



# ICC CERTIFICATION

## Technical Challenge

Note: **All technical challenges must be filed within 30 days from the exam date.**

<b>Name</b>	
<b>Street Number or Apt.</b>	
<b>City, State, &amp; ZIP</b>	
<b>E-mail Address *</b>	
<b>Phone Number</b>	
<b>Candidate ID Number</b>	
<b>Title of Exam &amp; Code Year</b>	
<b>Date of Exam</b>	
<b>Method of Administration (please check one)</b>	<input type="checkbox"/> Pearson VUE <input type="checkbox"/> PRONTO

### CONSENT TO RECEIVE EMAIL

ICC will provide you with a written response via email only with your permission. Otherwise, you will receive the determination by a letter through the U.S. mail.

I, \_\_\_\_\_, **do/ do not** consent to have the International Code Council notify me of the determination through the email address provided above.

### **Steps to Technical Challenge**

**Step 1:** Candidates must complete this form and return it to the Candidate Services Coordinator (CSC). Candidates must recall as much information about the exam question(s) as possible. Technical challenges consist of a written description of the question using key words or phrases, a reason for challenge, and reference documentation to support the challenge. Candidates will receive a written response to the challenge within 15 business days from ICC receipt of challenge.

**Step 2:** Some operational and procedural appeals qualify for hearing by the Certification Committee or Appeals Board. The CSC will direct candidates in cases where appeals are applicable to operations, processes, or procedures.

### Send all forms and communication to:

Candidate Services Coordinator  
 900 Montclair Road  
 Birmingham, AL 35213  
**Email:** Appeals@ICCSafe.org

## Content Appeal

Please describe the question in detail and cite the section or page number of the code book or reference (of those listed in the exam catalog) which supports your statement. Wording should be to the best of your ability with as much detail as you can provide. Use key words and/or phrases. It is beneficial to write challenges immediately upon completing your exam as you will be unable to access any questions once the exam has ended. You may also use the following pages to describe an incident you wish to be reviewed by International Code Council staff.

**Please note: All appeals must be received within 30 days of date of exam.**

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1. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

2. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

3. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

4. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

5. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

6. Description and wording of question:

Reason for Challenge (Please be specific):

Reference Supporting Challenge:

**Additional notes/comments:**