

Residential Seismic Assessment and Retrofit Standard Consensus Committee

Dec. 18, 2020 MEETING #2 Minutes (committee approved Feb. 25, 2021)

The 2nd meeting of the ICC Residential Seismic Assessment and Retrofit Standard Consensus Committee (IS-RSARC) was convened on Dec. 18, 2020 to advance the ICC 1300 standard.

Date: December 18, 2020

Venue: Virtual Mtg Online

1. **Welcome / Opening Statements:** Larry Novak, ICC / Chief Structural Engineer / Codes & Standards Development, called the three (3) hour-long meeting to order at 11:30 AM central time on December 18, 2020 and welcomed all committee members, ICC staff and interested parties.
2. **Identification of Representation / Conflict of Interest:**
 - a) ICC Council Policy 7 Committees: Section 5.1.10 Representation of Interests (attached)
 - b) ICC Code of Ethics ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
3. **Roll Call:** See attached attendance sheet. Mr. Novak called roll on the IS-RSARC committee voting members and noted that we had a quorum to conduct business.
4. **Approve Minutes from meeting #1:** Approved by vote of the committee
5. **Discussions**
 - a) Goals – develop FEMA P1100 prestandard into an ICC standard
 - b) ICC presented the in-progress Work Plan / Schedule
 - c) ICC presented on the Editing Requirements / Document Control
6. **Task Groups Reports (first name is task group organizer)**
 - a) Task Group Administrative (AD) – Ch. 1, 2, 3, 8 and Existing App: Kelly Cobeen, Ronald Lynn, Larry Stevig, Roy Harthorn
 - i) Met on Dec. 17, next meeting in Jan.
 - ii) Discussed 'permitted' vs 'shall' language (pre-standard vs. standard)
 - iii) Questioned, 'what if you do "half" of standard'?
 - iv) Possibility of combining sections
 - b) Task Group Crawlspace Dwellings (CD) – Ch. 4: Omar Amini, Howard Cook, Phil Line, Thor Matteson, Gary Ehrlich, Janiele Maffei
 - i) Met on Dec. 4th.
 - ii) To meet again soon and will have more to present at the next meeting.
 - c) Task Group LOG Dwellings (LD) – Ch. 5: Dan Dolan, Omar Amini, Thor Matteson, Kevin McOsker, Mike Cochran, Phil Line, Gary Ehrlich
 - i) Will have more to present at the next meeting.
 - d) Task Group Hillside Dwellings (HD) – Ch. 6: Mike Mochran, Dan Dolan, Thor Matteson, Howard Cook, Phil Line, Gary Ehrlich
 - i) Will have more to present at the next meeting.
 - e) Task Group: Chimneys (CH) – Ch. 7: Ron Lynn, Kevin McOsker, Roy Harthorn, Kelly Cobeen
 - i) Met on Dec. 12.
 - ii) Questioned the need to define 'Contractor'.
 - iii) Will have more to present at the next meeting.
7. **New Business:** Discussed the following:
 - a. color images – to be discussed further.
 - b. status of plansets (either part of the standard or an appendix) - to be discussed further.
 - c. public comment (1st round) – Vote to release P-1100 with title change as ICC 1300 1st public comment.
8. **Next Meeting:** February 25, 2021 at 11am to 2pm CT
9. **Meeting adjourned**

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Lawrence C. Novak, SE, F.SEI, CERT, LEED AP
Chief Structural Engineer
Codes and Standards Development
International Code Council
Country Club Hills, IL
Direct: 888-ICC-SAFE (422-7233) Ext. 4405
LNovak@iccsafe.org

Samhar Hoz
Technical Staff
Codes and Standards Development
International Code Council
Country Club Hills, IL
(888) 422-7233, Ext. 4344
shoz@iccsafe.org



Attendance Roster

Name	Oct. 16, 2020	Dec. 18, 2020	
Committee Members			
Omar Amini	X	X	
Kelly Cobeen	X	X	
Michael Cochran	X	X	
Howard Cook	X	X	
J. Daniel Dolan	X	X	
Gary Ehrlich	Sent regrets	X	
Oscar Iniguez	X	Withdrawn from membership	
Philip Line	X	X	
Ronald Lynn	X	X	
Thor Matteson	X	X	
Kevin McOsker	X	X	
Alternates			
Interested Parties			
Colin Blaney			
David Collins		X	
Roy Harthorn	X		
Dean Greenleaf			
Ayse Hortacsu	X		
Janiele Maffei	X	X	
Brian Olsen			
Larry Stevig	X	X	
Bob Torbin		X	
ICC Staff			
Lawrence Novak	X	X	
Karl Aittaniemi		X	
Samhar Hoz	X	X	
Susan Dowty			
Mike Pfeiffer			