



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Agenda #75 Thursday, April 24, 2025 12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Click on the link in you calendar invite or join by phone

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[04-24-2025 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[04-24-2024 A117.1 interested party attendance list](#)

B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes –4-10-2025

3) Phone participation –

*3 to raise your hand

*6 to mute or unmute your phone

4) Task groups –

- Terminology/Editorial –Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025

- Vote on editorial committee

- Scoping – Wednesdays from 1-2 Eastern starting April 9; 2025

- Change in membership on Scoping Committee

C. Administrative items:

a. Code of ethics

- ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.

- CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- b. Public Proposals

The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)

Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)

Comments on the 2017 A117.1 is posted under First Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#), [Chapter 6](#), and [Chapter 7-11](#).

Comments on the 1st draft is posted under Second Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).

Comments on the 2nd draft is posted under Second Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between Chapter 1-5 (including editorial), Chapter 6, and Chapter 7-11.

Meeting dates for 2025 are Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025.

D. ICC A117.1 development procedures

- 1) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 2) New standards – no new standards for this group of proposals
- 3) Ballots and public comments were due Nov. 25, 2024. The committee is currently reviewing comments received.

E. Review of Proposals:

The committee will start review of the Ballot Comments and the Public Comments for the 2nd Draft of the 2025 edition of the ICC A117.1.

03-10-2021
 04-19-2021(2)
 04-24-2021(3)
 04-25-2021
 04-33-2021
 05-08-2021(3)
 05-10-2021
 05-13-2021(2)
 05-18-2021
 05-21-2021
 05-24-2021
 06-05-2021(3)
 06-07-2021
 06-11-2021
 06-13-2021
 06-15-2021
 06-18-2021

06-20-2021
06-25-2021
06-28-2021(2)
06-29-2021
06-30-2021(3)
06-32-2021
06-33-2021(4)
06-40-2021(3)
06-53-2021
06-58-2021
06-82-2021
06-84-2021(2)
06-90-2021
07-02-2021
07-06-2021 – not on April 24
07-08-2021(3) – not on April 24
07-19-2021
08-06-2021
09-03-2021
09-05-2021
10-03-2021
11-14-2021(2)

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.
 - Meeting dates for 2025 are:
Jan. 16, 30, Feb. 13, ~~27~~, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 10, 24, August 7, 21, Sept. 4, 18, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn