

**A117.1 Committee Agenda**  
**August 27 31, 2012\***  
Access Board Conference Room  
United States Access Board  
1331 F Street NW, Washington DC

**1. Opening Business**

- 1.1 Call meeting to order
- 1.2 Opening remarks from the Chair
- 1.3 Introduction of committee members and visitors
- 1.4 Review and approval of minutes from August 2009 meeting.

**2. Procedures**

- 2.1 Meeting protocols, voting
- 2.2 Process for review of change proposals through to publication of next standard.
- 2.3 Editorial protocols.

**3. Report of the Membership Committee**

- 3.1 Existing members
- 3.2 Applications for membership

**4. Election of Committee Chair and Vice Chair.**

**5. Report of the Task Groups**

- 5.1 ADA/A117.1 Harmonization
- 5.2 Wheeled Mobility

**6. Review of submitted proposals to amend standard**

**7. New Business**

- 7.1 Proposals for research and/or new task groups
- 7.2 Other new business

**8. Administrative.**

- 8.1 Staff reports and recommendations
- 8.2 Work Plan
- 8.3 Selection of next meeting location and date
- 8.4 Adjournment

- \* Meeting Schedule:  
Monday 10:00 – 6:00  
Tuesday through Thursday 9:00 - 6:00  
Friday 9:00 – 12:00