standing, non-technical committee.

6.0 **Report and Minutes:** The Committee agendas, reports, and minutes shall be placed on the following meeting agenda of the ICC Board of Directors.

7.0 **Expenses:** All members shall be responsible for their own expenses.