

# ▶ Cindy L Davis

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## Objectives

To use my leadership, knowledge, skills and abilities to promote collaboration and awareness related to national, state and local government issues associated with creating strong resilient communities.

## Qualifications

- Comprehensive knowledge of state and national building codes and related Standards, serving on numerous national and state committees and boards in various capacities including code development, curriculum develop, exam development, subject matter expert and instructor;
- Solid experience working with high level executives and elected officials at all levels of government
- Innovative leader with a solid track record of implementing successful projects;
- Strong interpersonal skills with the ability to communicate effectively;
- Varied municipal background with experience building, planning, zoning, parks and recreation, redevelopment and other related areas of local government that promote a better understanding of the needs of jurisdictions;
- Experience with budget preparation, both operational and capital at the jurisdictional level and fiduciary responsibility for budgets in excess of \$90 million dollars as a School Board member, and as a Board member for other large national organizations; and
- Proven consensus builder among diverse stakeholder groups

## Experience

Deputy Director, Division of Building & Fire Regulations (August 2015 – Present)  
Virginia Department of Housing and Community Development

- Responsible for the promulgation of building, fire and related codes for the Commonwealth
- Responsible for the Virginia Code Academy which trains and certifies all code officials and inspectors throughout the Commonwealth.
- Responsible for the State Building Codes Office which oversees the Industrialized Building program, Manufactured Home program and the State Technical Review Board.
- Responsible for oversight of the Virginia State Technical Review Board which hears appeals from local appeals Boards on Code related issues and interpretations.
- Recognized for collaborating to create an online code development process utilizing cdpACCESS.

Director, State Building Codes Office (March 2012 – August 2015)  
Virginia Department of Housing and Community Development

- Participated in the promulgation of the 2012 Virginia Codes, building relationships with stakeholders throughout the process
- Negotiated publishing contract with ICC that reduced the cost code books and provided new electronic products with access to resources not previously available to our stakeholders.
- Implemented cross-training for divisional positions to permit more efficient use of staff and decreased response time for stakeholder needs.
- Created computerized processes for Industrialized Building Program and Manufactured Housing Licensing Program
- Collaborated with the Code Academy to create online training for manufactured home installers
- Increased staff involvement with stakeholders, including but not limited to HUD, VAMMHA, VBCOA, VFPA, VPMIA
- Collaborated on innovative communication methods (online blog, BSM video, etc.)
- Initiated a new design competition and undertook fundraising responsibilities for the Governor's

#### Housing Conference

- Represented the Agency on various topics with sister agencies and various stakeholder groups
- Led a team that developed the Agency-wide retreat focusing on innovation and collaboration

#### Building Official/Zoning Officer – Butler Township (August, 2006 - March 2012)

- Developed new policies and procedures to comply with new legislation creating the Pennsylvania Uniform Building Code
- Wrote and received grants (planning ) for Multi-municipal Comprehensive Plan involving five jurisdictions
- Developed an award winning Multi Municipal Comprehensive Plan
- Updated Zoning and Land Use Regulations
- Developed strong relationships with community leaders by attending regular meetings of the Chamber of Commerce and serving on the Legislative Action Committee
- Incorporated new permitting software
- Developed a process and created contracts for the utilization of third party agencies to supplement plan review and inspections.
- Awarded a grant for local government intern to research and develop a report for elected officials regarding the benefits of a rental inspection program
- Instrumental in negotiations with the Pennsylvania Department of Environmental Protection and local sewer authority to permit a temporary method utilizing holding tanks during a sewer tap moratorium, which allowed a Developer to move forward with a \$50 million LEED Certified project.

#### Building Official/Zoning Officer – O'Hara Township (August 1993 - August 2006)

- Updated paper permitting and inspection processes to new computerized systems. Researched and purchased software and trained office staff.
- Leadership team member that oversaw construction of a new municipal building
- Implemented a “walk-in” inspection program for small residential permits.
- Developed a process and created contracts for the utilization of third party agencies to supplement plan review and inspections.
- As staff liaison to the Parks and Recreation Department, I wrote several successful grants for a Comprehensive Parks and Recreation Plan, both planning and development as well as a planning grant and development grant for a trail system.
- Worked with a Development team for several years on a large Riverfront Development for the Township
- Led the efforts to update the municipal zoning ordinance and participated in a collaborative effort with the Director of Community Development to update the Subdivision and Land Development Ordinances.

## Education

**Butler County Community College**-Civil Engineering Technology  
(1993-2000) degree not completed

**Colorado State University** - Public Administration-Organizational Leadership  
– current

**Virginia Commonwealth University** – Minority Political Leadership Program – March-October 2014

**Virginia Commonwealth University** – Virginia Executive Institute - 2017

## Certifications

One and Two Family Building  
One and two family Mechanical  
One and two family Plumbing  
One and two family Electrical  
Commercial Building Inspector  
Commercial Plumbing Inspector  
Commercial Mechanical inspector  
Certified Building Official (#2357)  
Accessibility Inspector/Plans Examiner  
Residential Energy Plans Examiner and Inspector  
Residential Combination Inspector  
Commercial Energy Inspector  
Fire Inspector I  
Fire Inspector II

## Board and Committee Service

### Current

- Secretary/Treasurer – International Code Council, Washington, D.C.
- Board Member – International Code Council – Washington, D.C.
- Board Member – Viridiant (formerly EarthCraft Virginia) – Richmond VA

### Prior

- Board Member – National Institute of Building Sciences – Washington, D.C.(2013-2019)
- Board member International Code Council (2008-2011)
- Board Member - Housing Opportunities Made Equal – Richmond VA (2014-2017)
- Chair –Professional Development Council, International Code Council, Washington D.C.
- Chair – Code Development Review Advisory Committee (CDRAC)
- Board member BOCA International (1998-2003)
- Board member Ex-officio International Accreditation Services (ICC)
- Board member Board of International Professional Standards (ICC)
- Chair, Certified Building Official Test Development Committee (BOCA and ICC)
- Numerous Code Development Committees, Exam Development Committees and Subject Matter Expert on curriculum development materials.

## Awards

- Governor's IT Award – Government to Business -2016 – for cdpVA
- Applied Strategic Organizational Leadership – CSU – May 2016
- Foundations of Organizational Leadership – CSU – January 2017
- Communication and Critical Thinking – CSU – April 2018
- MVP – Virginia Department of Housing & Community Development – May 2013
- Commonwealth Building Officials – Code Official of the Year 2002
- BOCA International Board of Directors – Award for Outstanding Service – 2003
- International Code Council Honorary Member – 2009
- PA APA Professional Planner Leadership Award (Multi-municipal Comprehensive Plan) – 2011
- Numerous recognitions from national committee work, Subject Matter Expert work in both written curriculum development and training videos