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**International Code Council  
Professional Development Council**

**January 17<sup>th</sup>, 2020  
08:00am ET  
Charleston, South Carolina**

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PDC Chair: Nancy Springer

ICC Board Liaison: Donny Phipps

<b>CC Members</b>	<b>EC Members</b>
Hakim Bayyoud	John Delesandro
Gerard Cattani	Douglas Dick
Rick Hopkins	Scott Holm
Laura Pellizzi	<del>Michelle Kam-Biron</del>
Lance Simms	Sean Reid
Peter Zvingilas	

ICC Staff: Liz Chagolla  
Mark Johnson  
Hamid Naderi  
Ron Piester  
Casey Thomas

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**MINUTES**

**1. Call to Order**

The meeting of the Professional Development was called to order by the Chair, Nancy Springer, at 08:04am ET.

**2. Roll Call**

Ms. Springer asked Executive Assistant, Casey Thomas, to call roll. Education Committee member, Michelle Kam-Biron was absent. A quorum was present.

**3. Approval of Agenda**

Mr. John Delesandro motioned to approve the Agenda as presented. Mr. Peter Zvingilas seconded. The Agenda was approved.

**4. Approval of Minutes from August 26<sup>th</sup>, 2019 Conference Call**

Mr. Hakim Bayyoud motioned to approve the Minutes. Mr. Delesandro seconded. The Minutes were approved unanimously.

**5. Certification Committee Update**

Certification Chair, Gerard Cattani reviewed all of the actions taken by the Certification Committee (CC) in the previous day's meeting. The CC appointed members to the Permit Tech,

Mechanical, Accessibility, Commercial Building, Fire Services, CBO/CFM, Electrical, Property Maintenance and Housing/Zoning, Plumbing, Structural Steel and Welding, Residential Building, IgCC and Soils Special Inspector. Due to limited number of applications, a new call will be placed for Reinforced/Prestressed Concrete and the Structural Steel and Masonry EDCs.

They addressed a request from the International Firestop Council to recognize their certification as 4 CEUs towards ICC renewal. A motion was made and passed to allow for the Firestop certification examination to count for 0.5 CEUs in the Option 7 category for renewals.

Discussion was had on setting CC goals; it was decided that a subgroup should be formed in conjunction with members of the Education Committee to form a Strategic Plan that would feed directly into the overall ICC Strategic Plan. Ms. Springer suggested that this item be put under Other Business for discussion later in the day.

The CC heard one disciplinary hearing.

A few informational items were covered including a new sponsorship agreement with ASHRAE to develop a new IgCC examination. This Certification, the Commercial Green Construction Professional will be based on the 189.1 and existing user's manual and will offer a more holistic approach for code officials, designers and 53,000 ASHRAE members.

The next informational item covered was a request by the American Society of Interior Designers (ASID) to explore a closer working relationship and an exam for interior designers in the future. Staff will research all aspects and come to the CC with a proposal in the future.

The CALBO Board of Directors requested that ICC review the possibility of creating a California specific accessibility exam. This is still in the exploration stage.

Staff presented the total numbers of applications and certifications processed through the NCPCCI Reciprocity Program and new marketing campaign will go out in January to gain more traction for the program. The legacy reinstatement program current stats were also presented.

An overview of the of the IECC/HERS compliance program was presented to the CC. At the RESNET conferences there is a high percentage of current HERS raters that pass the IECC certification test. Plans are to reach out to the remainder of the HERS raters to take the IECC certification exam.

Staff informed the CC audit of the exams and certification process to protect the integrity of the program. Cut scores, grammatical errors and the efficacy of the questions will all be reviewed.

## **6. Education Committee Update**

Education Chair, John Delesandro, went over the Education Committee (EC) activities from the previous day.

The EC reviewed the survey results from the Annual Business Meeting (ABM) in Las Vegas. The number of evaluations received were low in comparison to overall attendance. Suggestions were made to make sure there were clear-cut tracts available for attendees and for the call for presentations to be more direct than in years past. There was a lengthy discussion on hot topics. An effective way to solicit topics of interest and a gap analysis is needed.

Tracy Lendi lead the discussion on the current courses offered by the Learning Center and the differences between virtual and self-paced. There is a need for subject matter experts in the areas of PMG, electrical and plan review.

Ethics was presented as training topic and whether or not it should be a mandatory course for certification renewal. At this time, Mr. Delesandro asked that the floor be open to solicit opinions from the entire PDC at this time. Discussion followed.

The career paths created using ICC courses were reviewed. Currently, on the Learning Center website, there are career paths created for Residential Building Inspectors, Commercial Building Inspectors, Permit Technician, Residential Plumbing Inspector and Fire Inspector.

Hamid Naderi, Sr. Vice President of Product Development, showed the proposed outline for Certificates of Learning Achievement (CLA) in Firestopping and Disaster Response. There would be a few days of training followed by an exam through PRONTO. There will be continued exploration for other topics that could fit this model. No price structure has been established yet.

It was noted that the Preferred Provider Program (PPP) is now 5 years old.

## **7. Global Activities**

Executive Vice President of Business Development, Mark Johnson, discussed the strategy for the global program. Currently, activities are focused in the Middle East, Caribbean and southern Asia. ICC has the most traction in the Middle East where the building codes have been implemented and ICC did 45 days of training for Saudi Arabia. In addition, ICC has been asked to develop 9 user guides for the Saudi Building Codes. Dave Walls, Vice President of Business Support Initiatives, is working to roll out certification exams on the Saudi Codes as well as online training and study companions to prepare for said exams. There is a proposal to Abu Dhabi to update the existing codes and expand the portfolio of documents. In Bangladesh, SK Ghosh and Associates is working to implement Bangladesh's existing building code and is about 60% done. In Sri Lanka, we are working on a proposal with World Bank. In the Caribbean there has been success with the implementation of the CARICOM energy code and training. The Southern Forest Products Association is providing funding for ICC's participation throughout the Caribbean. In addition, the ICC BOD had a one-day workshop with CROSQ in Barbados. ICC will be opening up an office in Dubai, since it is an area devoid of politics.

## **8. Other Business**

### **a. Emory Rodgers Scholarship Status**

Ms. Thomas informed the Council that the call for applications has been posted since November 1, 2019 and will close March 1, 2020.

### **b. Next Meeting In-Person Meeting (New Jersey)**

Mr. Delesandro reminded everyone of the dates. Ms. Thomas further elaborated on the dates and events that the Council members should be present for. There will be certification academies and a Fire Life Safety Institute.

### **c. Sub Committee for PDC goals (added per CC discussion above)**

Mr. Cattani asked for volunteers: 2 from each Committee. They will report up through their Chairs, who will, in turn, report to the Chair of the PDC. Analysis of CP-45 will be the first step. Mr. Lance Simms and Mr. Rick Hopkins volunteered to represent the CC. Mr. Doug Dick and Mr. Scott Holm volunteered to represent the EC.

## **9. Adjournment**

Mr. Sean Reid moved to adjourn the meeting. Mr. Dick seconded. The meeting was adjourned at 12:40pm ET.



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**International Code Council  
Professional Development Council  
June 4<sup>th</sup>, 2020**

**11:00am PT/12:00pm MT/01:00pm ET/02:00pm ET  
<https://iccsafe.webex.com/join/cthomas>**

**Call in: 240-454-0879  
Conference #: 922 148 883**

PDC Chair: Nancy Springer

ICC Board Liaison: Donny Phipps

<b>CC Members</b>	<b>EC Members</b>
Hakim Bayyoud	John Delesandro
Gerard Cattani	Douglas Dick
Rick Hopkins	Scott Holm
<del>Laura Pellizzi</del>	Michelle Kam-Biron
Lance Simms	Sean Reid
Peter Zvingilas	

ICC Staff: ~~Liz Chagolla~~  
Mark Johnson  
~~Tracy Lendi~~  
Hamid Naderi  
Ron Piester  
Autumn Saylor  
Casey Thomas

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**MINUTES**

**1. Call to Order**

Professional Development Council Chair, Nancy Springer, called the meeting to order at 11:03am PT.

**2. Roll Call**

Ms. Springer asked Executive Assistant, Casey Thomas, to call roll. Certification Member, Laura Pellizzi and staff members Liz Chagolla and Tracy Lendi were absent. Mr. Hakim Bayyoud joined the meeting in progress at 11:09am. A quorum was present.

**3. Approval of Agenda**

Mr. John Delesandro motioned to approve the Agenda. Mr. Rick Hopkins seconded. The Agenda was approved unanimously.

#### **4. Approval of Minutes from January 17<sup>th</sup>, 2020 In-Person Meeting**

Mr. Pete Zvingilas motioned to approve the Minutes. Mr. Doug Dick seconded. The Minutes were approved.

#### **5. Emory Rodgers Scholarship Winner Selection**

Prior to the meeting, each member was asked to rank the 3 applicants for the Emory Rodgers scholarship. Ms. Thomas tallied all of the rankings and distributed that prior to the meeting. One applicant clearly outscored the other two.

Mr. Delesandro motioned to name Ronald Clements the scholarship winner. Mr. Gerard Cattani seconded. Motion approved unanimously.

#### **6. Other Business**

Executive Vice President, Mark Johnson, let the group know that Special Inspector exams are available on the PRONTO platform as of June 1<sup>st</sup>.

Ms. Springer asked if staff could report on the statistics for exams and virtual training during the pandemic.

Mr. Johnson also reported that ICC would be delivering 15-16hr virtual training on the Saudi Fire Code.

Mr. Sean Reid let everyone know how much he enjoyed working with the PDC since he would be terming off the Council.

#### **7. Adjournment**

Ms. Michelle Kam-Biron motioned to adjourn the meeting. Mr. Hakim Bayyoud seconded. Meeting was adjourned at 11:24am PT.



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**International Code Council  
Professional Development Council  
August 12<sup>th</sup>, 2020**

**03:00pm ET/02:00pm CT/01:00pm MT/12:00pm PT**

**<https://iccsafe.webex.com/join/cthomas>**

**or**

**Call in: 240-454-0879  
Conference #: 922 148 883**

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PDC Chair: Nancy Springer

ICC Board Liaison: Donny Phipps

<b>CC Members</b>	<b>EC Members</b>
Hakim Bayyoud	John Delesandro
Gerard Cattani	Scott Holm
<del>Rick Hopkins</del>	Michelle Kam-Biron
Laura Pellizzi	Sandi Morris
Lance Simms	Blake Steiner
Peter Zvingilas	

ICC Staff: Liz Chagolla  
Mark Johnson  
Tracy Lendi  
Hamid Naderi  
Ron Piester  
Autumn Saylor  
Casey Thomas

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**MINUTES**

**1. Call to Order**

The meeting was called to order by Professional Development Council Chair, Nancy Springer at 12:01pm PT.

**2. Roll Call**

Ms. Springer asked Casey Thomas, Executive Assistant, to call roll. Certification Committee Member Rick Hopkins was absent. A quorum was present. Joan O'Neil, Chief Knowledge Officer and Madi Dominescy, Executive Project Manager, joined the call to present on Item #7.

**3. Introductions**

Ms. Springer asked the two new members of the Education Committee to introduce themselves to the group.

#### **4. Approval of Agenda**

Mr. John Delesandro made a motion to approve the Agenda. Mr. Gerard Cattani seconded. Motion approved.

#### **5. Approval of Minutes from June 4<sup>th</sup>, 2020 Conference Call**

Mr. Delesandro motioned to approve. Mr. Peter Zvingilas seconded. Motion approved.

#### **6. Election of EC and CC Chairs and Vice-Chairs**

Ms. Springer called for nominations for the Chair of the Education Committee. Mr. Scott Holm nominated John Delesandro. No other nominations. Mr. Holm made a motion to approve John Delesandro as Chair. Mr. Blake Steiner seconded. Motion approved. Ms. Springer congratulated Mr. Delesandro.

Ms. Springer called for nominations for the Vice Chair of the Education Committee. Mr. Delesandro nominated Scott Holm. No other nominations. Mr. Delesandro made a motion to approve Scott Holm as Vice-Chair. Ms. Michelle Kam-Biron seconded. Motion approved Ms. Springer congratulated Mr. Holm.

Ms. Springer called for nominations for Chair of the Certification Committee. Mr. Hakim Bayyoud nominated Gerard Cattanti. No other nominations. Ms. Laura Pellizzi made a motion to approve Gerard Cattani as Chair. . Mr. Lance Simms seconded. Motion approved. Ms. Springer congratulated Mr. Cattani.

Ms. Springer asked for nominations for the Vice-Chair of the Certification Committee. Mr. Lance Simms nominated Rick Hopkins. No other nominations. Ms. Pellizzi made a motion to approve Rick Hopkins as Vice Chair. Motion approved.

#### **7. ICC Learn Live!**

Ms. Joan O'Neil, Chief Knowledge Officer for ICC, gave an overview of the paid Virtual Training event that will take place the week of November 9<sup>th</sup>. Ms. Madi Dominescy, Executive Project Manager walked the Council through outline of the event and the classes that will be offered along q & a and networking opportunities. Participants will have the option to purchase for the week or by day. Discussion was had regarding how breakout sessions will be handled; there will be four at a time and they will be instructor led. Also, there were questions on how ICC will ensure that the participants actually attend the classes. Participants will be required to register and will be matched up to the roster upon log-in.

#### **8. Digital Badge and the PPP Updates**

Director of Certification, Autumn Saylor, reviewed the current state of the badging program. Over 48,000 national and state specific certification badges have been issues. Hamid Naderi, Sr. Vice President of Product Development, stated that the badges are incentives for the Preferred Providers to update their rosters in the system.

Manager of Training, Liz Chagolla, went over the current Preferred Provider stats. Overall, there is a decrease given the current COVID situation. The current statistics are as follows:

323 Active Providers

-96 ICC Chapters

-101 Non-Profit

-57 General Education

-33 Individual

-36 Industry Providers

Previously, there were a total of 405 active providers. The question was asked if there will be a COVID discount. Ms. Chagolla said that it would be something to consider, but all Providers were offered to switch their courses to online for free. That will expire mid-September.

Reminders were sent to Providers regarding proper logo usage, to update their course listings and to upload the course rosters for certification badges.

### **9. Certificate of Learning Achievement Launch plan.**

Mr. Naderi reported that to date two CLA courses have been developed: Disaster Response and Firestopping. They are prepared to be launched in October. A potential new topic for a CLA would be for Swimming Pools.

### **10. PDC Work Plan 2020-2021**

Ms. Springer stated she would like to get the PDC workplan back on track. She asked members to take a look at Council Policy 45-14 for objectives and goals. Ideally, the Council's objectives should be tied to elements in the ICC 2025 Strategic Plan.

### **11. PDC Website**

Ms. Springer asked that Council members think of ways to enhance the PDC website and send in suggestions for improvement.

### **12. Other Business**

Executive Vice President Mark Johnson addressed the fact that a Chapter asked that ICC extend the deadline for certification renewal. He then asked Vice President of Membership and Certification, Ron Piester, to briefly touch upon the relief measures in light of COVID vis a vis certification. Mr. Piester explained that all certifications up for renewal between March 1 and August will remain valid until September 1. In addition, test voucher authorization has also been extended until September 1. Finally, ICC has put out a lot of free ICC virtual educational offerings so that Members can garner free CEUs. Ms. Saylor reviewed the list of activities that earn CEUs for ICC Certifications. Discussion ensued. It was determined that ICC staff would issue a letter from the PDC to the Chapter outlining all the measures that ICC staff has taken to date in consideration of the pandemic and that these measures were deemed satisfactory at this time.

Mr. Johnson briefly touched upon international activities; including training and certification that was developed for the CROSQ energy code as well as the development of the Saudi training guides and a certification to the Saudi Codes.

### **13. Adjournment**

Mr. Bayyoud motioned to adjourn the meeting. Mr. Simms seconded. Motion approved. The meeting was adjourned at 1:40pm.