



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #48
Thursday, January 18, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Ken Schoonover, Chair, Individual Member

Doug Anderson, AHLA, Principal

Tara Barthelmess, NCDOI OSFM, Principal

Gene Boecker, NATO Alternate

Kevin Brinkman, NEII, Principal

Wayne Broadfield, Paralyzed Veterans of America (Alternate)

Kevin Carr, NFPA, Principal

John Catlett, BOMA International, Principal

Shannon Chasteen, AEMA, Principal

David W. Cooper, SMA, Principal

Glenn Dea, International Sign Association, Principal

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

John S. Gonzalez – ICC (Alternate)

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Cody Gunn, Target, Alternate

Dennis Hall, CSI, Principal

Glenn Hedman, RESNA, Alternate

Dawn Heiderscheidt, AOTA (Alternate)

Simon Majarian, SEG (Alternate)

Carolyn Majowka, VBCOA, Alternate

Debra Martins, US Access Board (Alternate)

Marsha Mazz, United Spinal Association, Principal

Jeffrey Munsterteiger, NAHB, Alternate

Eunice Noell-Waggoner, IES Alternate

Daniel O’Gorman, ASPE, (Principal)

Kimberly Paarlberg, ICC, Principal

Barbara Padilla – AHLA Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate

Kenny Peskin, Int’l Sign Association, Alternate

Hope Reed, NMGCD Alternate
Richard Roberts, NEMA, Principal
Ed Roether, Individual Member
Nathan Roether, United Spinal Association, Alternate
Stan Ross NM GCD Principal
Jessica Schrader, SEG, Principal
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Ed Steinfeld, RESNA, Principal
Michael Tierney, BHMA Principal
Richard Williams, WABO, Alternate
R Duane Wilson, ASTC Principal
Scott Windley, US Access Board Principal

Interested parties:

Charles V Barlow, EverGlow NA, Inc.
Maggie Calkins, IDEAS Institute and SAGE
Sara A. Harper, PhD, University of Alabama in Huntsville (independent)
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Hoyt D Jeter, PE, Principal Engineer @ City of Tacoma
Tami Kump, AIA – Knothe Bruce Architects
Laurel W. Wright, NCOSFM, Ret.
Thomas Zuzik, Railingcodes.com Representing NOMMA.org

B. Logistics

- 1) Minutes for 1-4-2024; Agenda for 01-18-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee – letter for non-participation in development.
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)

- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024

Karl and Ken reviewed committee reason for the negative ballot on the Supplement 1. Vote- 20-1-5

The committee reason is –

While "supplements" are not explicitly written into the ASC procedures, the key is that all of the consensus procedures are followed for approval of that portion of the standard.

The procedure for approval of supplements to the A117.1 standard has always been an option but has not been pursued until now. The need to provide the technical standard for this particular feature was deemed critical due to coordination requirements with the scoping standard.

Karl and Ken gave an overview of the Jan. 16 meeting regarding suggestions for revisions to the ICC A117.1 procedures.

Application and information on the Acoustics standard is at <https://www.iccsafe.org/membership/councils-committees/call-for-councils-and-committees/>. Deadline is Jan. 31, 2024.

D. ICC A117.1 development procedures – NA

E. Review of Proposals:

Chapter 5

05-13 - tabled

05-21 – final action for AM by PC1 with modification to PC1

PC

Part 1 Mod added 505.10 from PC2 – 16-8-5

Part 2 Change to 505.10.1, 505.10.2, 505.10.3 – 13-12-3

Chapter 6

06-01 - hold for editorial

06-02 - hold for editorial

06-05

BC1 – 17-10-3

PC1 NA

06-06

D – 18-6-4

06-07

AS 12-12-6 chair voted to create a tie – so final action is D

06-08 – No Actions based on 06-07 - D

06-09 – No action – BC1 asking for D and proposal is D.

06-10 – hold for editorial

06-11 – motion to table – Marsha, Scott, Gene to come up with amendments.

06-12 – Withdrawn

06-13 will be first up for the next meeting.

Karl, Jake Pauls and Kevin Carr will work on getting parts of NFPA 101 available to the committee.

- Currently on hold for later meetings –
 - Editorial
 - E-03 with revised proposal from editorial
 - E-04
 - E-05
 - Chapter 1
 - 01-05-on hold till after related changes
 - Chapter 4
 - 04-06 hold for coordination
 - 04-24 hold for editorial
 - 04-25 - PC1 hold for editorial
 - 04-33 – PC1 hold for editorial
 - Chapter 5
 - 05-13 – tabled
 - 05-16 – new standard – hold till end of agenda or standard available
 - Chapter 6
 - 06-01 - hold for editorial
 - 06-02 - hold for editorial
 - 06-10 – hold for editorial
 - 06-11 – tabled

F. New business: Reminder the new A118 standard for acoustics. Call for committees is at <https://www.iccsafe.org/membership/councils-committees/call-for-councils-and-committees/>. **Deadline for application is Jan. 31, 2024.**

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:

March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

- Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:10.