MINUTES OF THE 2025 ANNUAL BUSINESS MEETING OF THE INTERNATIONAL CODE COUNCIL

Huntington Convention Center, 1 St Clair Ave NE, Cleveland, OH

OCTOBER 20, 2025

ANNUAL BUSINESS MEETING

President of the International Code Council (ICC) Board of Directors David Spencer called the Annual Business Meeting of the members of ICC to order at 10:00 AM ET on October 20, 2025, in conjunction with ICC's Annual Conference being held at Huntington Convention Center, Cleveland, OH.

President Spencer stated that the notice for the Annual Business Meeting was posted to the ICC website and called for a motion to waive the reading of the Annual Business Meeting notice. A motion was made and seconded. The motion passed.

President Spencer called on Secretary/Treasurer Steve McDaniel to determine if there was a quorum present. Secretary/Treasurer McDaniel asked the Voting Members to stand and then advised President Spencer that a quorum of at least 100 Voting Members was present.

President Spencer introduced the 2024-25 ICC Board of Directors: Vice President Mike Boso; Secretary/Treasurer Steve McDaniel; Immediate Past President Stuart Tom; and Directors Jack Applegate, Benjamin Breadmore, Ron Clements, Ron Hampton, Andy Higgins, JC Hudgison, Christina Jackson, Andre Jaen, Randy Metz, Sam Palmer, Michael Savage, Jim Sayers, Sean Toomey, and Angie Wiese.

President Spencer announced that Dawn Neil had been appointed Sergeant-at-Arms and Michael Wich had been appointed Parliamentarian.

President Spencer asked for a motion to approve the 2024 Annual Business Meeting minutes. A motion was made and seconded to approve the minutes as presented. The motion passed.

TREASURER'S REPORT

President Spencer called on Secretary/Treasurer McDaniel to provide the Treasurer's Report. Secretary/Treasurer McDaniel provided the Treasurer's Report to the membership.

A motion was made and seconded to accept the Treasurer's Report. The motion passed.

PRESIDENT'S REPORT

President Spencer provided the President's Report to the membership. A motion was made and seconded to accept the President's Report. The motion passed.

CHIEF EXECUTIVE OFFICER (CEO) REPORT

President Spencer called on CEO John Belcik to provide the CEO's Report. CEO Belcik provided the CEO's Report to the membership.

A motion was made and seconded to accept the CEO's Report. The motion passed.

AWARDS AND HONORARY MEMBER COMMITTEE REPORT

President Spencer called on Director Jim Sayers, Chair of the 2025 Awards and Honorary Member Committee, to deliver the report of the Awards and Honorary Member Committee. Chair Sayers acknowledged the members of the Committee — Directors Jack Applegate, JC Hudgison, and Christina Jackson, and Vice Chair Randy Metz — and presented the following award recipients:

- Chapter Merit Award: Building Officials of Palm Beach County; San Diego Fire Prevention Officers Association; and Maryland Building Officials Association
- W. Scott Copp Chapter Leadership Award: Adele Schaffeld
- Chapter of the Year Award: Big Sky Country, Montana's ICC Chapter
- National Leadership in Sustainability and Energy Efficiency Award: Greg Johnson
- PMG Leadership Award: Spencer Brown
- Educator of the Year Award: California Fire Prevention Institute
- Global Award: Jimata Kabua
- Community Service Award: City of Dallas Code Compliance and City of South Fulton Code Enforcement Departments
- Meritorious Service Award: Lucas Pump
- Raising the Profile Award: Ryan Celestino
- Trailblazer Award: Julissa Garcia
- Robert W. Gain Fire Prevention Leadership Award: Christopher Brunette
- Gerald H. Jones Code Official of the Year Award: Yolanda Bundy
- Bobby J. Fowler Award: Robert Davidson

Chair Sayers further acknowledged the following individuals nominated by the Board of Directors for 2025 Honorary Membership

- David (Kris) Bridges
- Shirley Ellis
- William McKinney
- Thomas Phillips
- David Spencer
- Ron Takiguchi

President Spencer advanced to the podium and asked for a motion to approve the Awards and Honorary Members Committee Report, including the nominations for Honorary Membership. A motion was made and seconded to approve the Committee Report. The motion passed.

VOTING PROCEDURES TUTORIAL

President Spencer called on Mel Oncu, Chief Strategy Officer, who explained the procedures for using the electronic voting devices and conducted a demonstration of the voting system.

President Spencer called on the Tally Judges to advance to the Tally Judge table.

RESOLUTIONS COMMITTEE REPORT

President Spencer called on Director Ron Hampton, Chair of the 2025 Resolutions Committee, to provide an overview of the proposed 2025 Resolutions. Chair Hampton thanked the members of the Resolutions Committee — Directors Benjamin Breadmore, Christina Jackson, Andre Jaen, and Sean Toomey — for their service and moved approval of the following Resolutions:

- Resolution 2025-1, concerning the Conference Site
- Resolution 2025-2, concerning Deceased Members and Colleagues
- Resolution 2025-3, concerning the Committees, Councils, and the Annual Conference Committee
- Resolution 2025-4, concerning the Immediate Past President
- Resolution 2025-5, concerning Retired Members

Chair Hampton invited members to provide the names of additional members who passed in the last year. Additional departed members were announced and a moment of silence was held.

President Spencer advanced to the podium and asked for a motion to approve Resolutions 2025-1, 2025-2, 2025-3, 2025-4, and 2025-5. A motion was made and seconded to approve the Resolutions. The motion passed.

CONSIDERATION OF PROPOSED AMENDMENTS TO THE BYLAWS

Amendment 2025-1

President Spencer introduced Director Michael Savage, Chair of the Bylaws Committee. Chair Savage acknowledged the members of the Bylaws Committee — Directors Jack Applegate, JC Hudgison, Jim Sayers, and Angie Wiese — and provided the Bylaws Committee's recommendation to the Board of Directors to propose Amendment 2025-1 to the ICC Bylaws and Certificate of Incorporation. This Amendment sought to grant the ICC Board of Directors the authority to remove a director for cause from the Board of Directors upon a five-sixths majority vote and further provided that a director who has been declared to be of unsound mind by a court will automatically be removed from their position on the Board.

President Spencer stated that, in accordance with Article XVIII, this proposed amendment was properly submitted by resolution of the Board of Directors, and the Board of Directors unanimously recommends approval thereof by the Voting Members.

President Spencer asked for a motion to approve Amendment 2025-1. A motion was made and seconded to approve Amendment 2025-1. The motion passed. President Spencer announced that in accordance with Section 18.2 of the Bylaws, Amendment 2025-1 will be sent by ballot to all Voting Members for ratification, requiring a two-thirds majority vote in favor for adoption.

Amendment 2025-2

President Spencer introduced proposed Amendment 2025-2 to the ICC Bylaws, which was duly submitted by more than 100 ICC Voting Members in accordance with Section 18.1 of the Bylaws. Amendment 2025-2 provided that no more than three members on the ICC Board of Directors may be simultaneously employed by the same entity or its affiliates. President Spencer stated that, after review and consideration, the Board of Directors recommends the Voting Members approve proposed Amendment 2025-2.

President Spencer asked for a motion to approve Amendment 2025-2. A motion was made and seconded to approve Amendment 2025-2. The members provided testimony in support of and in opposition to Amendment 2025-2. After vote by electronic voting device, President Spencer announced the motion failed.

NOMINATING COMMITTEE REPORT

President Spencer called on Immediate Past President Stuart Tom, Chair of the Nominating Committee, to read the report of the 2025 Nominating Committee. Chair Tom introduced and thanked the members of the Nominating Committee — Alan Boswell of Alabama, Lisa Hartwig of Minnesota, Andie Lorenz of Washington, and Tom Peterson of Utah — and read the Committee's recommendations for the 2025-2026 Executive Committee and Board:

- President: Mike Boso
- Vice President: Steve McDaniel
- Secretary/Treasurer: Michael Savage
- Section B Director (three-year term): Jessica Fust
- Section D Director (three-year term): David Molnar
- At-Large Director (three-year term): Jack Applegate
- At-Large Director (three-year term): Andy Higgins
- At-Large Director (one-year term): Ben Pothoff

ELECTIONS OF OFFICERS AND DIRECTORS

President Spencer, in accordance with Council Policy 19 — Governing the Conduct of Elections, presented instructions regarding the conduct of elections.

President Election

President Spencer announced the nomination of Mike Boso for the office of President. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of Mike Boso.

Vice President Election

President Spencer announced the nomination of Steve McDaniel for the office of Vice President. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of Steve McDaniel.

Secretary-Treasurer Election

President Spencer announced the nomination of Michael Savage for the office of Secretary/Treasurer. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of Michael Savage.

Section B Director Election

President Spencer announced the nomination of Jessica Fust for a three-year sectional director term for Section B. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of Jessica Fust.

Section D Director Election

President Spencer announced the nomination of David Molnar for a three-year sectional director term for Section D. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of David Molnar.

At-Large Director Election (Three-Year Term)

President Spencer announced the nomination of Jack Applegate for a three-year director-at-large term. He then made a request for nominations from the floor. There were no additional nominations and President Spencer declared the nominations closed. A voice vote was held, resulting in the election of Jack Applegate.

At-Large Director Election (Three-Year Term)

President Spencer announced the nomination of Andy Higgins for a three-year director-at-large term. He then made a request for nominations from the floor. Additional nominations were made and seconded for Rachael Parrish and James Brooker. The three nominees and their supporters addressed the membership for a limited amount of time. After vote by electronic voting device, President Spencer announced the election of Rachel Parrish.

At-Large Director Election (One-Year Term)

President Spencer announced the nomination of Ben Pothoff for a one-year director-at-large term. He then made a request for nominations from the floor. An additional nomination was made and seconded for Andy Higgins. The two nominees and their supporters addressed the membership for a limited amount of time. After vote by electronic voting device, President Spencer announced the election of Andy Higgins.

President Spencer concluded the elections of directors and officers and congratulated the elected individuals.

UNFINISHED BUSINESS

President Spencer inquired as to whether there was any unfinished business. There was none.

A motion to adjourn was made and seconded. The motion passed. The meeting was adjourned at Noon ET.