

**ICC Professional Development Council
Certification Committee Meeting**

**January 16th, 2020
08:00 AM ET
Charleston, South Carolina**

MEETING MINUTES

- 1.0 Gerard Cattani called the meeting to order at 8:09 AM ET.
- 2.0 Mr. Cattani requested that Autumn Saylor call roll. A quorum was established with attendees noted as below.

Name	City, State	Present
Gerard Cattani – Chair	Orlando, FL	Y
Rick Hopkins – Vice-chair	Port Charlotte, FL	Y
Hakim Bayyoud	Beaufort, SC	Y
Lance Simms	College Station, TX	Y
Laura Pellizzi	Stony Brook, NY	Y
Peter Zvingilas	Groton, CT	Y
Donny Phipps – BOD liaison	Roebuck, SC	Y
Nancy Springer – PDC chair	Sacramento County, CA	Y
ICC Staff		
Mark Johnson	Brea, CA	Y
Ron Piester	Birmingham, AL	Y
Autumn Saylor	Birmingham, AL	Y

- 3.0 Motion made and seconded to approve the agenda as presented. Motion passed unanimously.
- 4.0 Motion made and seconded to approve the July 11, 2019, minutes. Motion passed unanimously

5.0 REGULAR SESSION (ACTION ITEMS)

5.1 Ms. Saylor provided an overview of the Examination Development Committee (EDC) requirements and member responsibilities. Ms. Saylor presented staff recommendations, application information, and applicable documentation. CC members reviewed the recommendations and appointed members and alternates for the following EDCs.

- Permit Technician – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.

- Mechanical – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Accessibility – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Commercial Building – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Fire Services – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- CBO/CFM – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Electrical – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Property Maintenance and Housing/Zoning – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Plumbing – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Structural Steel and Welding – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Residential Building – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- IgCC – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.
- Soils Special Inspector – motion made and seconded to approve new EDC members and alternates. Motion passed unanimously.

Ms. Saylor advised the CC that due to limited applications received for the Reinforced/Prestressed Concrete and Structural Masonry EDCs, a new call will be placed and appointments made at a future meeting.

- 5.2 Hamid Naderi presented a request from Anna Lopez, Executive Director with the International Firestop Council (IFC) for ICC to recognize their certification as 4 CEUs towards ICC renewals. After discussions, a motion was made and seconded to accept the initial passing the IFC Firestop certification examination as 0.5 CEUs in the Option 7 category for renewals. Motion passed unanimously.
- 5.3 Mr. Cattani reminded the CC of past discussions for the CC setting committee goals. After initial discussions, Ron Piester suggested coming up with a strategic plan much like the ICC Board and requested Donny Phipps provide insight on the steps the Board took with developing their plan. Mr. Phipps presented the information to the CC. After which, Mark Johnson recommended they set up a work group in conjunction with the Education Committee to develop an overarching strategic plan that feeds directly into the ICC Strategic Plan. The CC will begin discussions with the EC on creating a work group.



7.0 INFORMATIONAL ITEMS

- 7.1 Mr. Johnson provided an update on the new sponsorship agreement with ASHREA to develop a new IgCC examination. This certification, the Commercial Green Construction Professional will validate minimum professional competency in the green building industry.
- 7.2 Mr. Piester presented a request by the American Society of Interior Designers (ASID) to explore opportunities for building a stronger connection between code officials and interior designers. This could include training, membership, and certification components. Mr. Piester advised staff may submit a proposal on behalf of ASID to develop an interiors focused certification examination at a future meeting.
- 7.3 Mr. Johnson and Mike Brinkman (via phone) presented a request by the CALBO Board of Directors to review the feasibility of creating a California specific Accessibility exam. Mr. Johnson advised staff is exploring the opportunity with CALBO to create the examination.
- 7.4 Ms. Saylor presented the total numbers of applications and certifications processed for the NCPCCI Reciprocity Program. Mr. Piester advised a new marketing campaign will go out in January.
- 7.5 Ms. Saylor presented the total numbers of applications and certifications processed for the ICC and Legacy Reinstatement Programs.
- 7.6 Mr. Johnson presented an overview of the IECC/HERS Compliance Specialist combination designation program to the CC.
- 7.7 Mr. Piester advised the CC of technical audits being performed on each of the

examination item banks for all National ICC examinations. He advised who comprises the technical committee and gave an overview on how they are performed. He advised staff will be conducting 3-5 per year.

- 8.0 There was no other business brought by the CC members to discuss.
- 9.0 ICC staff will work with the CC to set up the next teleconference, likely in March to appoint EDC members. Mr. Piester reminded the group to save the date for a large educational meeting, to include Membership Council and PDC meetings, in New Jersey from April 27-May 1. Mr. Piester advised the CC/EC and PDC meetings will be held on Thursday, April 30th with travel days on Wednesday and Friday.
- 10.0 There being no further business to discuss, the meeting was adjourned at 3:33 pm ET.