



**International Code Council
Education Committee
January 23rd, 2019**

Conference Call
12:00pm ET/11:00pm CT/10:00am MT/09:00am PT
Call In: 1-844-740-1264
Conference #: 922 148 883

EC Chair:	John Delesandro
Committee Members:	Douglas Dick Scott Holm Michelle Kam-Biron Sean Reid

PDC Chair:	Nancy Springer
ICC Board Liaison:	Michael Boso

ICC Staff:	Tracy Lendi Hamid Naderi Casey Thomas
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MINUTES

I. Call to Order

The meeting was called to order by the Chair, John Delesandro at 09:02am PST.

II. Roll Call

Mr. Delesandro asked Executive Assistant, Casey Thomas, to call the roll. All members were present. ICC Sr. Vice President of Product Development, Hamid Naderi, was absent. Quorum was present.

III. Review and Approve Agenda

Mr. Douglas Dick made a motion to approve the Agenda. Mr. Sean Reid seconded the motion. Agenda was approved.

IV. Review and Approve Minutes from June 21st, 2018 Teleconference

Mr. Dick motioned to approve. Mr. Reid seconded. No discussion; the Minutes were approved unanimously.

V. 2019 Call for Presenters

Dr. Tracy Lendi, Vice President of Training, stated that as of today there have been 19 submissions. 5 are for the building expo and 14 are for the education sessions. She read off some of the titles that were submitted along with the names of the instructors. Dr. Lendi reached out to marketing to do another e-blast. There was also discussion on the process for course submission how the topics are chosen for the new members of the group. As always, if EC Members know of a good course or instructor, they should encourage said person to submit to the call for presenters.

VI.2018 ABM Course Survey Results

Dr. Lendi started by reviewing the attendance and survey response data and walked the EC through the results that were previously distributed. Mr. Dick asked why the responses were so sparse. Dr. Lendi said that the reviews were available on the app and the number of apps that were downloaded is not available at this time. However, there is a difference between app downloads and actual app usage. Also, the education survey shouldn't compete with the general ABM survey. Mr. Delesandro asked that ideas to encourage ABM Survey completion be on the Agenda for the next in-person meeting.

VII.Training Paths and Learning Center 2019 Calendar

Dr. Lendi reiterated that the point of the training path is to give someone new to the industry a starting point to work toward certification. She wanted the EC to be aware of the progression and asked for questions or suggestions. One question was are there any required courses. Dr. Lendi stated that there are no required courses the point of the path is that an individual is not prohibited from jumping in at any point. She showed the graphic that was created for the training paths. One could click on the digital map to see lists of courses that fall under various categories.

VIII.Virtual Classroom Enrollment Update

Dr. Lendi explained that along with physical classrooms, many courses are also being hosted as virtual classrooms. This means that the course will have both physical participants in the classroom and participants that remote in to watch the course. Oddly enough, there are many more participants that remote in as opposed to who show up for the physical classroom.

IX.Preferred Provider Update

Ms. Thomas reported on the current Preferred Provider statistics.

X.Other Business

Ms. Thomas informed everyone that the call for Educator of the Year will be going out shortly; it will be on the next agenda.

XI.Adjournment

Mr. Holm motioned to adjourn the meeting. Ms. Nancy Springer seconded. Meeting was adjourned at 10:12am PT.



**International Code Council
Education Committee
March 28th, 2019
In-Person Meeting
08:30am PT
San Diego, CA**

EC Chair:	John Delesandro
Committee Members:	Douglas Dick Scott Holm Michelle Kam-Biron Sean Reid
PDC Chair:	Nancy Springer
ICC Board Liaison:	Michael Boso
ICC Staff:	Liz Chagolla Tracy Lendi Ron Piester Hamid Naderi Casey Thomas

MINUTES

I. Call to Order

The meeting was called to order at 08:42am PT by Education Committee Chair, John Delesandro.

II. Roll Call

Mr. Delesandro asked Executive Assistant, Casey Thomas, to call roll. All Education Committee Members were present. Director Michael Boso and Vice President of Membership and Certification, Ron Piester, joined the meeting in progress at 09:11am. Sr. Vice President of Product Development, Hamid Naderi, was absent. A Quorum was present.

III. Review and Approve Agenda

Ms. Nancy Springer motioned to approve the Agenda. Mr. Sean Reid seconded. The Agenda was approved unanimously.

IV. Review and Approve Minutes from January 23rd, 2019 Teleconference

Mr. Doug Dick motioned to approve the Minutes. Ms. Springer seconded. The Minutes were approved unanimously.

V. 2019 Call for Presenters ABM Matrix

Prior to the meeting, Vice President of Training and Education, Tracy Lendi sent out the submissions to the 2019 Call for Presenters to the EC for review and ratings. All Members returned their rating sheets and the results were tallied. Ms. Lendi said that the call was done earlier so there was time to get the presentations and also to run them through Mike Pfeiffer with codes to make sure there were no conflicts. Spaces will need

to be for the ICC selected courses, including a spot for the global membership council, the Past Presiding Officers and a space for the home state. Ms. Lendi will send out tips on presenting to all Presenters selected.

On that note, Mr. Piester reiterated that the Expo presentations would be carefully reviewed to make sure are strictly educational and there aren't any product sales pitches or advocating for code changes. He added that the EC should focus on making "tracts"—groups of courses that are of similar topic that will take place one after the other.

Ms. Springer thanked for staff for making it so organized.

Discussion ensued. In the end, classes were chosen and put into a matrix for Monday and Tuesday classes. Monday's courses were dedicated to special topics. Tuesday's were organized into the following "tracts": Home State topics, Special Inspection, Structural, PMG, Emerging Leaders, Building, Permit Tech, Electrical and Commercial Hoods. The matrixes were shown on screen for all members to see.

Mr. Dick motioned to approve the education program as shown for both Monday and Tuesday. Mr. Reid seconded. Motion approved unanimously.

VI.2019 Educator of the Year Selection

The Educator of the Year applications were briefly reviewed by the committee. Mr. Delesandro asked if anyone would like to lobby for or nominate one of the candidates. Mr. Reid mentioned the merits of Bob Schutz. Mr. Dick motioned to approve Bob Schutz as Educator of the Year. Mr. Reid seconded. Motioned passed.

VII.Preferred Provider Update

Manger of Training and Education, Liz Chagolla distributed the updated Preferred Provider Manual to the committee prior to the meeting. She covered the newest features and let everyone know that there will be a June 1st increase.

-CEUs for academic programs

Mr. Scott Holm explained that he originally wanted this on the agenda to see if some of the University of Minnesota courses; he has since spoken with Ms. Lendi and this no longer needs to be discussed.

VIII.Other Business

Ms. Springer suggested that the PDC work to reach out more at the ABM, perhaps man a booth and receive and report on feedback. Mr. Piester said this would be good to bring up the following day at the PDC meeting. There was some discussion about the ABM survey and how it is confusing since it is overarching and not particular to education. Also, there will be a link to the survey on the app this year.

IX.Adjournment

Ms. Michelle Kam-Biron motioned to adjourn the meeting. Mr. Reid seconded. Motion was approved unanimously. Meeting adjourned at 03:08pm PT.