



## CP#26-05 – Honorary Membership

Approved: 01/13/05 | Revised: 04/26/25

- 1.0 Purpose of Council Policy:** This policy establishes the process for nominating Honorary Member candidates for presentation to the ICC membership at the Annual Business Meeting and is in accordance with section 2.1.2 of the ICC Bylaws.
- 2.0 Honorary Member & Awards Committee (the “Committee”):** Each year the President shall appoint a committee of the Board consisting of not less than three (3) Directors, one (1) Honorary Member, and one member of the Council of Past Directors of the Organization (“PDO”). The President shall designate one of the committee members to act as Chair. The Honorary Member and PDO’s participation on the Committee shall be limited to review and consideration of Honorary Member nominees only and shall not include evaluation of Award applications.
  - 2.1** The Committee shall bring forward their recommended nominees, if any, not less than 60 days prior to the Annual Business Meeting.
  - 2.2** A call for nominations shall be made each year along with the announcement for other ICC Awards.
- 3.0 Rules and Procedures:**
  - 3.1 Nomination:** Annually, the Board of Directors shall propose, if appropriate, to the ICC Governmental Member Representatives in attendance at the Annual Business Meeting of the organization, nominees for Honorary Member status. Nominees shall be brought forward by the Board of Directors after consideration of the recommendations of the Committee.
  - 3.2 Qualifications:** In accordance with the ICC Bylaws, to be considered for nomination as an Honorary Member, the nominee(s) shall have rendered outstanding service to ICC throughout their career. The following listed criteria shall be used when considering nominee(s):
    1. Exhibited distinction in both reputation and career achievements that have positively impacted the furtherance of the organization.
    2. Active participation in the organization.
    3. Board of Directors service.
    4. Committee service.
    5. Code development.
    6. Other not specifically listed service recognized and supported by the organization.
    7. Contributed to the organization in a significant manner through volunteer efforts throughout their career.
    8. Demonstrated a commitment to the mission, goals, and vision of the organization.

9. Applicability of the nominee's contributions must be evident within the submission materials.

**3.3 Number:** The number of Honorary Member nominees nominated each year shall be limited to not more than five (which shall not include the outgoing President as contemplated under Section 4.0). While nominees may be considered, there is no requirement to nominate any number of nominees within any given year.

**3.4 Ratification:** During the Annual Business Meeting the proposed Honorary Member nominees shall be presented to the Governmental Member Representatives for ratification. To be considered as Honorary Members, the Board slate of nominees must be ratified by a simple majority of the Governmental Member Representatives present.

**3.5 Benefits:** Honorary Members shall be entitled to the same continuing ICC member benefits as described in CP#13, plus other privileges, as provided by the ICC Bylaws.

**4.0 Immediate Past President Position:** At the completion of the ICC President's term of office, the outgoing President shall automatically be added to the list of nominees proposed by the Board of Directors for confirmation by the Voting Members for Honorary Membership consideration pursuant to Section 2.1.2 of the ICC Bylaws.