



**International Code Council  
Education Committee**

April 28<sup>th</sup>, 2016

Conference Call

01:00pm ET/12:00pm CT/11:00am MT/10:00am PT

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EC Chair:	Nancy Springer
EC Vice-Chair:	Sean Reid
Committee Members:	Michael Boso Jeff Camp John Delesandro Dave Horras
PDC Chair:	<del>Cindy Davis</del>
ICC Board Liaison:	<del>Gilbert Gonzales</del>
ICC Staff:	Tracy Lendi Hamid Naderi Allison Street Casey Thomas

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**MINUTES**

The meeting was called to order at 10:02PT by Education Committee Chair, Nancy Springer.

**1. Roll Call**

Executive Assistant, Casey Thomas, confirmed that everyone was on the call with the exception of PDC Chair, Cindy Davis and Director Gonzales.

**2. Approval of the Agenda**

Mr. John Delesandro motioned to approve the Agenda. EC Vice Chair, Sean Reid, seconded. The Agenda was approved unanimously.

**3. Educator of the Year Application**

The Educator of the Year application was distributed to the members prior to the meeting. Ms. Lendi sent some comments previously and was wondering if there is a way for the application to be submitted online. Ms. Thomas answered that at this time this award should match the submission process of the other awards. Next year we can look at an online application. The last question was in regards to the submission of photos and DVDs—that looks outdated. Ms. Springer answered that when one submits a nomination, there is the potential of using whatever materials that span a person’s career and there may not be digital items available. Mr. Delesandro suggested that “URLs, social media, etc.” be added to broaden it and include digital mediums.

Ms. Springer continued to review each section of the application. Ms. Thomas made note of the changes that the EC members requested to make sure the criteria for scoring is addressed in the application. Ms. Thomas will circulate the final product after the call for the EC members to review and approval. Once approved, the application will be posted on the website.

#### **4. ABM presentation follow up**

Discussion ensued on the upcoming ABM.

##### **-Host chapter update**

This was previously provided at the last meeting.

As we get closer to ABM, Ms. Street reminded the EC members that she will be in touch to sign members up to scan people into the education courses as well as potentially assist on the tours.

#### **5. Update Preferred Provider Program**

Mr. Naderi gave the update for the Preferred Provider Program. We are approaching 300 active Preferred Providers. The work on the website continues and there will be a user-friendly update so there is less scrolling. There will soon be a link to Certification and Testing renewal and the payment process will be improved so payment can be taken right on the PP website. Finally, PPs will be able to upload their rosters for participants to print their certificates of completion. Going forward, there will be more information in the e-News on the PPP and its progress, especially since 300 total providers is looming.

#### **6. Other Business**

Ms. Springer wanted to bring up the fact she drafted an e-mail to Government Relations in regards to the Chapter Education Benefit and how Chapters need to get their Annual Reports submitted for the Chapter to receive their benefit. The email encourages GR reps to get together with the Chapter Presidents to make sure this gets done.

During the call, Ms. Thomas sent out the revised Educator of the Year application with the changes discussed. Mr. Delesandro motioned to accept the Educator of the Year application. Mr. Reid seconded. The application was approved unanimously.

#### **7. Adjourn Meeting**

Mr. Dave Horras motioned to adjourn the meeting. Mr. Sean Reid seconded. Unanimous approval. The meeting was adjourned at 11:10 PT.