

# Residential Seismic Assessment and Retrofit Standard Consensus Committee

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**May. 18, 2021 MEETING #4 Minutes (committee approved Aug. 24, 2021)**

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The 4th meeting of the ICC Residential Seismic Assessment and Retrofit Standard Consensus Committee (IS-RSARC) was convened on May 18, 2021 to advance the ICC 1300 standard.

Date: May 18, 2021

Venue: Virtual Mtg Online

1. **Welcome / Opening Statements:** Larry Novak, ICC / Chief Structural Engineer / Codes & Standards Development, called the three (3) hour-long meeting to order at 10:30 AM central time on May 18, 2021 and welcomed all committee members, ICC staff and interested parties.
2. **Identification of Representation / Conflict of Interest:**
  - a) ICC Council Policy 7 Committees: Section 5.1.10 Representation of Interests (attached)
  - b) ICC Code of Ethics ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment, it is expected that participants shall act with courtesy, competence, and respect for others.
3. **Roll Call:** See attached attendance sheet. Mr. Novak called roll on the IS-RSARC committee voting members and noted that we had a quorum to conduct business.
4. **Approve Minutes from meeting #3:** Approved the minutes by vote of the committee
5. **Removal of proprietary items and release for Public Comment**

Committee agreed to release the prestandard document as the ICC-1300 standard for 45-day public comment with the following updates:

  - a) Remove all proprietary references
  - b) Change to mandatory language (example: 'may' to 'shall')
  - c) Change 'prestandard' to 'standard'

The Committee anticipated markups from the task groups, for the above, to ICC within the next 4 to 5 weeks.
6. **Discuss Status of Document.**

The Committee will continue to make updates for the next committee ballot and next public comment release.

  - a) Remove all proprietary references
  - b) Update document as needed
  - c) Update figures (handled by each task group)

The Committee anticipated at least 3 to 4 months of additional work to complete above for ICC to prepare full ballot
7. **Task Groups Reports (first name is task group organizer)**
  - a) Task Group Administrative (AD) – Ch. 1, 2, 3, 8 and Existing App: Kelly Cobeen, Ronald Lynn, Larry Stevig, Roy Harthorn
    - i) Presented the work of the task group
    - ii) Discussed 'R-values' and 'special inspections'
  - b) Task Group Crawlspace Dwellings (CD) – Ch. 4: Omar Amini, Howard Cook, Phil Line, Thor Matteson, Gary Ehrlich, Janiele Maffei
    - i) Discussed Task Group goals
    - ii) Currently group is updating text and figures
    - iii) Discussed the condition of when the foundation follows the Porch (double shear wall)
    - iv) Discussed need for education on document usage
  - c) Task Group LOG Dwellings (LD) – Ch. 5: Dan Dolan, Omar Amini, Thor Matteson, Kevin McOsker, Mike Cochran, Phil Line, Gary Ehrlich
    - i) Presented the work of the task group.
  - d) Task Group Hillside Dwellings (HD) – Ch. 6: Mike Cochran, Dan Dolan, Thor Matteson, Howard Cook, Phil Line, Gary Ehrlich
    - i) Discussed the work of the Task Group
    - ii) The Task Group is currently considering additional figures
  - e) Task Group: Chimneys (CH) – Ch. 7: Ron Lynn, Kevin McOsker, Roy Harthorn, Kelly Cobeen
    - i) Presented the work of the task group
8. **New Business:** None
9. **Next Meeting:** Aug 24, 2021 at 10:30am to 1:30pm CT
10. **Meeting adjourned**

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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Attendance Roster

Name	Oct. 16, 2020	Dec. 18, 2020	Feb. 25, 2021	May 18, 2021
<b>Committee Members</b>				
Omar Amini	X	X	X	X
Kelly Cobeen	X	X	X	X
Michael Cochran	X	X	X	X
Howard Cook	X	X	X	X
J. Daniel Dolan	X	X	X	X
Gary Ehrlich	Sent regrets	X	X	X
Oscar Iniguez	X	Withdrawn from membership		
Philip Line	X	X	X	X
Ronald Lynn	X	X	X	X
Thor Matteson	X	X	X	X
Kevin McOsker	X	X	X	X
<b>Alternates</b>				
<b>Interested Parties</b>				
Colin Blaney			X	
David Collins		X		
Roy Harthorn	X			
Dean Greenleaf			X	X
Ayse Hortacsu	X			X
Janiele Maffei	X	X		X
Brian Olsen				
Randy Shackelford				X
Larry Stevig	X	X		X
Bob Torbin		X		
<b>ICC Staff</b>				
Lawrence Novak	X	X	X	X
Karl Aittaniemi		X		
Samhar Hoz	X	X	X	X
Susan Dowty				
Mike Pfeiffer				