



**International Code Council  
Education Committee  
January 16<sup>th</sup>, 2020  
In-Person Meeting  
08:00 am ET  
Charleston, SC**

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EC Chair:	John Delesandro
Committee Members:	Douglas Dick Scott Holm <del>Michelle Kam-Biron</del> Sean Reid
PDC Chair:	Nancy Springer
ICC Board Liaison:	Donny Phipps
ICC Staff:	Liz Chagolla Tracy Lendi Hamid Naderi Casey Thomas

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**MINUTES**

**I. Call to Order**

The meeting was called to order by Education Committee Chair, John Delesandro at 08:07am ET.

**II. Roll Call**

Mr. Delesandro asked Executive Assistant, Casey Thomas, to call roll. Committee Member, Michelle Kam-Biron was absent. Vice President of Education and Training, Tracy Lendi was present via conference line. Director Donny Phipps joined the meeting in progress at 01:30pm ET. A quorum was present.

**III. Review and Approve Agenda**

Mr. Doug Dick motioned to approve the Agenda. Ms. Nancy Springer seconded. The Agenda was approved as presented.

**IV. Review and Approve Minutes from March 28<sup>th</sup>, 2019 Meeting**

Mr. Delesandro motioned to approve the Minutes with one correction pointed out by Ms. Springer. Mr. Sean Reid seconded. The Minutes were approved as amended.

**V. Review 2019 ABM Course Survey Results**

Dr. Lendi presented the survey results on the Education sessions to the group. While the number of surveys was small in comparison to the number of attendees, general consensus was that it was successful because of the lack of negative reviews. Discussion was had on whether or not that there should be time allotted in the class for the students to fill out surveys. The survey results for the tours were also reviewed.

**VI. 2020 Call for Presenters Update**

Dr. Lendi announced that the Call for Presenters will go out early next week. The Call is asking for tracts and since the closing date will be March 1<sup>st</sup>, we are also requesting that any presentation submission be 80% done. This way the Learning Center has time to submit for accreditation approval. Ms. Thomas explained that due to this year's schedule, a conference call will be scheduled to choose the courses for ABM for submission to the ICC Board of Directors sometime in mid-March.

### **VII. Learning Center Trainer/Course Survey**

Dr. Lendi began the discussion by differentiating between online courses and virtual courses. The results of the survey showed that the audience still prefers face to face training, but there has been a pick up in online and virtual trainings. Many of the virtual trainings are flipped to self-paced online courses. It was also confirmed that there are sporadic knowledge checks on the self-paced courses to ensure that the students are engaged and not just clicking through. Also reviewed were the surveys on the courses as well as the instructors.

### **VIII. 2020 Learning Center Activities**

1. New courses added in 2019  
Dr. Lendi gave the stats of the number of courses developed for 2019 by type.
2. New courses slated for development in 2020  
The list of courses in development for 2020 were reviewed.
3. Virtual trainer meeting  
Dr. Lendi would like to schedule a virtual trainer meeting for all Learning Center trainers—both staff and contract. She would like it if as many Education Committee members as possible could join as well. It was determined that the best timeframe would be for a June. A doodle poll will be sent out shortly to the EC Members and the trainers.
4. Update to the LMS  
Dr. Lendi ran through the updates to the Learning Center website. She reviewed the new landing page along with the new section on career paths. In addition, the location of the live schedule was shown. Ms. Liz Chagolla handed out the printed course schedules and descriptions to the group.
5. Needed SME Skills  
The Learning Center is in need of subject matter experts in the following categories: Plumbing, Mechanical, Fuel Gas, Electrical, Solar and Plan Review. If any member of the EC has any recommendations for trainers on these subjects, please let Dr. Lendi or Ms. Chagolla know. Mr. Delesandro stated that reaching out to associations this will be a part of the goals discussion.
6. Journey to Leadership update  
Dr. Lendi briefly covered the current in-person, virtual training course and webinar schedule for the Journey to Leadership webinars. Some of them have been flipped to self-paced learning courses. There is one a month scheduled through 2020.
7. CLA Update

Vice President of Product Development, Hamid Naderi, went over the proposed credential paths for the Firestopping CLA and Disaster Response. Candidates would have to pass an assessment through PRONTO. The credentials would be for 3 years and .3 CEUs would be required for renewal. ICC is still developing the price structure.

8. Hot topics

Dr. Lendi called for Members to brainstorm on hot topics that should be covered by the Learning Center. Lengthy discussion was had as to whether or not Ethics should be a mandatory course. It was also discussed as to whether or not Leadership should be a mandatory course. Also, if there is an effective way to seek input from Membership on what topics are of interest.

**IX. Global Training Update**

This item was skipped—Mark Johnson, Executive Vice President, will cover it in the PDC meeting tomorrow.

**X. Preferred Provider Update**

Ms. Lizette Chagolla, Manager of Training and Education, reviewed the current numbers with the Committee.

**XI. 2020 Education Committee Goals**

Mr. Delesandro asked that all Members come to the next meeting in New Jersey with goals for discussion.

**XII. Other Business**

Mr. Delesandro gave a brief overview of the events that will be happening in New Jersey. Ms. Thomas reminded everyone to mark their calendars.

**XIII. Adjournment**

Meeting was adjourned at 4:12pm