



## **ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES**

**A117.1 Committee Minutes #58  
Thursday, June 6, 2024  
12-4 Eastern**

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### **Committee members:**

Doug Anderson, AHLA Principal  
Angeline Aradanas-Hall, ASID, Alternate  
Jessica Archer, TGT, Alternate  
Tara Barthelmess, NC OSFM, Principal  
Billie (Beezy) Bentzen, AERBVI, Principal  
Trent Behr, National Elevator Industry Inc. (NEII), Alternate  
Gene Boecker, NATO Alternate  
Wayne Broadfield, Paralyzed Veterans of America (Alternate)  
Dan Buuck, NAHB Principal  
Kevin Carr, NFPA, Principal  
Gregory Ceton, PHTA, Principal  
Shannon Chasteen, AEMA, Principal  
Bill Conner ASTC alternate  
David Cooper, SMA, Principal  
Daniel Dain, AIA, Principal  
Glenn Dea, International Sign Association, Principal  
Tony Gambrall, BHMA, Alternate  
Brad Gaskins, NACS, Principal  
Alan Gettelman, Individual Member  
Jenifer Gilliland, WABO, Principal  
John S. Gonzalez, ICC (Alternate)  
Kim Goss, Accessibility Professionals Association (APA), Alternate  
Greg Guarnaccia, Illuminating Engineering Society (Principal)  
Cody Gunn, TGT, Alternate  
Dennis Hall, CSI, Principal  
Glenn Hedman, RESNA, Alternate  
Gina Hilberry, UCP Principal, Vice-Chair (chaired this meeting)  
Robert Kelly Montgomery county principal  
Matt Lescher, NATO, Principal  
George Lim SEG, Alternate  
Debra Martins, U.S. Access Board, Alternate  
Marsha Mazz, United Spinal Association, Principal

Jeffrey Munsterteiger, NAHB, Alternate  
Eunice Noell-Waggoner, IES Alternate, voting today for Greg Guarnaccia  
Kimberly Paarlberg, ICC, Principal  
Barbara Padilla, AHLA (Alternate)  
Jake Pauls, Individual Member  
Lucy Pereira, International Sign Association, Alternate  
Kenny Peskin, Int'l Sign Association, Alternate  
Hope Reed, New Mexico GCD Alternate  
Kurt Roeper – Builders Hardware Manufacturers Association – Principal  
Ed Roether, Individual Member  
Pam Schooler, PE NC OSFM, Alternate  
Jessica Schrader, SEG D, Principal  
Leslie Shankman-Cohn, ASID Principal  
Pat Sheehan, ACB, Principal  
Koni Sims, ACB, Alternate  
Sharon Toji, HLAA Principal  
John Torkelson, Accessibility Professionals Association (APA), Principal  
Dorothy Allyson Watts, HLAA Alternate  
Scott Windley, Department of Housing and Urban Development, Alternate  
Mary Winkler, ASSP, Alternate

**Interested parties:**

Charles V Barlow, EverGlow  
Lilly Blase, Nebraska ATP  
Maggie Calkins, IDEAS Institute and SAGE  
Alicia Chavez, Ca Division of the State Architect HQ  
Ronald Crouch, AIA - Moseley Architects  
Hoyt D Jeter, City of Tacoma  
Tami Kump, AIA – Knothe Bruce Architects  
Eugene Lozano, Jr., Chair, Committee on Access and Transportation, California  
Council of the Blind  
Ben Perreault, Bradley Company  
Stan Ross, GCD Principal  
Laurel W, Wright, NCOSFM, Ret.  
Jeff Yanke, Evan Terry Associates

**B. Logistics**

- 1) Minutes for 5-23-2024; Agenda for 6-6-2024 were approved
- 2) Work groups –
  - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
  - 06-13 – meetings TBD
  - Adult changing – April 25, 2024 presentation -meeting TBD
  - Assisted toileting and bathing – meeting TBD
  - Scoping – April 7, 2022 presentation – meetings TBD
  - Accessible bathing – April 21, 2022 presentation – meeting TBD
  - Accessible Communication Features for the Built Environment – meeting TBD

- Walking and Wheeled Surfaces – meetings TBD
- Membership committee –
- Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024 – people who would like to volunteer contact Kim and Marsha.

### C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024
- Committee would like meetings set up for the rest of the year so it is on their calendars rather than just through August. This will allow the committee to work on the Appendix after the standard is finished.

### D. ICC A117.1 development procedures – NA

### E. Review of Proposals:

#### Chapter 7

#### **07-19 – Final Action is AM BC2**

BC2 and PC2

AM 17-7-2

Errata to PC2 – should read the same as BC2.

Modification 24-0-1

PC1 –AS 5-14-0

BC1, BC3-BC5 No action

07-02 - Final Action is D

BC2 – AS 7-8-2

BC1 – D 15-1-3

07-04 - Final Action is AM

BC1 No action

07-06 - Final Action is D

BC1 – AS 2-16-2

07-07 – comment is out of scope

07-09 AM 16-7-2

07-12 – AS; question to chair about 3/8” minimum between braille and raised can be considered.

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- Currently on hold for later meetings –
  - Editorial
    - E-03 with revised proposal from editorial
    - E-05
  - Chapter 4
    - 04-06 hold for coordination
  - Chapter 5
    - 05-16 – new standard – hold till end of agenda or standard available
  - Chapter 6
    - 06-01 - hold for editorial
    - 06-02 - hold for editorial
    - 06-10 – hold for editorial
    - 06-15 – PC1 hold for editorial
    - 06-27 – hold for editorial
    - 06-32 – PC1 hold for editorial
    - 06-34 – PC1 hold for editorial
    - 06-38 – PC1 hold for editorial
    - 06-86 – hold for editorial
    - 06-89 – hold for editorial

**F. New business:**

**G. Future meetings:**

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
  - The meeting dates for 2022 are:  
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
  - Meeting dates for 2023 are:  
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21, 2023
  - Meeting dates for the 2024 are:  
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H. Adjourn** – Meeting was adjourned at 4:35.