



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Agenda #82 Thursday, Sept. 11, 2025 12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Click on the link in you calendar invite or join by phone

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[09-11-2025 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[09-11-2025 A117.1 interested party attendance list](#)

B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes –08-14-2025

3) Phone participation –

*3 to raise your hand

*6 to mute or unmute your phone

4) Task groups –

- Terminology/Editorial –Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, 2025

- Scoping – Wednesdays from 1-2 Eastern starting April 9; 2025

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C. Administrative items:

a. Code of ethics

- ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.

- CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- b. Public Proposals
 - The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
 - Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 - Comments on the 2017 A117.1 is posted under First Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#), [Chapter 6](#), and [Chapter 7-11](#).
 - Comments on the 1st draft is posted under Second Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).
 - Comments on the 2nd draft is posted under Final Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).
 - A final draft will be posted on the ICC A117.1 web page. Additional links to be posted once these items are uploaded.
 - Meeting dates for 2025 are Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.

D. ICC A117.1 development procedures

- 1) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 2) New standards – no new standards for this group of proposals
- 3) Ballots and public comments for the final draft will be due **Oct. 26, 2025**.
The committee will continue to review the scoping appendix.

E. Review of Proposals:

Scoping Appendix –

- Staff will provide a quick review on the A117.1 committee review on the Appendix to the current date.
- There will be an update from the Scoping work group on the proposed revisions for Section A203.
- The goal at this time would be to have a revised draft for the A117.1 committee to start review at the **Oct. 9, 2025** meeting.

Editorial –

- The editorial work group has a proposal for the A117.1 committee to review regarding consistent wording for blocking for grab bars and seats.
- Staff will provide a preview of what the A117.1 committee will receive for the editorial report for proposed revisions.
- A final check of the report will occur at the Editorial work group meeting on Sept. 18, 2025. This will be distributed to the A117.1 committee so that the editorial report can be reviewed during the **Sept. 25, 2025** meeting.

Ballot –

- The review of the comments for the A117.1 standard 2nd draft are finalized at the August 14, 2025 meeting.
- The report of changes for the ANSI posting is completed. The next publication date is Sept. 26, 2025. There will be a 30 day period for public comment.
- Staff will provide an overview of the final ballot and review for the committee.
 - The committee will receive an email with a ballot, an explanation letter, a legislative draft and a clean draft. The clean draft will indicate which sections were revised by the committee as actions to the 2nd ballot drafts.
 - The committee will have the opportunity to vote for approval of the committee action or to vote for disapproval of the committee action with comment. **There will be no option for additional modifications.**
 - **The deadline will be Oct. 26, 2025.**
 - Any negative comments from the committee or public comments will be sent to the committee to see if they wish to revise their vote. A successful negative vote would have the effect of disapproving the change, and moving the item to the next cycle for further study.

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - Meeting dates for 2025 are:
Jan. 16, 30, Feb. 13, ~~27~~, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, ~~28~~, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn