



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Agenda #84 Thursday, Oct. 9, 2025 12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Click on the link in you calendar invite or join by phone

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[10-09-2025 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[10-09-2025 A117.1 interested party attendance list](#)

B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes –09-25-2025

3) Phone participation –

*3 to raise your hand

*6 to mute or unmute your phone

4) Task groups –

- Terminology/Editorial –Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024; Jan. 9, 23, Feb. 6, 20, March 6, 20, April 3, 17, May 1, 15, 29, June 12, 26, July 10, 24, August 7, 21, Sept. 4, 18, Oct. 2, 16, 30, Nov. 13, Dec. 11, 2025
- Scoping – Wednesdays from 1-2 Eastern; thru Dec. 17, 2025.

C. Administrative items:

a. Code of ethics

- ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.

- CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- b. Public Proposals
 - The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
 - Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 - Comments on the 2017 A117.1 is posted under First Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#), [Chapter 6](#), and [Chapter 7-11](#).
 - Comments on the 1st draft is posted under Second Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).
 - Comments on the 2nd draft is posted under Final Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#) (including editorial), [Chapter 6](#), and [Chapter 7-11](#).
 - A final draft will be posted on the ICC A117.1 web page. Additional links to be posted once these items are uploaded.
 - Meeting dates for 2025 are Jan. 16, 30, Feb. 13, 27, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.

D. ICC A117.1 development procedures

- 1) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 2) New standards – no new standards for this group of proposals
- 3) Ballots will be due **Nov. 5, 2025** and public comments for the final draft will be due **Oct. 26, 2025**. The committee will continue to review the scoping appendix.

E. Review of Proposals:

Scoping – Review of new draft for Scoping Appendix.

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - Meeting dates for 2025 are:
Jan. 16, 30, Feb. 13, ~~27~~, March 13, 27, April 10, 24, May 8, 22, June 5 and 19, July 17, 31, August 14, ~~28~~, Sept. 11, 25, October 9, Nov. 6, 20, Dec. 4, 18, 2025. There will be no meeting on Oct. 23, 2025 due to ICC fall code change hearings.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn