

# Residential Seismic Assessment and Retrofit Standard Consensus Committee

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## Feb. 25, 2021 MEETING #3 Minutes (committee approved May 18, 2021)

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The 3rd meeting of the ICC Residential Seismic Assessment and Retrofit Standard Consensus Committee (IS-RSARC) was convened on Feb. 25, 2021 to advance the ICC 1300 standard.

Date: February 25, 2021

Venue: Virtual Mtg Online

1. **Welcome / Opening Statements:** Larry Novak, ICC / Chief Structural Engineer / Codes & Standards Development, called the three (3) hour-long meeting to order at 11:00 AM central time on February 25, 2021 and welcomed all committee members, ICC staff and interested parties.
2. **Identification of Representation / Conflict of Interest:**
  - a) ICC Council Policy 7 Committees: Section 5.1.10 Representation of Interests (attached)
  - b) ICC Code of Ethics ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
3. **Roll Call:** See attached attendance sheet. Mr. Novak called roll on the IS-RSARC committee voting members and noted that we had a quorum to conduct business.
4. **Approve Minutes from meeting #2:** Approved the modified minutes by vote of the committee
5. **Discussions**
  - a) Goals – develop FEMA P1100 pre-standard into an ICC standard
  - b) ICC presented the in-progress Work Plan / Schedule
  - c) ICC presented on the Editing Requirements / Document Control
6. **Task Groups Reports (first name is task group organizer)**
  - a) Task Group Administrative (AD) – Ch. 1, 2, 3, 8 and Existing App: Kelly Cobeen, Ronald Lynn, Larry Stevig, Roy Harthorn
    - i) Presented the work of the task group
    - ii) Discussed pre-standard vs standard
    - iii) Emphasized one must do all on one upgrade but not all upgrade options.
  - b) Task Group Crawlspace Dwellings (CD) – Ch. 4: Omar Amini, Howard Cook, Phil Line, Thor Matteson, Gary Ehrlich, Janiele Maffei
    - i) Discussed Task Group goals
  - c) Task Group LOG Dwellings (LD) – Ch. 5: Dan Dolan, Omar Amini, Thor Matteson, Kevin McOsker, Mike Cochran, Phil Line, Gary Ehrlich
    - i) Presented the work of the task group.
    - ii) Discussed engineering per UBC-97
  - d) Task Group Hillside Dwellings (HD) – Ch. 6: Mike Cochran, Dan Dolan, Thor Matteson, Howard Cook, Phil Line, Gary Ehrlich
    - i) Outlined the goals of the task group
  - e) Task Group: Chimneys (CH) – Ch. 7: Ron Lynn, Kevin McOsker, Roy Harthorn, Kelly Cobeen
    - i) Presented the work of the task group
    - ii) Discussed definition of 'contractor'
7. **New Business:** Discussed the following:
  - a. Process for making the 'new standard' a reference.
8. **Next Meeting:** May 18, 2021 at 10:30am to 1:30pm CT
9. **Meeting adjourned**

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Attendance Roster

Name	Oct. 16, 2020	Dec. 18, 2020	Feb. 25, 2021
<b>Committee Members</b>			
Omar Amini	X	X	X
Kelly Cobeen	X	X	X
Michael Cochran	X	X	X
Howard Cook	X	X	X
J. Daniel Dolan	X	X	X
Gary Ehrlich	Sent regrets	X	X
Oscar Iniguez	X	Withdrawn from membership	
Philip Line	X	X	X
Ronald Lynn	X	X	X
Thor Matteson	X	X	X
Kevin McOsker	X	X	X
<b>Alternates</b>			
<b>Interested Parties</b>			
Colin Blaney			X
David Collins		X	
Roy Harthorn	X		
Dean Greenleaf			X
Ayse Hortacsu	X		
Janiele Maffei	X	X	
Brian Olsen			
Larry Stevig	X	X	
Bob Torbin		X	
<b>ICC Staff</b>			
Lawrence Novak	X	X	X
Karl Aittaniemi		X	
Samhar Hoz	X	X	X
Susan Dowty			
Mike Pfeiffer			