



**INTERNATIONAL  
CODE  
COUNCIL®**

**EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION  
GUIDELINE DEVELOPMENT COMMITTEE**

**Tuesday, February 27<sup>th</sup>, 2024**  
2:00 – 3:30 pm Eastern

**MS TEAMS VIRTUAL MEETING**

Meeting ID: 266 515 150 093

Passcode: BCTYF8

[Download Teams](#) | [Join on the web](#)

**MEETING AGENDA**

1. Roll Call:

a. Committee:

Sergio Ascunce		Phil Line	
John Catlett		Steve Orłowski	
Dwayne Garriss		Don Scott	
Mark Graham		Gus Sirakis	
Jennifer Goupil		Steve Szoke	
Bryan Holland		Kenneth Wagner	
Ryan Kersting			
A quorum requires 7 in attendance.			

b. ICC Staff:

2. Meeting Conduct:

a. Identification of Representation:

i. [Council Policy 7](#)

1. Sections 5.1.10: Representation of Interests
2. 7.2: Representation of Interests/Participation

b. Ethical Conduct:

[Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, equity, professional conduct and fairness while participating in ICC activities.

- c. Antitrust Compliance Guideline:
  - Council Policy 50 [Antitrust Compliance Guideline](#)
- 3. Previous Meeting Minutes Review and Approval
  - a. Meeting Minutes February 22, 2024
- 4. Update on Items from at Last Meeting:
  - a. Mandatory vs. Non-Mandatory language.
  - b. "Milestone" references in document.
  - c. Flowchart Update
  - d. Building Types Subject to Guideline/AHJ language
- 5. Tabled Items from the Previous Meeting:
  - a. Visual Assessment vs. operational or testing of equipment (Kevin McOsker, Julie Furr)
  - b. Section 4.1.4.2: We need a lead-in/conclusion for this paragraph and tie to environmental table, Section 4.1.1.1, or other (Julie Furr, Steve Szoke)
  - c. Table 4: Foot and other notes clean up (Dwyane Garriss).
- 6. New items for consideration.
  - a. Update Transition Appendix - Sergio
  - b. Julie Furr additional edits
  - c. Appendix A (Michael Fillion)
  - d. Jennifer Goupil Edits
  - e. Heather updates
  - f. Public Comment Draft
- 7. Schedule of Future Meetings:
- 8. Good of the Order
- 9. Adjourn