



**INTERNATIONAL
CODE
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**EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION
GUIDELINE DEVELOPMENT COMMITTEE**

Thursday, September 26, 2024
11:00 am –1:00 pm Eastern

MS TEAMS VIRTUAL MEETING

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Meeting ID: 273 946 552 923

Passcode: 7Br28K

MEETING MINUTES

1. Roll Call:

a. Committee:

Sergio Ascunce		Phil Line	x
John Catlett	x	Steve Orłowski	x
Dwayne Garriss	x	Don Scott	x
Mark Graham	x	Gus Sirakis	
Jennifer Goupil		Steve Szoke	x
Bryan Holland	x	Kenneth Wagner	
Ryan Kersting	x		
A quorum requires 7 in attendance.			

b. ICC Staff: Kevin McOsker

2. Meeting Conduct discussed as follows:

- a. Identification of Representation
- b. Ethical Conduct
- c. Antitrust Compliance Guideline

3. Previous Meeting Minutes Review and Approval: a correction noted in the minutes that PC #70 was acted upon as Considered, No Action. It was noted in the draft minutes as Tabled for pending action. There was a motion to approve as amended, seconded and vote approved unanimously to approve the meeting minutes of September 25, 2024. It was also noted the date on the agenda was incorrect, which also would be corrected.

4. Outstanding Public Comments:

- a. Building Elements – Sergio Ascunce (PC #86-88, 214-218, 224-227).
 - i. PC #86 – Considered, No Action Taken
 - ii. PC #87 – As Submitted
 - iii. PC #88 - Considered, No Action
 - iv. PC #214 – Approved as Submitted.
 - v. PC #215 – Approved as Submitted
 - vi. PC #216 – Approved as Modified.
 - vii. PC #217 – Considered, No Action
 - viii. PC #218 - Approved as Modified
 - ix. PC #224 – Approved as Submitted.
 - x. PC #225 – Considered, No Action
 - xi. PC #226 – Considered, No Action
 - xii. PC #227 - Considered, No Action
 - b. Structural – Ryan Kersting (PC #58-68) – Approved as Modified – the structural group combined all the comments into a single document for consideration.
 - c. PC #3 – Considered No Further Action Needed, PC will need to be correlated the whole document for additional items:
 - i. Compliance to adequate conditions, not necessarily permitted construction or code compliant.
 - ii. Correlating committee needs to check for reinserting terms that were intended to be removed, such as unsafe and stayed true to the intent.
 - iii. Need to look at overall PC and the guideline to address the questions identified in the public comment.
 - d. PC #5 – Tabled, SEAOC concerned with application in CA taken from other resources toward seismic assessment and retrofits. Concerns with engineering practice and process have been attempted to be addressed in the final version of guideline.
 - e. PC #147 – Approved as Modified.
5. Upcoming Meetings – No future meetings were scheduled by the committee. It was decided to vote via email for the completion of the guideline and these meeting minutes.
6. Good of the Order – Chair Garriss and Kevin thanked the committee for their hard and diligent work on the GDC. Dwayne also mentioned the call for committee for the ICC 1500 Standard.
7. Adjourn – meeting was adjourned at 12:15 pm ET.