



**INTERNATIONAL  
CODE  
COUNCIL®**

**EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION  
GUIDELINE DEVELOPMENT COMMITTEE**

**Tuesday, November 28<sup>th</sup>, 2023**  
2:00 – 3:30 pm Eastern

**MS TEAMS VIRTUAL MEETING**

Meeting ID: 293 801 643 784

Passcode: rKmpZC

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**MEETING AGENDA**

1. Roll Call:

a. Committee:

Sergio Ascunce		Phil Line	
John Catlett		Steve Orłowski	
Dwayne Garriss		Don Scott	
Mark Graham		Gus Sirakis	
Jennifer Goupil		Steve Szoke	
Bryan Holland		Kenneth Wagner	
Ryan Kersting			
A quorum requires 7 in attendance.			

b. ICC Staff:

2. Meeting Conduct:

a. Identification of Representation:

i. [Council Policy 7](#)

1. Sections 5.1.10: Representation of Interests
2. 7.2: Representation of Interests/Participation

b. Ethical Conduct:

[Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, equity, professional conduct and fairness while participating in ICC activities.

c. Antitrust Compliance Guideline:

Council Policy 50 [Antitrust Compliance Guideline](#)

3. Previous Meeting Minutes Review and Approval

a. Meeting Minutes November 14, 2023

4. Review and discuss the three options for Table 4.1 (Structural and Envelope Assessment Frequencies).

5. Review and discuss the consolidated draft committee draft guideline.

6. New Business

7. Schedule of Upcoming Meetings:

~~July 11, 2023 – Tuesday~~  
~~July 25, 2023 – Tuesday~~  
~~August 8, 2023 – Tuesday~~  
~~August 22, 2023 – Tuesday~~  
~~September 5, 2023 – Tuesday~~  
~~September 19, 2023 – Tuesday~~  
~~October 3, 2023 – Tuesday~~  
~~October 17, 2023 – Tuesday~~  
~~October 31, 2023 – Tuesday~~  
~~November 14, 2023 – Tuesday~~  
November 28, 2023 - Tuesday  
December 12, 2023 – Tuesday  
~~December 26, 2023 – Tuesday~~

\*All meetings scheduled for 2:00 pm ET, unless otherwise noted.

8. Good of the Order

9. Adjourn