



Chapter Benefits Overview

2023 Chapter Leadership Academy



Benefits Policy

ARTICLE XII — CHAPTERS

12.1 Organization - The Council shall encourage and recognize the establishment of regional, state, student, professional, local area and international chapter organizations of its members, the purpose of which shall be the furtherance of the objectives of the Council. Applications for the establishment of a chapter, together with a copy of the proposed chapter Bylaws and a list of those who have agreed to become members of the chapter, shall be submitted to the Board of Directors for approval. The chapter shall be established upon approval by the Board of Directors.

12.2 Management - All chapters shall be managed in accordance with policies established by the Board of Directors.

7.0 Chapter Responsibilities:

7.1 Code of Ethics

7.2 Annual Report: Chapters shall submit a report annually including:

7.2.1 A current list of the names, titles, business addresses, phone and fax numbers and e-mail addresses of all Chapter Officers.

7.2.2 The dates of upcoming annual and general membership meetings.

7.2.3 Any changes in the Chapter's constitution or bylaws since the last annual report.

7.2.4 Any significant changes in the geographical area served by the Chapter.

7.2.5 Current number of Chapter members.

7.3 Conflicting Activities

7.4 Bylaws Compliance

8.0 Chapter Benefits: The Board of Directors has established certain minimum benefits for which each Chapter that is in compliance with all of the provisions of this policy is eligible. Other benefits may be granted from time to time as determined by the Board of Directors.

8.1 Education Benefit

8.2 Conference Registration

8.3 Chapter Conference Events

8.4 Chapter Newsletter

8.5 Chapter Discounts

8.6 Chapter Awards Program

8.7 Chapter Rewards Program

Annual Report Part 1

Annual Report Part 2



Submitting an Annual Report – Part 1

Submission Deadline: March 15

Part 1
Required

Annual Report

Update Chapter Officers

Indicate dates of dates of upcoming annual and general membership meetings

Indicate any changes in the Chapter's constitution or bylaws since the last annual report.

Indicate any significant changes in the geographical area served by the Chapter.

Provide current number of Chapter members.

Go to: www.iccsafe.org

ICC INTERNATIONAL
CODE
COUNCIL®


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Building Confidence, Building Community

Our mission is to provide the information, tools, and resources that members rely on, building safety professionals turn to, and the public trusts.

[LEARN MORE](#)



Step 1

Building Safety Solutions

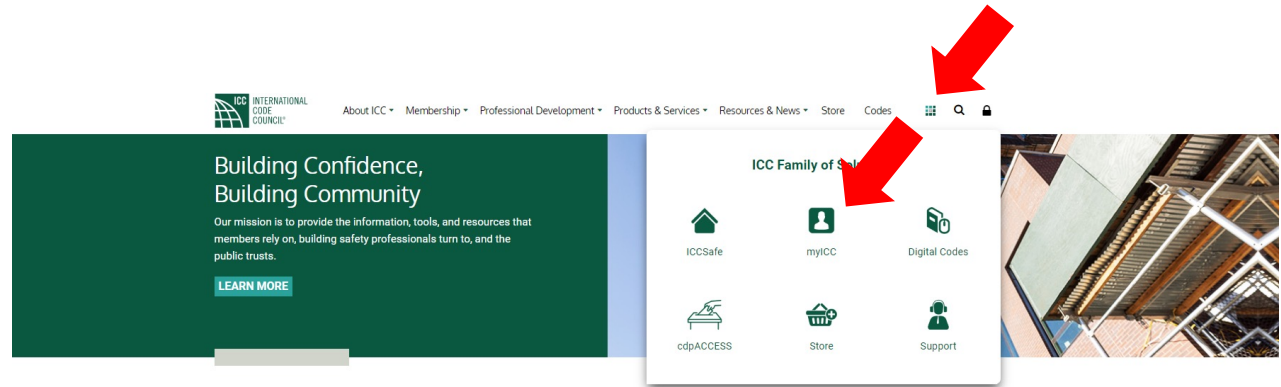


- Consulting
- Membership
- Product Evaluation and Testing
- Codes and Standards
- Software and Technology
- Accreditation
- Professional Development

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Click on: “myICC”

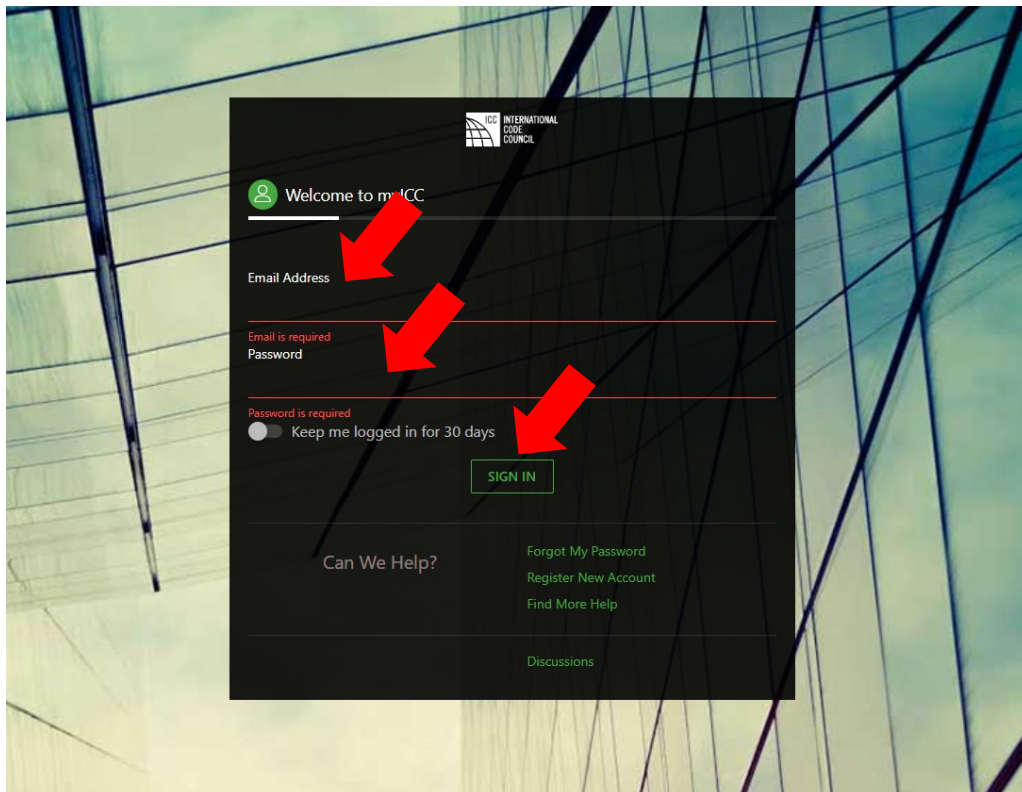


Step 2



*Enter email address and password; click on “SIGN IN”**

Step 3

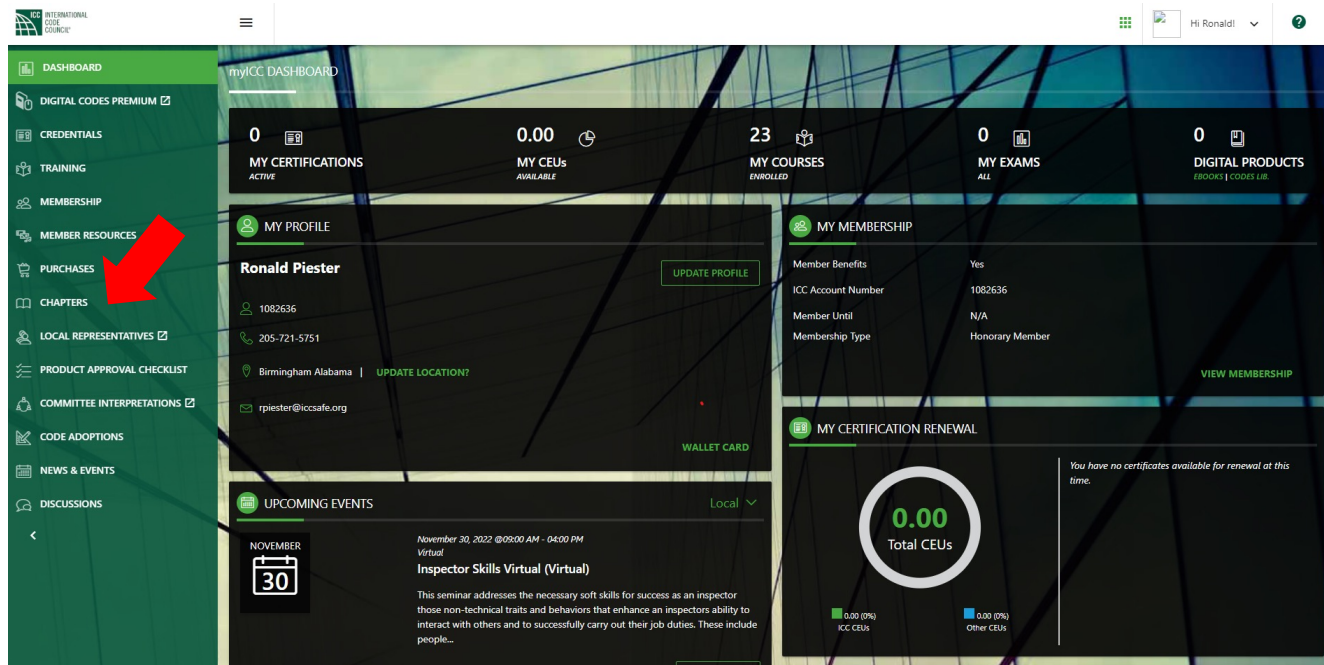


The image shows a screenshot of the myICC login interface. At the top right of the form is the ICC International Code Council logo. Below the logo, it says "Welcome to myICC" next to a user icon. There are three input fields: "Email Address", "Password", and "Keep me logged in for 30 days" (with a radio button). A red arrow points to the "Email Address" field, another red arrow points to the "Password" field, and a third red arrow points to the "SIGN IN" button. Below the input fields, there are links for "Can We Help?", "Forgot My Password", "Register New Account", "Find More Help", and "Discussions".

**For information on how to create an account with myICC, go to:
https://support.iccsafe.org/?ht_kb=how-do-i-create-an-account-with-myicc*

Click on: "CHAPTERS"

Step 4



The screenshot shows the myICC dashboard for user Ronald Piester. The left sidebar contains a menu with the following items: DASHBOARD, DIGITAL CODES PREMIUM, CREDENTIALS, TRAINING, MEMBERSHIP, MEMBER RESOURCES, PURCHASES, CHAPTERS (highlighted with a red arrow), LOCAL REPRESENTATIVES, PRODUCT APPROVAL CHECKLIST, COMMITTEE INTERPRETATIONS, CODE ADOPTIONS, NEWS & EVENTS, and DISCUSSIONS. The main dashboard area displays the following information:

- MY CERTIFICATIONS:** 0 ACTIVE
- MY CEUs:** 0.00 AVAILABLE
- MY COURSES:** 23 ENROLLED
- MY EXAMS:** 0 ALL
- DIGITAL PRODUCTS:** 0 (EBOOKS | CODES LIB.)

The **MY PROFILE** section for Ronald Piester includes:

- Phone: 1082636
- Phone: 205-721-5751
- Location: Birmingham Alabama | UPDATE LOCATION?
- Email: rpiester@iccsafe.org
- WALLET CARD

The **MY MEMBERSHIP** section shows:

- Member Benefits: Yes
- ICC Account Number: 1082636
- Member Until: N/A
- Membership Type: Honorary Member
- VIEW MEMBERSHIP

The **MY CERTIFICATION RENEWAL** section displays:

- Total CEUs: 0.00
- 0.00 (0%) ICC CEUs
- 0.00 (0%) Other CEUs
- Message: You have no certificates available for renewal at this time.

The **UPCOMING EVENTS** section for November shows:

- November 30, 2022 @ 09:00 AM - 04:00 PM (Virtual)
- Inspector Skills Virtual (Virtual)
- Description: This seminar addresses the necessary soft skills for success as an inspector those non-technical traits and behaviors that enhance an inspectors ability to interact with others and to successfully carry out their job duties. These include people...

Click on: “MANAGE CHAPTERS”

Step 5

The screenshot shows the ICC myICC CHAPTErs web application interface. The left sidebar contains a navigation menu with the following items: DASHBOARD, DIGITAL CODES PREMIUM, CREDENTIALS, TRAINING, MEMBERSHIP, MEMBER RESOURCES, PURCHASES, CHAPTERS (highlighted), LOCAL REPRESENTATIVES, PRODUCT APPROVAL CHECKLIST, COMMITTEE INTERPRETATIONS, CODE ADOPTIONS, NEWS & EVENTS, and DISCUSSIONS. The main content area is titled 'myICC CHAPTErs' and features a 'MY CHAPTERS' section. Below this, the details for the 'NYSBOC Capital District Chapter' are displayed. A red arrow points to the 'MANAGE CHAPTER' button. The contact information for the chapter is as follows:

CHAPTER#	CHAPTER CONTACT INFO	PRIMARY CONTACT	PRIMARY CONTACT INFO
5258927	11 Herbert Drive Latham, NY 12110 www.edmysboc.com	Mark Platel Past President	445 Deleware Ave Delmar, 12054 (518)439-4955 mplatel@townofbethlehem.org

Click on: “ANNUAL REPORT”

Step 6

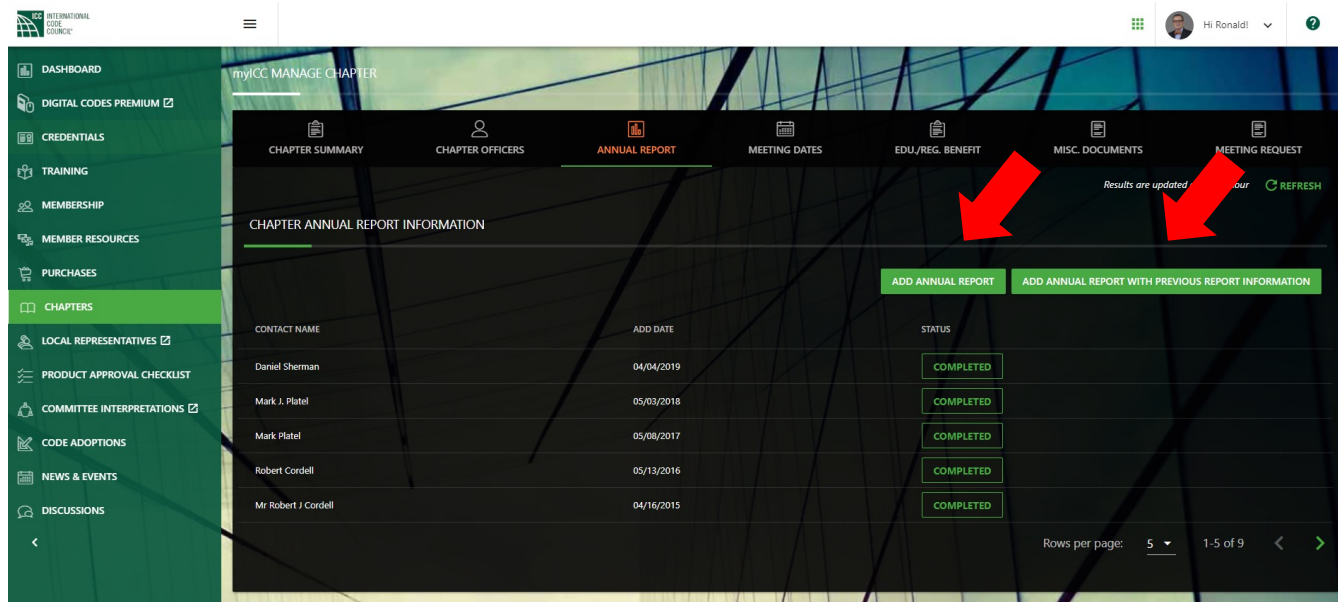
The screenshot displays the myICC MANAGE CHAPTER interface. On the left is a green sidebar with a menu of options: DASHBOARD, DIGITAL CODES PREMIUM, CREDENTIALS, TRAINING, MEMBERSHIP, MEMBER RESOURCES, PURCHASES, CHAPTERS (highlighted in light green), LOCAL REPRESENTATIVES, PRODUCT APPROVAL CHECKLIST, COMMITTEE INTERPRETATIONS, CODE ADOPTIONS, NEWS & EVENTS, and DISCUSSIONS. The main content area is titled "myICC MANAGE CHAPTER" and features a navigation bar with icons and labels for: CHAPTER SUMMARY, CHAPTER OFFICERS, ANNUAL REPORT (highlighted with a red arrow), MEETING DATES, EDU./REG. BENEFIT, MISC. DOCUMENTS, and MEETING REQUEST. Below the navigation bar, the page displays information for the "NYSBOC Capital District Chapter".

CHAPTER #	CHAPTER MAILING ADDRESS	CHAPTER WEBSITE	PRIMARY CONTACT INFO
5258927	11 Herbert Drive	www.cdnyiboc.com	Mark Platel Past President 445 Delaware Ave (518)439-4955 mplatel@townofbethlehem.org

An "EDIT" button is located at the bottom left of the main content area.

Click on “ADD ANNUAL REPORT” or “ADD ANNUAL REPORT WITH PREVIOUS REPORT INFORMATION” *

Step 7



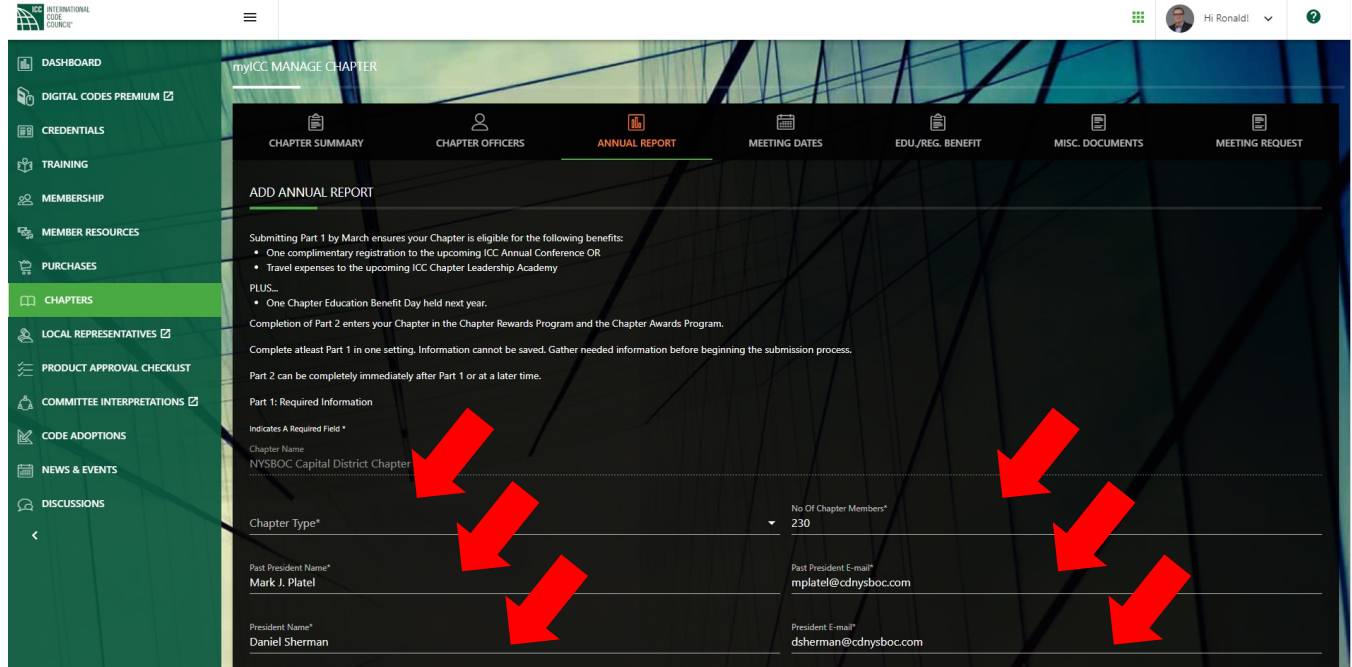
The screenshot displays the 'myICC MANAGE CHAPTER' interface. The left sidebar contains a navigation menu with options: DASHBOARD, DIGITAL CODES PREMIUM, CREDENTIALS, TRAINING, MEMBERSHIP, MEMBER RESOURCES, PURCHASES, CHAPTERS (highlighted), LOCAL REPRESENTATIVES, PRODUCT APPROVAL CHECKLIST, COMMITTEE INTERPRETATIONS, CODE ADOPTIONS, NEWS & EVENTS, and DISCUSSIONS. The main content area is titled 'myICC MANAGE CHAPTER' and features a top navigation bar with tabs: CHAPTER SUMMARY, CHAPTER OFFICERS, ANNUAL REPORT (active), MEETING DATES, EDU./REG. BENEFIT, MISC. DOCUMENTS, and MEETING REQUEST. Below the tabs, there is a 'CHAPTER ANNUAL REPORT INFORMATION' section with two buttons: 'ADD ANNUAL REPORT' and 'ADD ANNUAL REPORT WITH PREVIOUS REPORT INFORMATION'. Two red arrows point to these buttons. Below the buttons is a table with columns: CONTACT NAME, ADD DATE, and STATUS. The table contains five rows of data, all with a 'COMPLETED' status. At the bottom right, there is a 'Rows per page: 5' dropdown and '1-5 of 9' pagination controls.

CONTACT NAME	ADD DATE	STATUS
Daniel Sherman	04/04/2019	COMPLETED
Mark J. Platel	05/03/2018	COMPLETED
Mark Platel	05/08/2017	COMPLETED
Robert Cordell	05/13/2016	COMPLETED
Mr Robert J Cordell	04/16/2015	COMPLETED

**If some of your Chapter Annual Report information remains the same from year to year, “ADD ANNUAL REPORT WITH PREVIOUS INFORMATION” is probably your best option.*

Input or edit information (not all fields shown)

Step 8



myICC MANAGE CHAPTER

CHAPTER SUMMARY CHAPTER OFFICERS **ANNUAL REPORT** MEETING DATES EDU./REG. BENEFIT MISC. DOCUMENTS MEETING REQUEST

ADD ANNUAL REPORT

Submitting Part 1 by March ensures your Chapter is eligible for the following benefits:

- One complimentary registration to the upcoming ICC Annual Conference OR
- Travel expenses to the upcoming ICC Chapter Leadership Academy

PLUS...

- One Chapter Education Benefit Day held next year.

Completion of Part 2 enters your Chapter in the Chapter Rewards Program and the Chapter Awards Program.

Complete atleast Part 1 in one setting. Information cannot be saved. Gather needed information before beginning the submission process.

Part 2 can be completely immediately after Part 1 or at a later time.

Part 1: Required Information

Indicates A Required Field *

Chapter Name
NYSBOC Capital District Chapter

Chapter Type* No Of Chapter Members*
230

Past President Name*
Mark J. Platel

Past President E-mail*
mplatel@cdnysboc.com

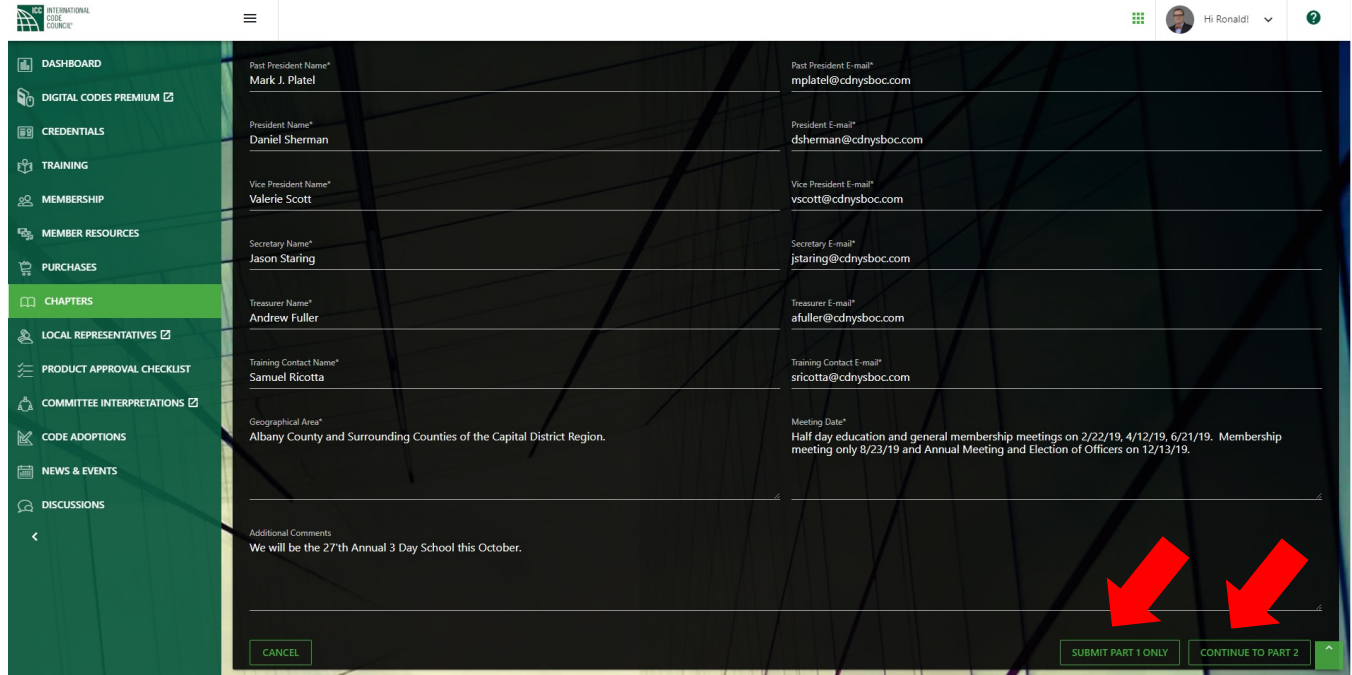
President Name*
Daniel Sherman

President E-mail*
dsberman@cdnysboc.com

To submit annual report only, click on “SUBMIT PART 1 ONLY”

To submit annual report and participate in Chapter Awards and Rewards programs, click on “CONTINUE TO PART 2”

Step 9



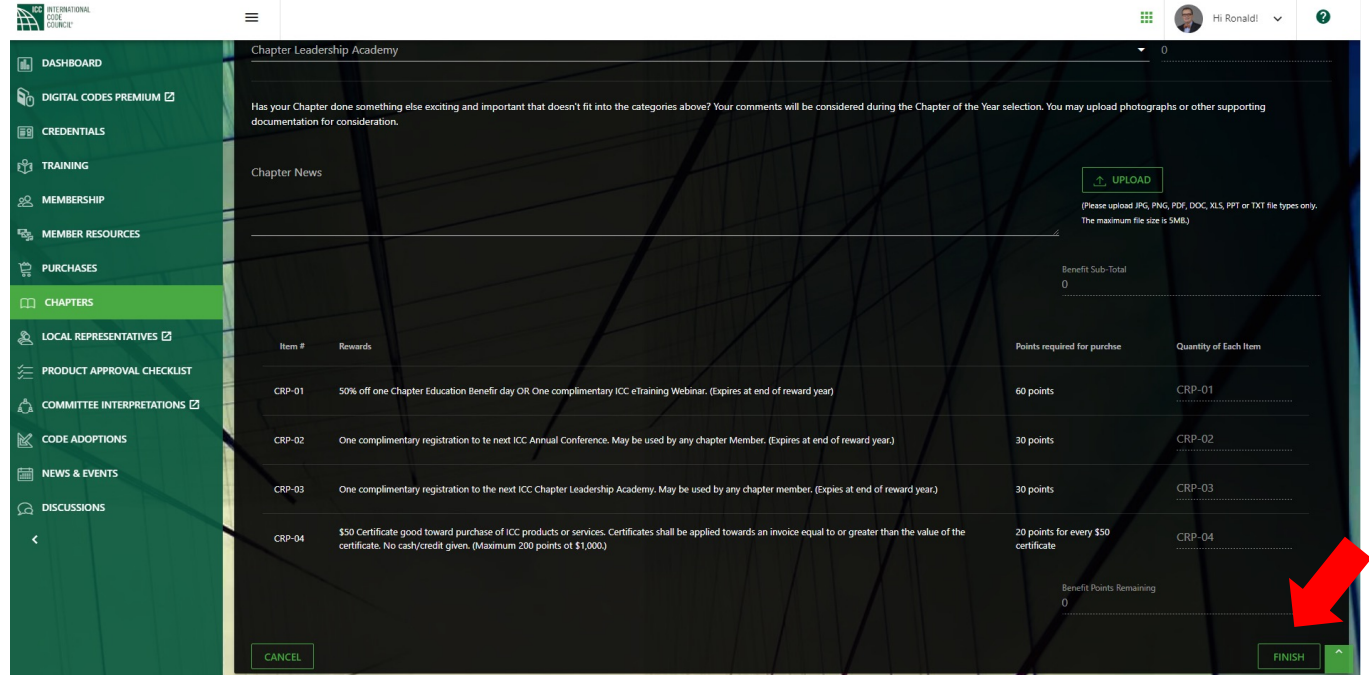
The screenshot shows the ICC online reporting interface. On the left is a green sidebar with navigation options: DASHBOARD, DIGITAL CODES PREMIUM, CREDENTIALS, TRAINING, MEMBERSHIP, MEMBER RESOURCES, PURCHASES, CHAPTERS (highlighted), LOCAL REPRESENTATIVES, PRODUCT APPROVAL CHECKLIST, COMMITTEE INTERPRETATIONS, CODE ADOPTIONS, NEWS & EVENTS, and DISCUSSIONS. The main content area is a form with the following fields:

Past President Name*	Mark J. Platel	Past President E-mail*	mplatel@cdnysboc.com
President Name*	Daniel Sherman	President E-mail*	dsherman@cdnysboc.com
Vice President Name*	Valerie Scott	Vice President E-mail*	vscott@cdnysboc.com
Secretary Name*	Jason Staring	Secretary E-mail*	jstaring@cdnysboc.com
Treasurer Name*	Andrew Fuller	Treasurer E-mail*	afuller@cdnysboc.com
Training Contact Name*	Samuel Ricotta	Training Contact E-mail*	sricotta@cdnysboc.com
Geographical Area*	Albany County and Surrounding Counties of the Capital District Region.	Meeting Date*	Half day education and general membership meetings on 2/22/19, 4/12/19, 6/21/19. Membership meeting only 8/23/19 and Annual Meeting and Election of Officers on 12/13/19.
Additional Comments	We will be the 27th Annual 3 Day School this October.		

At the bottom of the form are three buttons: "CANCEL", "SUBMIT PART 1 ONLY", and "CONTINUE TO PART 2". Two red arrows point to the "SUBMIT PART 1 ONLY" and "CONTINUE TO PART 2" buttons.

To complete submission, click on “FINISH” at bottom of page

Step 10



Chapter Leadership Academy

0

Has your Chapter done something else exciting and important that doesn't fit into the categories above? Your comments will be considered during the Chapter of the Year selection. You may upload photographs or other supporting documentation for consideration.

Chapter News

[UPLOAD](#)

(Please upload JPG, PNG, PDF, DOC, XLS, PPT or TXT file types only. The maximum file size is 5MB.)

Benefit Sub-Total
0

Item #	Rewards	Points required for purchase	Quantity of Each Item
CRP-01	50% off one Chapter Education Benefit day OR One complimentary ICC eTraining Webinar. (Expires at end of reward year)	60 points	CRP-01
CRP-02	One complimentary registration to next ICC Annual Conference. May be used by any chapter Member. (Expires at end of reward year.)	30 points	CRP-02
CRP-03	One complimentary registration to the next ICC Chapter Leadership Academy. May be used by any chapter member. (Expires at end of reward year.)	30 points	CRP-03
CRP-04	\$50 Certificate good toward purchase of ICC products or services. Certificates shall be applied towards an invoice equal to or greater than the value of the certificate. No cash/credit given. (Maximum 200 points of \$1,000)	20 points for every \$50 certificate	CRP-04

Benefit Points Remaining
0

[CANCEL](#) [FINISH](#)

Part 2
Optional

Activity	Points
Purchased and help a chapter contract training day from ICC.	10 pts per day. Max. 40 pts
Sponsored a Building Safety Month event.	10 pts max.
Submitted to ICC a Building Safety Month proclamation on behalf of your Chapter.	5 pts max
Sponsored an ICC LearnLive! Event.	10 pts max.
Sponsored a community event or other activity (other than BSM event(s) described above) that promoted building safety or community awareness of the Chapter/ICC.	5 pts per event. Max. 15 pts
Sponsored activities that encouraged community participation in the ICC Technical Training Program, or the Military Families Program (includes hosting a "ride along" event for a military member)	5 pts per event. Max 15 pts

Part 2

Activity	Points
Established a mentoring program.	10 pts max.
Advocated for regulatory or legislative issues impacting the building safety industry. Examples include participation in a code adoption effort or meeting with elected officials on public safety issues.	5 pts per event. Max. 15 pts
Chapter purchased a sponsorship or hosted a hospitality suite at the last ICC Annual Conference.	10 pts max.
Recruited new ICC members into the Chapter in the past year. (Subject to audit. Special offers such as Chapter Bulk memberships are excluded).	30 pts max.
Increased percentage of members holding at least one ICC certification (Subject to audit).	30 pts max.
Provided complimentary booth/table space to ICC at a chapter trade show/expo in the past year.	10 pts max.

Part 2

Activity	Points
Funded and awarded an educational scholarship.	10 pts per scholarship. Max. 30 pts
Matched ICC Code of Honor scholarship for chapter member.	10 pts per scholarship. Max. 30 pts
Sponsored attendees to the ICC Annual Conference, Committee Action Hearings, and/or Public Comment Hearings through programs other than ICC Code of Honor scholarships.	10 pts per sponsorship. Max. 30 pts
Maintains a website which display current ICC logo or links to the ICC homepage prominently on Chapter website.	5 pts max.
Regularly communicates with members via Twitter, Facebook, LinkedIn, Newsletter, Email announcements or other	5 pts for each checked
Submitted high-quality electronic photo to photos@iccsafe.org for use in ICC promotions, including the Year in Review video.	5 pts max

Part 2

Activity	Points
At least one officer attended the most recent Chapter Leadership Academy.	10 pts max.
Has your Chapter done something else exciting and important that doesn't fit into the categories above? Your comments will be considered during the Chapter of the Year selection. You may upload photographs or other supporting documentation for consideration.	Provide description

Maximum potential points: 340

Redeeming Points

Item #	Reward	Required Points
CRP-01	50% off one Chapter Education Benefit day OR One complimentary ICC e-Training Webinar.	60 points
CRP-02	One complimentary registration to the next ICC Annual Conference. May be used by any chapter Member.	30 points
CRP-03	One complimentary registration to the next ICC Chapter Leadership Academy. May be used by any chapter member.	30 points
CRP-04	\$50 Certificate good toward purchase of ICC products or services. Certificates shall be applied towards an invoice equal to or greater than the value of the certificate. No cash/credit given. (Maximum 200 points to \$1,000.)	20 points for every \$50 certificate



Confirmation

Confirming email: Part 1

Subject: Your 2023 ICC Chapter Education Benefit



Thank you for submitting your chapter annual report!

Below is a summary of your 2023 benefits from your submission and instructions on how to redeem them. Please let me know if you have any questions and we look forward to all the great things your chapter has planned this year. We are here to help in any way we can!

FYI: We are no longer issuing "vouchers." All chapter benefit information is stored electronically, and redemption does not require a voucher. You may use this email as you would the voucher.

Best regards,

A handwritten signature in black ink, appearing to read "Tamika Dunning", is positioned above the typed name.

Tamika Dunning
Manager of Member Services
tdunning@iccsafe.org
1-888-422-7233 x 5266

Confirming email: Part 2

ICC Chapter Education Benefit

This benefit is issued to the Western Washington Chapter as part of the ICC Chapter Education Benefit (CEB) Program. It has been issued in compliance with the Chapter Education Benefit Policy and may be redeemed only if the eligible ICC Chapter is in full compliance with this policy.

HOW TO REDEEM YOUR CHAPTER EDUCATION BENEFIT:

Select one of the two options below:

Option 1: To redeem for one day of Preferred Provider Training up to \$1,200 value

1. Visit ppp.iccsafe.org/. Select "For Students" and schedule your day of training with an ICC Preferred Provider.
2. Pay the Preferred Provider directly for the training service.
3. Submit to ICC this email and [CEB Reimbursement Form](#), and the Preferred Provider invoice.
4. Reimbursement will be processed and a check, written in order of the chapter, will be mailed.

Option 2: To redeem for one day of ICC Training

1. Visit <http://www.iccsafe.org/hire> and select "Hire ICC to Teach."
2. Select the seminar(s) for one day of training.
3. Contact the ICC Education Department at 888-ICC-SAFE (888-422-7233) ext. 33821 to schedule your day of training.
4. Submit this email to the Training and Education Department at the address below.

Confirming email: Part 3

ICC Chapter Rewards Program Summary for Your Chapter

Below is a summary of your Chapter's points earned from your submission of Part 2 of the Chapter Annual Report. If Part 2 was not submitted, you will not see any points in this area. To redeem your points, attach this email summary or contact the appropriate department for redemption.

Benefit	Number Redeemed
50% off one Chapter Education Benefit day OR One complimentary ICC eTraining Webinar. Expires at end of reward year. (Cost: 60 points)	0
One complimentary registration to the next ICC Annual Conference. May be used by any chapter Member. Expires at end of reward year. (Cost: 30 points)	0
One complimentary registration to the next ICC Chapter Leadership Academy. May be used by any chapter member. Expires at end of reward year. (Cost: 30 points)	0
\$50 Certificate good toward purchase of ICC products or services. Certificates shall be applied towards an invoice equal to or greater than the value of the certificate. No cash/credit given. Maximum 200 points or \$1,000. (Cost: 20 points per certificate)	0
Remaining Points Available	80

Questions? Contact Tamika Dunning, Manager of Member Services at 888.ICC.SAFE (422.7233) ext. 5266 or email tdunning@iccsafe.org



Chapter Awards Program

ICC Chapter of the Year

- *Demonstrates a high degree of professionalism and activities that promote the goals and mission of the ICC.*
- *Distinguishes itself through the development and implementation of programs designed to increase the professionalism of chapter members.*
- *Promotes the professional image of code officials, participation in local, state, regional and national activities to increase the public awareness of safety in the built environment*
- *Promotes the continued education of those choosing to enter into the fields of construction, code administration or other related fields of study*

2022 Chapter of the Year
Ohio Building Officials
Association



Chapter Merit Award

- *Distinguished through activities that demonstrate the goals and objectives of the ICC.*

2022 Winner
Sacramento Valley Association
of Building Officials



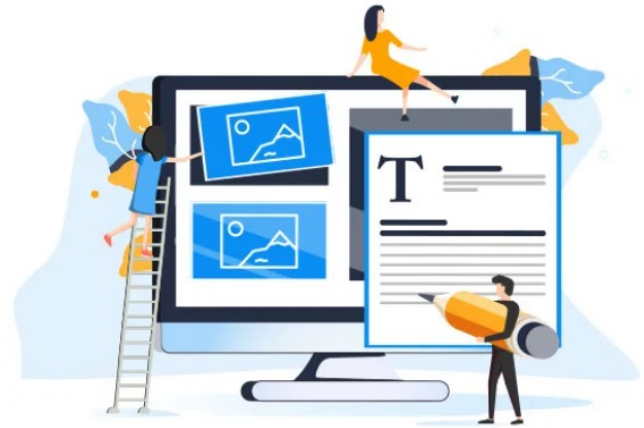


Other Chapter Benefits

Code Council Chapter Website Benefit

Websites are so important for any group – it's the first place that most people go to learn about you!

As a chapter benefit, we offer a modern website hosting service that you can personalize with your specific information and resources.



Other Chapter Benefits and Programs

- My Chapters
- Chapter Meeting Request
- Chapter Leader Manual
- Chapter Banners
- Chapter Sponsorship Program
- Chapter Advocacy Program



Chapter Annual Report

Code Council Chapters are required to submit an Annual Report by March 15th of each calendar year to qualify for benefits, including:

- *One Chapter Education Benefit Day for the following year*
- *One complimentary registration to the next Annual Conference or registration and travel accommodations to the Chapter Leadership Academy*

Chapter Awards

All Chapters are encouraged to compete for Chapter of the Year Award. To qualify for consideration, complete Parts 1&2 of the Chapter Annual Report. For more information, go to: <https://www.iccsafe.org/about/news-and-events/code-council-awards/>

Chapter Rewards

Additional benefits and services are available to Chapters that participate in the Chapter Rewards Program. Participants record Chapter activities to earn toward the purchase of select products and services. To participate in the program, complete Parts 1&2 of the Chapter Annual Report.

Submission

To submit a Chapter Annual Report and participate in the Chapter Awards/Rewards Programs, follow the instructions above. If you have questions or need assistance, email chapters@iccsafe.org or contact Ron Piester at rpiester@iccsafe.org or call 888-422-7233 x5209.



Family of Solutions

