



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Agenda 41 Thursday, September 28, 2023 12-4 Eastern [JOIN MEETING](#)

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Or join by phone at:

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

Access code: 928 840 499

A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[09-28-2023 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[09-28-2023 A117.1 interested party attendance list](#)

B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes – 9-14-2023

3) Phone participation –

*3 to raise your hand

*6 to mute or unmute your phone

4) Task groups –

- Reach over a counter - 3rd presentation 4-27-2023; meeting TBD

- 06-13 – meetings TBD

- Adult changing – TBD

- Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD

- Scoping – April 7, 2022 presentation – meetings TBD

- Accessible bathing – April 21, 2022 presentation – meeting TBD

- Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern

- Walking and Wheeled Surfaces – meeting TBD

- Terminology – meetings TBD
- Membership – letter for non-participation have been sent.
- Editorial – Sept. 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

C. Administrative items:

- 1) Code of ethics
 - ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.
 - CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- 2) Partial ballot (Part 1) for A117.1 sent out August 5; due Sept. 6, 2022
 Partial ballot (Part 2) for A117.1 sent out Feb. 1, 2023; due March 6, 2023
 Partial ballot (Part 3) for A117.1 and public comment draft sent out June 9, 2023;
due July 31, 2023
- 3) Public Proposals
 The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
 Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 4) Shifting of meeting dates for Sept., Oct., Nov. and Dec.
 - July 27, August 10, 24 are current summer dates
 - Revised dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21.

D) ICC A117.1 development procedures

- 1) New task groups – editorial
- 2) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 3) New standards – no new standards for this group of proposals
- 4) Questions for ballots and public comments due July 31, 2023.

E) Review of Proposals:

The committee will start review of the Ballot Comments and the Public Comments for the First Draft of the 2024 edition of the ICC A117.1.

Editorial

- E-01
- E-02
- E-03
- E-04
- E-05

Chapter 1

- ~~01-05~~ on hold till after related changes
- 01-06

Chapter 3

03-05
03-06
03-07
03-08
03-09
03-10,11-07 and 11-21
03-16
03-17, 09-05

Notes:

- Any proposals in this agenda not heard will roll to the next meeting.
- Review of the Scoping Appendix will begin again after completion of the ballot and public comments.

F) New business:

New items from committee or public – none

G) Future meetings:

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.

The meeting dates for 2022 are:

June 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

Meeting dates for 2023 are:

Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, (three week break) Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21

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- 2) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H) Adjourn