



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Agenda #81 Thursday, August 14, 2025 12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Click on the link in you calendar invite or join by phone

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[08-14-2025 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[08-14-2025 A117.1 interested party attendance list](#)

B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes –07-31-2025

3) Phone participation –

*3 to raise your hand

*6 to mute or unmute your phone

4) Task groups –

- Terminology/Editorial –Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025

- Scoping – Wednesdays from 1-2 Eastern starting April 9; 2025

C. Administrative items:

a. Code of ethics

- ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.
- CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)

b. Public Proposals

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- Comments on the 2017 A117.1 is posted under First Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#), [Chapter 6](#), and [Chapter 7-11](#).
- Comments on the 1st draft is posted under Second Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).
- Comments on the 2nd draft is posted under Final Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).

Meeting dates for 2025 are Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025.

D. ICC A117.1 development procedures

- 1) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 2) New standards – no new standards for this group of proposals
- 3) Ballots and public comments were due Nov. 25, 2024. The committee is currently reviewing comments received.

E. Review of Proposals:

The committee are reviewing the Ballot Comments and the Public Comments for the 2nd Draft of the 2025 edition of the ICC A117.1.

07-06-2021

07-19-2021

08-06-2021

09-03-2021

09-05-2021

10-03-2021 – hold till next meeting

11-14-2021(2)

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - Meeting dates for 2025 are:
Jan. 16, 30, Feb. 13, ~~27~~, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, 28, Sept. 11, 25, 2025
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn