



**International Code Council
Professional Development Council**

**November 6th, 2015
Las Vegas, Nevada
08:30am PT**

PDC Chair: Cindy Davis

ICC Board Liaison: Gilbert Gonzales

CC Members	EC Members
Abdulhakim Bayyoud	Michael Boso
Gerard Cattani	Jeff Camp
Autumn Hartsoe	John Delesandro
Ken Morong	Dave Horras
Jeremy Searfoss	Sean Reid
	Nancy Springer

ICC Staff: Mark Johnson
Hamid Naderi
Michelle Porter
Allison Street
Casey Thomas
Doug Thornburg

MINUTES

The Professional Development Council meeting was called to order at 08:27am PT by Professional Development Council Chair, Cindy Davis.

1. Roll Call

Ms. Davis asked Executive Assistant, Casey Thomas, to call roll. All members were present with the exception of Jeremy Searfoss and Dave Horras. Quorum was established. In addition, Ms. Davis asked all present to informally introduce him or herself.

2. Approval of Agenda

Ms. Davis proposed two changes to the agenda. First, to have the Education Committee Chair report precede the Certification Committee Chair report in Item 4. The second change was to have Item 6 'Legacy Certification Reinstatement' be discussed before "Career Path and Synergy

between C & T and T & E.” Ms. Davis asked if any other members had changes. Ms. Nancy Springer asked if Educator of the Year could be added to other business.

Ms. Springer motioned to approve the Agenda as amended. Mr. Michael Boso seconded that motion. The Agenda, as amended, was approved unanimously.

3. Approval of Minutes from August 17th, 2015 Meeting

Ms. Springer motioned to approve the Minutes. Mr. Sean Reid seconded. No discussion. Unanimous approval.

4. Reports from November 5th Meetings

a. ~~CC Chair~~ EC Chair

Ms. Davis asked Ms. Springer to give a brief review of what was discussed in the Education Committee meeting the previous day. Ms. Springer stated that the EC reviewed the feedback from the ABM. Overall, staff should be congratulated on a job well done.

In regards to the Preferred Provider Program, there are 300 applications. There was a review of the Preferred Provider website, the recent stakeholders meeting as well as the Manual to address FAQs and the renewal process.

There will be an upcoming RFP to be a partner in the online campus.

The EC will be collaborating with the Building Membership Council’s higher education committee to ensure the work of the EC and higher education committee is coordinated. Finally, a new VP of training will be coming on board next week.

b. ~~EC Chair~~ CC Chair

Ms. Davis asked Ms. Autumn Hartsoe to give a brief recap of the 11/5/15 Certification Committee meeting.

Ms. Hartsoe stated there was a lengthy discussion of the proposed reinstatement program, which will be outlined and continued today.

There was discussion on the Fire Stopping exam and as to whether or not it should be a full certification or a certificate program which would involve rigorous training and passing an assessment.

The CC had 3 appeals and 3 hearings as well as reviewed the minutes from the Exam Development Committees.

They also discussed the Disaster Response Inspector Certification, which will be discussed further today.

The CC made appointments to the Exam Development Committees. There was also discussion on adding the Concrete Manual to the Commercial Building Inspector exam materials.

Finally, Certification also has an RFP out to potential testing vendors.

c. Items for additional discussion out of November 5th Meetings

This item was skipped in favor of beginning the Reinstatement discussion.

5. Legacy Certifications Reinstatement (formerly Item 6)

Ms. Davis gave a recap of the history of this agenda item beginning with the letter from BOAF and how other states are interested in a reinstatement option as well. She reviewed the ICC's current policy on certification renewal. She reminded the Council that BIPs voted to keep the policy as is. Now, the Board of Directors is looking for a recommendation from the PDC on this matter. She cautioned that there are concerns about backlash from the individuals who followed the rules as well concerns that this may invoke questions on the credibility of the ICC certification program. On the other hand, this is a good opportunity to bring individuals back into the fold and there are financial benefits.

A lengthy discussion ensued. The PDC concluded that reinstatement should be allowed with proof of an original certification, proof of CEUs, and the payment of fees. All members agreed that a formal reinstatement program should be inclusive of all individuals and there should not be for a specific time period. This resulted in the suggested recommendation to make to the Board of Directors as follows:

Based on the request for an amnesty/reinstatement program for certification holders to allow them to become current, that any such program developed by ICC should be inclusive of all certification holders moving forward and not be date-specific, and should include CEUs and fees sufficient to incentivize current renewal—this recommendation is contingent on some level of assurance that a reinstatement program does not negate any accreditation or professionalism of the certification program.

Mr. Camp made the motion to approve the recommendation as listed above. Mr. Reid seconded. More discussion followed. It was determined that staff would be responsible for the particulars of the program, including fees, marketing, CEUs etc. A vote was taken; there was only 1 against (J. Delesandro). Motion passed.

6. Career Path and Synergy between C&T and T&E and other credentials (formerly Item 5)

There was a discussion on a possible badging/certificate program as part of a larger idea of remaking the credentialing program altogether. Job task analysis can be used as the basis for certificate programs and this would fill the need for those that need more specialized training. Ms. Davis stated that it is not cost feasible to create certifications for every topic and this is a way to fill the need on topics that do not currently have certifications. Mr. Reid supported the idea of badging since it will push training. Ms. Springer reiterated that sentiment and added especially if it encourages participation by a younger generation.

7. When Disaster Strikes/continuation of Disaster Response Inspectors Cert.

Ms. Michelle Porter, Director of Certification and Testing, gave the background of the certification and the current low interest in the certification. It was developed in response to Hurricane Katrina.

However, the Disaster Strikes training institute is very popular. Ms. Allison Street, Manager of Training, suggested this could be a certificate/badging program. Mr. Naderi mentioned that there was interest from one group to develop a certification program. Ms. Porter will follow up on collaboration. Ms. Springer stated that many states and the federal government have disaster programs therefore there is little need for an ICC program. That being said, it would be beneficial to look into an ICC partnership for disaster coordination. Staff will do some further research.

8. Other Business

Ms. Springer wanted to review the Educator of the Year discussions from the 11/05/2015 Education Committee meeting. She stated that the EC created a rubric for scoring the applications. She informed the group that the EC was working on better criteria for the award and ways to distribute information on criteria for potential applicants.

The next meeting of the PDC will most likely take place on February 25th and 26th. The location will be determined.

9. Adjournment

The meeting was adjourned at 01:38pm PT.