



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #45
Thursday, December 7, 2023
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Doug Anderson, AHLA Principal
Julius Ballanco, P.E., ASPE, Alternate
Tara Barthelmess, NCDOI OSFM, Principal
Dan Buuck, NAHB, Principal
Billie Louise (Beezy) Bentzen-AERBVI, Principal
Gene Boecker, NATO alt
Kevin Brinkman, NEII, Principal
Kevin Carr, NFPA, Principal
John Catlett, BOMA, Principal
Shannon Chasteen, AEMA, Principal
David Cooper, SMA - principal
Bill Conner ASTC alternate
Brad Gaskins, Principal
Alan Gettelman, Individual Member
Jenifer Gilliland, WABO principal
John S. Gonzalez – ICC (Alternate)
Greg Guarnaccia, Illuminating Engineering Society (Principal)
Gina Hilberry, UCP Principal, Vice-Chair
Robert Kelly Montgomery County Principal
Matt Lescher, NATO, Principal
George Lim, SEG, Alternate
Simon Majarian, SEG, Alternate
Carolyn Majowka, VBCOA. Alternate
Debra Martins, US Access Board, Alternate
Marsha Mazz, United Spinal Association, Principal
Jeffrey Munsterteiger, NAHB, Alternate
Eunice Noell-Waggoner, IES Alternate
Daniel O’Gorman, ASPE, Principal
Kimberly Paarlberg, ICC, Principal
Rex Pace, HUD, Principle
Barbara Padilla, AHLA – Alternate – joined at 1:30 Central/ 2nd Half of meeting
Jake Pauls, Individual Member

Kenny Peskin, Int'l Sign Association, Alternate
Lucy Pereira, International Sign Association, Alternate
Ed Roether, Individual Member
Nathan Roether, United Spinal, Alternate
Richard Roberts, Honeywell representing NEMA
Pam Schooler, PE, NCDOT: OSFM Engineering, Alternate
Ken Schoonover, Chair, Individual Member
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Michael Tierney, BHMA Principle
Richard Williams, WABO Alternate
R Duane Wilson, ASTC Principal
Scott Windley, US Access Board, Principal
Mary Winkler, ASSP Alternate (American Society of Safety Professionals)

Interested parties:

Amy Carpenter, SFCS Architects
Thomas Hirsch, FAIA HIRSCH GROUP ARCHIECTURE
Tami Kump, AIA, Knothe Bruce Architects

B. Logistics

- 1) Agenda for 12-07-2023 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee – letter for non-participation in development.
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**

- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023**.
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023**.
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due Nov. 13, 2023. Supplement 1 was approved and will be referenced in the 2024 IBC.
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024

D. ICC A117.1 development procedures – NA

E. Review of Proposals:

Chapter 4

- 04-27 – AM BC1 24-1-3
BC1 exception – 21-1-3
- 04-28 – no action – final D
- 04-30 – withdraw BC1 – final AM
- 04-31 – AM 22-4-4
- 04-33 – AM BC2
PC1 hold for editorial
BC1 – Withdrawn
BC2 – AM 24-0-4
BC3 – no action based on BC2

Chapter 5

- 05-04 – no action
- 05-06 BC1 and PC1
BC1 – AM 17-7-5
PC1 – AM 18-5-5
- 05-08 AM PC1 with 2 modifications
PC1 – with 2 modifications 19-0-2
Mod 1 15-5-4
Mod 2 21-0-1
PC2 - withdrawn

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023

- Meeting dates for the 2024 are:
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
- 2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:00.