



**International Code Council
Professional Development Council**

August 17th, 2015
Conference Call

02:00pm ET/01:00pm CT/12:00pm MT/11:00amPT

PDC Chair: Cindy Davis

ICC Board Liaison: Gilbert Gonzales

CC Members	EC Members
Abdulhakim Bayyoud	Michael Boso
Gerard Cattani	Jeff Camp
Autumn Hartsoe	John Delesandro
Ken Morong	Dave Horras
Jeremy Searfoss	Sean Reid
	Nancy Springer

ICC Staff: Mark Johnson
Hamid Naderi
Michelle Porter
Casey Thomas
Doug Thornburg

MINUTES

The Professional Development Council teleconference was called to order at 11:02am PT by PDC Chair, Cindy Davis.

1. Roll Call

Ms. Davis asked Executive Assistant, Casey Thomas to call roll. All members were present with the exception of Education Committee member Dave Horras. A quorum was present.

Ms. Davis welcomed all members to the Council. She asked that each Council Member do a brief introduction since there were new members present. Each Council and staff member introduced themselves, stated where they were located and their position within their respective companies/jurisdictions.

2. Approval of Agenda

Ms. Davis asked for a motion to approve the Agenda. Ms. Autumn Hartsoe motioned for approval of the Agenda. Ms. Nancy Springer seconded. Motioned passed unanimously.

3. Approval of Minutes from March 17th, 2015 Meeting

Ms. Davis asked for a motion to approve the Minutes. Mr. Gerard Cattani stated he read the minutes and asked for a brief explanation on CP-45. Ms. Davis fielded the question. Ms. Springer asked that word Agenda be changed to Minutes on the front page. Ms. Springer made the motion to approve the minutes with that amendment. Mr. Hakim Bayyoud seconded. Motion passed unanimously.

4. Introductions

This agenda item was covered after roll was called.

5. Election of EC and CC Chairs and Vice-Chairs

Ms. Davis asked for nominations from the Education Committee and Certification Committee to serve as Chair for each respective Committee. The Education Committee Chairs will be elected first followed by the Certification Chairs.

Mr. Sean Reid motioned for Ms. Springer as Chair of the Education Committee. There were no other nominations. All voted in favor of Ms. Springer as Chair.

Ms. Springer motioned for Sean Reid as Vice-Chair. No other nominations. All voted in favor of Mr. Reid as Vice-Chair.

Ms. Davis nominated Ms. Hartsoe as Chair of the Certification Committee. No other nominations were made. All voted in favor of Ms. Hartsoe as Chair.

Mr. Cattani suggested that whoever has the most experience on the Certification Committee should serve as the Vice-Chair. Mr. Cattani nominated Mr. Ken Morong as Vice-Chair. No other nominations. All voted Mr. Morong as Vice-Chair.

Ms. Davis congratulated the new Chairs.

6. Next In-Person Meeting

Ms. Thomas discussed some of the potential dates for the next meeting. The Certification and Education Committees will meet on one day and the following day will be a full Professional Development Council Meeting since the sub-committees have agenda items that need to be discussed separately. Ms. Thomas will send a doodle poll to determine everyone's availability.

7. Other Business

Ms. Springer wanted everyone to know that Education Committee will meet at the Annual Business Meeting for breakfast and an informal meeting.

Director Gonzales brought up that the orientation packet should be created for the new members for the PDC and the sub-committees. Ms. Thomas let him know that she did create a packet of minutes for the new members.

Mr. Reid wanted to encourage members to volunteer to staff the education sessions at the ABM. If a member will be at the ABM, he or she should contact Allison Street if he or she is available to help out.

Mr. John Delesandro asked if there were any other changes to the Education Program at the ABM. Mr. Doug Thornburg said there were no other changes.

Ms. Davis wanted to remind everyone that the Membership Councils are meeting on Sunday, September 27th, in case if anyone wanted to sit on to the Building Membership Council and their Higher Education initiative.

8. Adjournment

Mr. Delesandro made a motion for adjournment. Mr. Reid seconded. Unanimous approval. The meeting was adjourned at 11:44pm PT.